

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on October 5, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Lessard, Leslie Shea and Ray Walker; Administrative Officer Joyce Stille; Resident State Trooper Kevin Cook and resident Patti LeBrun.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:00 P.M.

**2. Public Comment:**

None.

**3. Approval of Minutes:**

**A. September 7, 2010 Meeting**

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes with the following correction:

2. (last sentence) “...inspected by a certified Fire Apparatus Mechanic, familiar with DOT inspections and pass inspection...”

The motion passed unanimously.

**4. Correspondence:**

Ms. Stille shared a thank you card sent on behalf of the Bolton Historical Society for the town staff assistance provided on Bolton Heritage Day.

**10. Appointments:**

A motion was made by Ms. Shea, seconded by Mr. Walker to appoint Patti LeBrun as an alternate to the Economic Development Commission with a term ending July 1, 2013. Motion unanimously passed.

A motion was made by Ms. Shea, seconded by Mr. Lessard to appoint Ray Hardy to a full member upon his resignation as an alternate member on the Conservation Commission with a term ending July 1, 2011. Motion unanimously passed.

**5. Unfinished Business:**

**Possible Trail Expansion at Bolton Heritage Farm**

Nothing new to report.

**6. New Business:**

**A. Public Safety Information**

The new resident state trooper, Kevin Cook was present to introduce himself to the Board of Selectmen. Trooper Cook shared his background and experience with the board.

With Trooper Cook present, Ms. Stille requested to discuss Item 9.C. Regionalization Activities.

Ms. Stille shared that a group of local towns have been discussing regionalization of various services. The State Police have reported they are open to discussion on sharing State Police services between towns, and possibly regionalize a DARE officer, or school resource officer.

Mr. Walker spoke on behalf of National Fire Prevention Week. He stressed the importance of smoke detectors in the home.

**B. Status Report on Connecticut Resource Recovery Authority**

Ms. Stille shared with the board that CRRA has set a new deadline of July 1, 2011 for municipalities to sign service agreements.

**C. Consider and Act on Central Connecticut Solid Waste Authority Funding Request**

Ms. Stille shared with the board a breakdown of costs requested from CCSWA to cover operational and procurement expenses. CCSWA is expected to provide a recommendation by July 1<sup>st</sup>, 2011.

A motion was made by Ms. Shea, seconded by Mr. Walker to adopt the resolution as presented (see attachment 6.C.). Motion passed unanimously.

**D. Discussion on FY12**

The board reviewed the memorandum sent to all boards, commissions and departments last year regarding submission of budgets. The group discussed revisions to the memo for this year.

Ms. Stille reported that the BOE is receiving approximately \$170,000.00 in funding. Discussion took place in regards to how and when the funds should be expensed during the federal fiscal year. This item will be discussed further at the Three Board Meeting.

**E. Consider and Act on Budget Transfers and/or Appropriation Requests**

A motion was made by Ms. Shea, seconded by Mr. Walker to transfer \$15.00 within the Zoning Board of Appeals Budget, from Office Operation Expenses to Professional Business Training to pay the annual dues to the Connecticut Federation of Planning & Zoning Agencies. Motion unanimously passed.

**7. Ongoing Business:**

**A. Subcommittee Reports**

**1. Facilities and Public Safety**

Mr. Morra updated the group on the Fire Truck. All of the repairs have been completed, and the truck has been returned to the Fire Department. The certification paperwork is expected to be received within the next couple of days. Once the paperwork is received, the truck can go back into service.

**2. Finance and Administration**

The subcommittee recommended holding an informal meeting to discuss the possibility of tax exemption for farm buildings. The meeting will take place November 9<sup>th</sup>.

The subcommittee is recommending that the Town of Bolton enter into an agreement with Direct Energy allowing residents to sign up for a discounted supplier rate of 0.0929 per KWH and a rate of .0899 to seniors. A small percentage of the rates paid are returned to the community, specifically to the Fuel Bank for Bolton. A motion was made by Ms. Shea, seconded by Mr. Lessard to authorize Joyce M. Stille to sign documents necessary to proceed with entering the agreement with Direct Energy. Motion unanimously passed.

The subcommittee is recommending having solar panels installed on the Library and Fire House. The agreement is for five years, and is no cost to the town. Mr. Walker recommended that a disconnect is feasible in case of an emergency. A motion was made by Ms. Shea, seconded by Mr. Lessard to move forward with having the solar panels installed on the Library and Fire House. Motion unanimously passed.

### **3. Human Resources**

The BOS recently received a letter from the BOE stating they were no longer interested in shared services with the town. The group discussed that the BOS subcommittee will arrange a meeting with the BOE subcommittee to continue discussing the issue.

The subcommittee discussed that currently there is no Deputy Fire Marshal for Bolton. The group discussed several options. The Fire Department is expected to take action at the October 25<sup>th</sup> meeting.

The group reviewed recommendations made to the Board of Selectmen for FY12 part time staff wages. A motion was made by Ms. Shea, seconded by Mr. Lessard to accept the recommendation, with the exception of the Animal Control Officer. This item is now a contracted item. Motion unanimously passed.

### **B. Bolton Lakes Sewer Project**

Mr. Morra updated the board on the sewer project. On Wednesday, October 6<sup>th</sup> Rural Development will be making a presentation of funding for the project. It will take place at Indian Notch Park. In addition, there will be a presentation of STEAP grant funds that was recently awarded.

A motion was made by Ms. Shea, seconded by Mr. Lessard to waive bond requirements and fees for the Bolton Lakes Water Pollution Control Authority for the work within the public rights of way. In addition, a modification to the Application for Approval of Alterations on Town Highway, requiring only the First Selectman and Administrative Officers signature, not the entire Board of Selectmen. Motion unanimously passed.

### **C. Properties and Facilities**

Ms. Shea reported that the project is progressing well. Ms. Stille reported that the retention basin is expected to be seated by the end of the week. It will be reviewed by the engineer to make sure it is operating correctly. A meeting took place to discuss egress issues; however Gilbane is making the necessary changes to address any concerns.

### **D. Revenue Sources**

Ms. Stille reported that the Town of Bolton received a \$200,000 STEAP grant for the Bolton Lakes Sewer project.

## **8. First Selectman's Report:**

### **A. Report on Fire Truck Issues**

Discussed in 7.A.1.

### **B. Report on Bolton Lake Issues**

Mr. Morra reported a team of divers is going to survey Lower Bolton Lake for the najas guadalupensis. This will be taking place on Sunday, October 9<sup>th</sup>.

### **C. Three Board Meeting**

The meeting will be taking place on Tuesday, October 26<sup>th</sup> at the Notch Road Municipal Center.

### **9. Administrative Officer's Report:**

The group reviewed a memorandum from John Pagini regarding amendments to the Subdivision Regulations Concerning Acceptance of Roads. The group discussed amendments to the BOS approval process. A motion was made by Mr. Walker, seconded by Ms. Shea to return the amendments to the Subdivision Regulations previously approved by the Planning & Zoning Commission. The amendments presented are not acceptable to the Board of Selectmen. Motion unanimously passed.

#### **A. Permitting Project**

Ms. Stille reported that CRCOG has moved into Step 2, which includes looking into a planning & zoning application and inland and wetlands application. It is possible that Bolton may be selected as a pilot town for this project.

#### **B. Route 6 Regional Economic Development Council**

Ms. Stille shared a map created from the Transportation Study, proposing roundabouts, and possible developments by Munson's and Bolton Ice Palace. Ms. Stille asked that any comments be directed to her.

#### **C. Regionalization Activities**

Discussed in 6.A.

### **11. Adjournment:**

A motion was made by Mr. Walker, seconded by Ms. Shea to adjourn the meeting at 8:50 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.