

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on November 3, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Leslie Shea and Ray Walker; Administrative Officer Joyce Stille; residents Carl Preuss and Ron Rousseau.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:00 P.M.

**2. Public Comment:**

Carl Preuss, representing the Cemetery Association, was present to inquire about the status of the town taking over the cemeteries on behalf of the Association. Ms. Stille explained that an ordinance has been drafted and does require some modifications. It then needs to be reviewed by attorneys from both parties and will then be presented to the Cemetery Association. This process could take approximately 30-45 days.

Ron Rousseau, Planning and Zoning Representative for Open Space, was present to check on the status of the tax abatement issue for farmers. Mr. Morra explained that an informational meeting will be taking place on November 9<sup>th</sup>. He explained the meeting will be held to answer questions, clarify who would qualify for the possible abatement and a possible time frame for when this would be implemented.

**3. Approval of Minutes:**

**A. October 5, 2010 Meeting**

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes with the following corrections:

10. (second paragraph) “...appoint Ray Hardy to a full member of the Conservation Commission upon his resignation as an alternate member of the Conservation Commission...”

7.C. (second sentence) “...retention basin is expected to be seeded by the end of the week.”

7.C. (last sentence) “There was a meeting that took place to discuss egress issues; Gilbane has made immediate changes to address the concerns of both school and safety officials.”

The motion passed unanimously.

**B. October 26, 2010 Special Meeting.**

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes as presented. Motion unanimously passed.

**4. Correspondence:**

The board received a letter from Brett Shaw dated October 25, 2010, resigning from the Conservation Commission.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the resignation of Brett Capshaw from the Conservation Commission. Motion unanimously passed.

**5. Unfinished Business:**

**Possible Trail Expansion at Bolton Heritage Farm**

Nothing new to report.

**6. New Business:**

**A. Consider and Act on 33<sup>rd</sup> Annual Bolton Road Race Request**

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the Bolton Road Race scheduled for March 20, 2011, with the following conditions: cover any costs to the town, contact Resident State Trooper, Fire Department and Highway Department, and provide certificate of insurance naming the town as an additional insured for the race. Motion unanimously passed.

**B. Discussion on Three Board Meeting**

Mr. Morra shared that two follow up meetings are being coordinated with representatives from the Board of Education (BOE) to discuss shared services and to discuss the handling of funds the BOE receives for special needs students, which are not Bolton residents.

**C. Discussion on FY11 and FY12**

The board reviewed the current year budget. Ms. Stille explained that the Unemployment Compensation Budget is currently in the negative. This account covers the Town and BOE.

Ms. Stille shared with the board a recent survey on Connecticut Municipal Adoption Experiences, prepared by the Connecticut Advisory Commission on Intergovernmental Relations. It was noted that the majority of municipalities that adopt a budget by vote, did so on the first one.

The board reviewed the letter and questions distributed to all boards, commissions and departments. Mr. Walker asked if it would be beneficial to the town to have a representative from the refuse company present during budget discussions. Ms. Stille explained that although the refuse budget is one of the largest budgets, it is a combination of several items, not just the weekly refuse service. In addition the prices the town pays are all contracted prices.

Ms. Stille reported that the RFP Committee for the Central Connecticut Solid Waste Authority has reported that the scope of work has been reduced by \$60,000.

**D. Consider and Act on Budget Transfers and/or Appropriation Requests**

Currently the town is spending approximately \$4,300 a month on current claims for unemployment compensation. The proposed transfer leaves \$0 in the self insurance line item. This represents the town's deductible if there is a claim. Additional funding will be required. The current balance in unemployment compensation is -\$925.00.

The second transfer for the Fire Commission was explained by Cheryl Udin on the budget transfer request that medical expenses out of last year's budget had to be expensed out of this year's budget. Ms. Stille clarified that the expenses were from a PO that was initiated last fiscal year, however the actual items were ordered this fiscal year, which is not allowed by the auditor.

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the following two transfers:

\$10,000 from Insurance Budget, Self Insurance line item to Unemployment Budget, Miscellaneous Department Activities line item.

\$617.27 in the Fire Commission Budget from Miscellaneous Department Activity to Medical Expenses and Training.

Motion unanimously passed.

## **7. Ongoing Business:**

### **A. Subcommittee Reports**

Discussed in 6.B.

### **B. Bolton Lakes Sewer Project**

Mr. Morra updated the board on the sewer project. Phase 1 is 99% complete. The hook ups are expected to take place by the spring. Phase 2 is expected to be complete by the end of this year. Phase 3 is expected to be bid out later this year.

### **C. Properties and Facilities**

Ms. Stille updated the board on the High School Project. Bidding for furniture, fixtures and equipment will be going out to bid soon. Additional testing has taken place on windows and doors for PCB's. Results are expected within the next week.

Ms. Stille updated the board on the Connecticut Home Grant that was awarded. The grant is in the amount of \$20,000 and it will cover costs associated with a study of Route 44. Interviews have taken place with firms that submitted proposals. Planning and Zoning will be reviewing the results.

Ms. Stille shared that the town received the ERT for Bolton Heritage Farm.

Ms. Stille discussed with the board that the library has been having extensive issues with their internet connection. Ms. Stille explained that changing the internet provider will alter what information is required when using wireless at the library. For an additional cost, the library could continue to require patrons to enter their library card number. The board discussed that cost is definitely a factor and should be considered when deciding.

Ms. Stille shared with board a cost to operate Notch Road Municipal Center (excluding the Senior Center) for FY 09-10.

### **D. Revenue Sources**

Ms. Stille shared with the board a letter from Pullman & Comley, LLC offering their services to assist with collecting back taxes. The tax collector will be providing a list of properties that would be applicable. Ms. Stille suggested having the item discussed by the Finance Subcommittee.

## **8. First Selectman's Report:**

Mr. Morra shared with the board that he met with local town officials and Rockville Hospital Administration to discuss the closing of the maternity wing. The main reason for the closing is the lack of staff coverage which presents a safety issue. New services are expected to be

offered in the future. Town leaders requested from hospital administration to be notified in advance.

**November 9, 2010 Informational Meeting**

Discussed in Public Comment.

**9. Administrative Officer's Report:**

Ms. Stille thanked Registrar of Voters and town staff for their efforts on Election Day.

**A. Status Report on Direct Energy Program**

The board reviewed a draft of the mailing that will be sent to Bolton residents.

**B. Route 6 Regional Economic Development Council**

Ms. Stille shared with the board that the Final Report is now complete. Planning and Zoning Commissions from all four towns are expected to meet at the end of January.

**10. Appointments**

Ms. Stille shared with the board that a letter has been sent to the Democratic and Republic Town Committees identifying vacancies on all of the boards and commissions.

**11. Adjournment:**

A motion was made by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 7:58 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.