

The Board of Selectmen (BOS) held a special meeting on December 15, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea and Ray Walker; Robert Munroe; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 7:03 P.M. By consensus the BOS agreed to address agenda items out of order.

**4. CONSIDER AND ACT UPON ACCEPTANCE OF HIGH RIDGE SUBDIVISION ROADS**

The Planning and Zoning Commission voted to recommend to the BOS the approval of two roads in the High Ridge Farms Subdivision subject to conditions. A motion was made by Mr. Lessard, seconded by Mr. Neil, to accept High Ridge Farm Lane and Heritage Drive as Town roads when the following conditions have been met:

1. Receipt by the Town of the 2-year Maintenance Bond in the amount of \$109,620 in a form acceptable to the Town Attorney.
2. Receipt by the Town of two Title Insurance Policies each in the amount of \$50,000, the first in connection with the aforesaid roads, and the second in connection with a snow shelf easement located at the High Ridge Farm Lane cul-de-sac
3. The recording in the Bolton Land Records of the deed conveying all interest to the Town in High Ridge Farm Lane and Heritage Drive, the deed conveying the Snow Shelf Easement and the Common Driveway Declaration.
4. Filing of the mylar as-built plan of the subdivision improvements as approved by Town Engineer Joseph Dillon.

Administrative Officer Joyce Stille is authorized to determine when these conditions have been met and to then make this action effective. Motion unanimously passed.

**3. DISCUSSION ON BUDGET WORKSHOPS**

The BOS agreed to hold a special meeting on January 5, 2010 to discuss building use and hold its regular meeting on January 12, 2010. In addition, budget workshops will be held at 6:15 P.M. Departments invited will be: Library, Fire Department, Seniors, Buildings and Grounds, and Highway.

**2. REVIEW OF CAPITAL PLAN**

Under the new charter and guidelines set forth by the CAPA Committee, capital items now must be at least \$10,000 and have a ten year life. Directions to departments included deletions of items that do not meet these criteria and not to include any items previously deleted by the BOS. It was noted that the Library included items previously deleted. The Fire Department submitted turn out gear which is not a capital item. The BOS addressed the FY11 items only at this time. The Library copier will be moved to Capital Improvement. Town Hall wood floors will be done when work is done on the walls. Funding for this to be identified. To meet the one mill requirement, road resurfacing will be increased in capital and some level of debt service may be necessary in capital. The proposed projects for the FY11 Capital Reserve are:

<b><u>Project</u></b>	<b><u>Requested</u></b>	<b><u>Recommended</u></b>
Road Resurfacing	175,000	200,000
Plow Truck	160,000	80,000
Building Official Vehicle	28,000	17,000
NRMC Boiler	110,000	50,000
ADA	15,000	10,000
H.P. Lot & Road	126,000	50,000
Senior Van	50,000	0
R134 Replacement	65,000	0
Town Clerk Vault Floor	12,500	0
NRMC Windows	40,000	0
NRMC Brick Restoration	45,000	0
BHF Building Restorations	150,000	0
Town Garage Overlay	25,000	0
H.P. Soccer Field	20,000	0
H.P. Outdoor Pavilion	40,000	0
H.P. Field Lights	63,000	0
Library Copier	14,000	0
INP Road & Lot	214,000	0

## **5. ADJOURNMENT**

A motion was made by Mr. Neil, seconded by Mr. Walker, to adjourn the meeting at 8:15 P.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.