

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on September 6, 2011 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Leslie Shea, Robert Lessard and Ray Walker; and Administrative Officer Joyce Stille. Also in attendance were Pat Busque, Sally Tracy, Maureen Johnson and Diane Croxford-Walker; Sandra Pierog arrived at 7:14 p.m.

1. Call to Order:

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

A. July 5, 2011 Regular Meeting

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes as presented. The motion passed with Mr. Neil abstaining.

B. August 27, 2011 Briefing

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the aforementioned minutes as presented. The motion passed unanimously.

4. Correspondence:

None.

By consensus, Item 10. Appointments was moved up on the agenda.

10. Appointments

A motion was made by Mr. Neil, seconded by Ms. Shea to appoint Pat Busque as a member of the Library Board with a term ending 2013. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to appoint Sally Tracy as a member of the Senior Citizens Commission with a term ending 2014. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to appoint Maureen Johnson as an alternate on the Senior Citizens Commission with a term ending 2012. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to appoint Diane Croxford-Walker as a member of the Senior Citizens Commission with a term ending 2015. Motion passed unanimously.

A motion was made by Mr. Neil, seconded by Mr. Lessard to appoint Donna Phillips to a vacancy on the Bolton Heritage Farm Commission. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Walker to confirm the reappointment of Lauri Volkert and Jim Rupert at Deputy Fire Marshals. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Neil to reappoint Cheryl Schardt as Municipal Agent for a two year term required under state statute. Motion unanimously passed.

5. Unfinished Business:

Possible Trail Expansion at Bolton Heritage Farm

Nothing new to report.

6. New Business:

A. Hurricane Irene Information

Ms. Stille briefed the BOS on Hurricane Irene. She reviewed staffing, power outages, damages, ongoing issues, and next steps. FEMA has been on site to assess damage, and the preliminary estimate for the town is \$23,822. Mr. Morra commended all staff and volunteers for the assistance that was provided.

B. Small Town Economic Assistance Program Grant Resolution

Ms. Stille informed the BOS that the documentation for the STEAP Grant awarded the previous year has been received and the following resolutions are required.

A motion was made by Ms. Shea, seconded by Mr. Neil to adopt the following resolutions as presented:

Be it resolved that it is in the best interest of the Town of Bolton to enter into contracts with the Department of Energy and Environmental Protection.

In furtherance of this resolution, Joyce M. Stille the Administrative Officer of the Town of Bolton is duly authorized to enter into and sign said documents on behalf of the Town of Bolton. The Administrative Officer is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, or revisions hereto.

RESOLVED: That the Town of Bolton, hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) of Public Act 07-142.

Motion unanimously passed.

C. Consider and Act on Service Agreement for Solid Waste and Recyclables Services

The group reviewed the different options provided by Central Connecticut Solid Waste Authority (CCSWA). According to the documentation it was discussed that CRRA Tier 1 Long-Term would be the best option for the town. Mr. Lessard did share that there is a risk with a 15 year term without a projection of increases. The Tier 1 Short-Term with a 5 year term does have higher initial costs. Mr. Walker asked about the responsibility of transporting the waste and recyclables. Ms. Stille informed him that the town responsibility ends once the waste and recyclables are delivered to the CRRA facility.

A motion was made by Ms. Shea, seconded by Mr. Neil for the Town of Bolton to contract with CRRA for the Tier 1 Long Term Services Agreement. Motion unanimously passed.

D. Discussion on FY11 and FY12 Budgets.

The board reviewed the balance of unexpended funds that will be returned to the town. The total amount is approximately \$238,664.09. Some of the larger amounts include Police Protection due to mandatory Furlough Days and lack of overtime. Other larger amounts come from Refuse Service and Employee Fringe Benefits.

The group reviewed the budget summary by department.

E. Discussion on Proposed Wireless Telecommunications Tower Facility

At this time the application has been withdrawn.

F. Report on Budget Transfers

Ms. Stille reviewed with the board a list of the remaining budget transfers for last fiscal year.

G. Consider and Act on Budget Transfer and/or Appropriation Requests.

None.

7. Ongoing Business:

A. Subcommittee Reports

Ms. Stille shared with the board that pending approval by the CCM Board of Directors, CCM is creating a Transportation Infrastructure Subcommittee. CCM is requesting suggested appointments to this Committee. By consensus, the group agreed to appoint Robert Morra as a member of the Committee.

B. Bolton Lakes Sewer Project

Mr. Morra reported that Phase 1 is near completion. The closing for Phase 2 took place on September 1. Phase 3 is expected to start soon.

C. Properties and Facilities

Ms. Stille updated the board on the high school project. Due to several issues, the opening of school was delayed one day. There will be a ribbon cutting in October, that the BOS will be invited to take part in.

Ms. Pierog reviewed Heritage Farm Week and commended staff and volunteers for all of the help. The events were well received. Unfortunately due to Hurricane Irene, a majority of the reenactment weekend was canceled. The Commission would like to hold another event next year, however on a smaller scale.

The contractor for the roof has been approved by the Connecticut Trust for Historic Preservation to do the necessary work on the sills. Additional damage has been discovered due to the large amount of snow over the winter. The current contractor will be providing a quote to complete the work.

D. Revenue Sources

Ms. Stille reported that the town has received a Members' Equity Distribution Check from CIRMA in the amount of \$9,982.

8. First Selectman's Report:

Mr. Morra reported that the town will hold a 9/11 Memorial on Monday, September 12th at the Town Green in front of the library. All residents are invited.

9. Administrative Officer's Report:

A. Route 6 Regional Economic Development Council

Ms. Stille shared the results from the Bolton/Coventry Stakeholder Workshops with the BOS. The group reviewed each of the proposed concepts.

B. Personnel

Ms. Stille reported that the second round of interviews will be taking place later this week for the Administrative Clerk position in Finance.

11. Adjournment:

A motion was made by Ms. Shea, seconded by Mr. Neil to adjourn the meeting at 8:12 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.