

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on October 11, 2011 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Leslie Shea, Robert Lessard and Ray Walker. Also in attendance were Board of Fire Commissioners Chairman Cheryl Udin, Fire Chief Jim Preuss and Bolton Heritage Farm Chair Sandra Pierog.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:00 P.M.

**2. Public Comment:**

Cheryl Udin requested to meet with the Human Resources Subcommittee by the end of October to discuss stipends for the officers of the Bolton Volunteer Fire Department. Mr. Morra informed her that the subcommittee will review available dates and notify her.

Fire Chief Jim Preuss updated the board that the specs for the new Rescue Truck have been completed and submitted to the Administrative Officer. Mr. Morra informed the Fire Chief that the Public Safety Subcommittee will be reviewing the information at their meeting on October 18<sup>th</sup> at 6:30 p.m. at Town Hall.

**3. Approval of Minutes:**

**A. September 6, 2011 Regular Meeting**

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes as presented. The motion passed unanimously.

**B. September 26, 2011 Special Meeting**

A motion was made by Ms. Shea, seconded by Mr. Lessard to approve the aforementioned minutes as presented. The motion passed with Mr. Morra abstaining.

**4. Correspondence:**

Mr. Morra shared with the board a letter received from the Connecticut Department of Energy and Environmental Protection notifying the town that the draw down on lower Bolton Lake started approximately on October 1<sup>st</sup>.

**5. Unfinished Business:**

**Possible Trail Expansion at Bolton Heritage Farm**

Nothing new to report.

**6. New Business:**

**A. Hurricane Irene Information**

The board reviewed a letter from Capitol Region Council of Governments Public Safety Director discussing the steps taken during Hurricane Irene.

Mr. Morra reviewed with the board that town administration has met with departments within the town to review what did work, and what areas may need improvement. Three public forums have been set up to hear comments from the public on October 11, 18 & 25 5:30 p.m. to 6:30 p.m. at Town Hall.

**B. Consider and Act on Solid Waste and Recyclables Services Resolution**

In addition to the board approving to enter into a contract with CRRA for the Tier 1 Long Term Services Agreement at their September meeting, they are required to adopt a contract resolution.

A motion was made by Ms. Shea, seconded by Mr. Neil to adopt the resolution as presented (see attachment 6.B). Motion unanimously passed.

**C. Discussion on FY12 and FY13 Budgets**

The board reviewed the memorandum that was sent to boards, commissions and departments last year regarding their budgets. Members of the board suggested that they should consider not only the next fiscal year, but how it will affect the following fiscal years as well.

**D. Discussion on Health Insurance Agreement with Columbia**

This item will be discussed at the Finance and Administration Subcommittee meeting that will take place on October 26<sup>th</sup> at 3:00 p.m.

**E. Consider and Act on Establishment of Resident Assistance Fund**

**F. Consider and Act on Establishment of Conservation Fund**

Mr. Morra shared with the board that the town would like to set up two accounts that would provide a way for donations to be made directly to these funds.

Mr. Lessard questioned if the Board of Finance (BOF) would need to be involved in this. Mr. Morra offered to send a letter to the Board of Finance notifying them of the new funds.

Mr. Walker recommended adding additional wording describing that the fund is set up to encourage private donations to these funds. Any donations made to this fund would be tax deductible.

A motion was made by Mr. Walker, seconded by Mr. Lessard to adopt the following resolutions with the condition that the primary purpose of establishing these funds is to encourage private giving to these funds.

RESOLVED, It is recognized that pursuant to Connecticut General Statutes 7-148(c)(2)(k), that a special fund to be known as the Resident Assistance Fund (“the Fund”) be hereby established by the Board of Selectmen, which Fund shall be used in whole or in part for assistance to residents in need, including but not limited to: providing aid for food and utilities. The operation of the fund shall be determined by the Finance and Administration Subcommittee of the Board of Selectmen.

RESOLVED, It is recognized that pursuant to Connecticut General Statutes 7-148(c)(2)(k), that a special fund to be known as the Conservation Activity Fund (“the Fund”) be hereby established by the Board of Selectmen, which Fund shall be used in whole or in part for Conservation Commission Activities, including but not limited to: the purchase and sale of rain barrels, composting units and calendars. The operation of the fund shall be determined by the Finance and Administration Subcommittee of the Board of Selectmen.

Motion passed unanimously.

**G. Consider and Act on Budget Transfer and/or Appropriation Requests.**

None.

**7. Ongoing Business:**

**A. Subcommittee Reports**

Public Safety Committee: Mr. Walker requested the specifications for the Rescue Truck be emailed to the subcommittee.

Mr. Walker shared with everyone that October 9-15 is National Fire Prevention Week. This year's theme is keeping your family safe.

**B. Bolton Lakes Sewer Project**

Mr. Morra reported that the authority is waiting for final approvals to complete the hook ups in Phase 1. Phase 2 is expected to be 99% complete by the end of October. Phase 3 is expected to start soon. The project is still on budget.

**C. Properties and Facilities**

Ms. Pierog reported that the siding on the east side has been replaced. Preliminary work on the cow barn is complete. They are waiting on delivery for the metal roof.

Ms. Pierog requested approval from the BOS to submit a pre-application for a grant through CT Trust for Historic Preservation. The grant is \$5,000 and does require a \$5,000 match. The funds would be used to stabilize the foundation on the shed that is in front of the barn.

Ms. Pierog informed the board that the current work on the barn will require nearly all funds that had been set aside for the project.

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the Bolton Heritage Farm to submit a pre-application for the \$5,000 grant from the CT Trust for Historic Preservation. Motion unanimously passed.

Mr. Walker shared with the board that the recent issues with the sprinkler system at the High School have been resolved.

**D. Revenue Sources**

None.

**8. First Selectman's Report:**

**Three Board Meeting**

Mr. Morra suggested Wednesday, November 9<sup>th</sup> and Monday, November 14<sup>th</sup> as possible dates for the Three Board Meeting.

**9. Administrative Officer's Report:**

**A. Route 6 Regional Economic Development Council**

Mr. Morra shared with the board that the Route 6 REDC is waiting for more scenarios to consider.

**B. GIS**

Mr. Morra reported there are a few more issues to be resolved before GIS will become available.

**10. Appointments**

None.

**11. Adjournment:**

A motion was made by Mr. Walker, seconded by Mr. Neil to adjourn the meeting at 7:45 P.M.  
Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.