

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on December 13, 2011 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard and Ray Walker; Administrative Officer Joyce Stille and Board of Finance Member Richard Hayes.

1. Call to Order

Mr. Morra called the meeting to order at 7:01 P.M.

2. Public Comment:

Richard Hayes, 139 Vernon Road, was present to introduce himself as a newly elected member of the Board of Education. He informed the BOS that members of the Board of Education will be providing financial information to the BOS as it becomes available.

3. Approval of Minutes:

A. November 17, 2011 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes as presented. The motion passed with Mr. Walker abstaining.

B. November 22, 2011 Special Meeting

A motion was made by Mr. Neil, seconded by Mr. Walker to approve the aforementioned minutes as presented. The motion passed unanimously.

4. Correspondence:

None.

5. Unfinished Business:

Nothing new to report.

6. New Business:

A. Consider and Act on Regional Performance Grant Resolutions

Ms. Stille explained to the board that CRCOG requires a formal resolution adopted by the legislative body.

A motion was made by Mr. Neil, seconded by Mr. Lessard to adopt the following resolution:

Resolved: That the Board of Selectmen as the legislative body of the Town of Bolton hereby endorses the Regional Performance Incentive Program proposal referenced in Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) for the following projects to be submitted by the Capitol Region Council of Governments:

1. Back Office Service Sharing Study
2. GIS Expansion
3. IT Application Sharing and Development
4. Regional Assessment Study

Motion unanimously passed.

B. Consider and Act on Cemetery Ordinance

A motion was made by Mr. Lessard, seconded by Mr. Neil to adopt the Cemetery Fund Ordinance as presented (see attachment 6.B.). Motion unanimously passed.

C. Discussion on FY12 Budget

The group reviewed the month end budget for the November. The board also reviewed the Municipal Fiscal Indicators provided by Office of Policy and Management. The information was from 2006-2010.

D. Consider and Act on Bolton Road Race

A motion was made by Mr. Walker, seconded by Mr. Neil to hold the Bolton Road Race on March 18, 2012 at 1:00 p.m. This will be contingent upon coordinators of the race notifying Resident State Troopers, Highway Department, Fire Department and residents, in addition to providing a certificate of insurance and covering all costs associated with the event. Motion unanimously passed.

E. Consider and Act on Deputy First Selectman and Subcommittees

A motion was made by Mr. Morra, seconded by Mr. Walker to appoint Robert Neil as Deputy First Selectman. Motion unanimously passed.

By consensus, the board agreed to continue with the same board members on each of the subcommittees.

A motion was made by Mr. Neil, seconded by Mr. Lessard to reappoint Carl Preuss as the person at large on the CAPA Committee. Motion unanimously passed.

F. Consider and Act on Bank Resolution

A motion was made by Mr. Walker, seconded by Mr. Neil to adopt the Banking Resolution as presented (see attachment 6.F.). Motion unanimously passed.

G. Consider and Act on Budget Transfer and/or Appropriation Requests

A motion was made by Mr. Lessard, seconded by Mr. Neil to approve the following transfers in the Senior Citizen's Budget:

Transfer \$388.84 from Professional and Business Training to Repairs and Maintenance.
Transfer \$5,000.00 from Other Payroll to MACC/Vendor Payments.

Mr. Walker requested when the budget for the Senior Citizen's is discussed, current details could be provided on the Resident Assistance Fund.

Motion unanimously passed.

H. Consider and Act on Call for Special Town Meeting

A motion was made by Mr. Neil, seconded by Mr. Walker to set a Special Town Meeting on January 9, 2012 at 7:00 P.M. at Bolton Town Hall. The Special Town Meeting is to consider and act upon contracts for the Bolton Board of Education and the Bolton Education

Association (teachers' contract). Ms. Stille specified that a positive vote at the meeting will be approval for the contract. An Executive Summary of the contract will be posted on the town website. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Walker to adopt the resolve:

RESOLVED; That Pursuant to the Bolton Town Charter Chapter 9, Section 9.3(A) 10, the Professional Agreement between the Bolton Board of Education and the Bolton Education Association (teacher's contract) for the period July 1, 2012 to June 30, 2015 be approved.

Motion unanimously passed.

I. Consider and Act on Waiver of Sand Bid

Ms. Stille reviewed with the board that the town typically purchases sand off of the state bid. However the state bid price is currently \$22.50 a yard. The price for the sand delivered from Beckers is \$18.52 a yard.

A motion was made by Mr. Lessard, seconded by Mr. Neil to waive the bidding process for sand. Motion unanimously passed.

J. Consider and Act on Rescue Truck Award

Ms. Stille shared with the board that the bid submittal did meet the bid specifications. The bid amount did allow for alternates to be added and stay under the \$650,000 limit.

A motion was made by Mr. Neil, seconded by Mr. Walker to authorize Joyce M. Stille, Administrative Officer to sign the contract awarding Pierce in the amount of \$649,631.34. Motion unanimously passed.

7. Ongoing Business

A. Subcommittee Reports

None.

B. Bolton Lakes Sewer Project

Mr. Morra updated the board on the sewer project. The Town of Vernon Inland and Wetlands will hold a hearing January 10th for Phase 4.

C. Properties and Facilities

Ms. Stille reviewed that there are still a few minor issues that need to be resolved at the High School. Discussion on the final bonding is starting to take place.

D. Revenue Sources

Mr. Morra shared with the board that the property on Route 6 recently sold. This will provide partial payment on delinquent taxes on the property.

**8. First Selectmen's Report:
January Meeting and Workshops**

A motion was made by Mr. Lessard, seconded by Mr. Neil to change the January meeting date to January 11th, 2012. Motion unanimously passed.

The board discussed that the Assessor will be asked to meet with the BOS to discuss the Assessor's budget due to Revaluation.

Mr. Morra wished everyone Happy Holidays.

9. Administrative Officer's Report

A. Route 6 Regional Economic Development Council

Ms. Stille shared with the board that two Transportation Study Public Meetings are taking place on December 14th and December 15th.

B. Storm Alfred

Ms. Stille shared with the board that brush pick up is still ongoing.

10. Appointments

A motion was made by Mr. Neil, seconded by Mr. Walker to reappoint Richard Hayes and Mark Turkington to the Bolton Lakes Regional Water Pollution Control Authority for a three year term. Motion unanimously passed.

A motion was made by Mr. Lessard, seconded by Mr. Neil to reappoint Joyce Stille to the Eastern Highlands Health District for a three year term. Motion unanimously passed.

11. Adjournment

A motion was made by Mr. Neil, seconded by Mr. Lessard to adjourn the meeting at 7:42 P.M. Motion passed unanimously.

Respectfully submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.