

**TOWN OF BOLTON
BOARD OF SELECTMEN
TUESDAY, AUGUST 4, 2009 – 7:00 P.M.
TOWN HALL
REGULAR MEETING MINUTES**

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on August 4, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectwoman Leslie Shea, Selectmen Robert Lessard and Ray Walker; Administrative Officer Joyce Stille; and residents Robert Munroe, Sandra Pierog and Andrew Konon, Jr.

1. Call to Order:

Mr. Morra called the meeting to order at 7:00 P.M.

2. Public Comment:

Resident Andrew Konon, Jr., of 39 Steeles Crossing shared with the Board he believes it is wasteful not to double side any paperwork originating from the Town.

Robert Munroe, 24 Pond View Road, introduced himself as the new Chairman of the Board of Finance. Mr. Munroe expressed is interest in working with the Board of Selectmen and Board of Education in the future. He encouraged the board to contact him with any questions or thoughts in regards to the upcoming negotiations with the Bolton Education Association.

3. Approval of Minutes:

July 7, 2009 Regular Meeting

A motion was made by Ms. Shea, seconded by Mr. Lessard, to approve the aforementioned minutes. The motion passed unanimously.

4. Correspondence:

A. Letter of resignation from Ms. Jennifer Harvey as a Planning and Zoning Commission Alternate.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the resignation of Jennifer Harvey. The motion unanimously passed.

B. Correspondence received July 29, 2009 regarding Cocconi Drive.

Mr. Morra discussed a letter received from Cocconi Drive residents. They are concerned that Celebration Homes LLC has not completed the necessary work for the Town to take over the road, therefore causing school bus stop and plowing issues. Mr. Morra expressed his concern regarding the issue and the time it is taking for the company to complete the work. Ms. Stille discussed that the issue is currently with Planning and Zoning. John Pagini will be updating Ms. Stille in regards to the situation.

Ms. Stille shared with the board a letter from John Roberts, former member of Zoning Board of Appeals, expressing his gratitude for the resolution made in his name. She also shared cards received from Heidi Bolduk and the family of Mary Radion for the plants.

5. Unfinished Business:

None.

6. New Business:

A. Consider and Act upon Resolutions for American Recovery and Reinvestment Act Grants.

Ms. Stille shared with the Board that the Town is eligible for two grants. The first grant is in the amount of \$9,100, to be used for a security system for the Town Hall. The second grant is an Energy Efficiency Grant in the amount of \$39,000 which will help cover the cost of replacing the current fiberboard in the Town Hall with drywall and insulation. A motion was made by Ms. Shea, seconded by Mr. Lessard to pass the following resolution:

“Resolved that Joyce M. Stille, Administrative Officer, is hereby authorized to make, execute and approve on behalf of the Town of Bolton any and all contracts and amendments and to execute and approve on behalf of this municipality other instruments a part of or incident to such contracts and amendments, effective until otherwise ordered by the Board of Selectmen.”

The motion unanimously passed.

B. Discussion on Ordinances.

Ms. Stille distributed to the Board a draft copy of proposed changes to two ordinances. (See attachment 6.B.) Ms. Stille is waiting for feedback from Attorney Rich Barger in regards to the wording. A motion was made by Mr. Walker, seconded by Ms. Shea to set a Public Hearing for Tuesday, September 8, 2009 at 222 Bolton Center Road, Bolton, CT at 7:00 P.M. The Public Hearing is contingent on approval from Town Counsel. The motion unanimously passed.

C. Report on FY09 Budget.

Ms. Stille distributed to the board an unaudited summary of monies that will be returned to the town. Currently the total is \$242,986.06, with some other year end changes expected.

D. Report on FY10 Budget.

Ms. Stille shared with the board the most recent legislative update. However they are only proposals to the budget, nothing has been voted on.

E. Review of Probate Court Redistricting Process.

Mr. Morra discussed the current proposal for redistricting of Probate Court would include Bolton, Andover, and Columbia tying in with Manchester. The board

discussed that possibly a better option would be to tie in with Vernon. Mr. Morra will contact the Office of the Probate Court Administrator, and suggest other options.

F. Consider and Act upon Acceptance of Public Improvements as Recommended by Planning and Zoning Commission.

Ms. Shea motioned, seconded by Mr. Lessard to release a performance bond in the amount of \$25,000 in connection with the completion of public improvements associated with the PR Ventures Subdivision located on French Road, as well as the release of an Erosion and Sedimentation Control guarantee in the amount of \$2,500. Acceptance is based on the following conditions:

1. Receipt of a \$5,000 Maintenance Bond in a form acceptable to the Town Attorney, which bond shall remain in effect for a period of two years from the date of acceptance by the Board of Selectmen.
2. Filing of the as-built plan on mylar in the Office of the Town Clerk.

Motion unanimously passed.

G. Consider and Act upon Budget Transfers and/or Appropriation Requests.

None.

7. Ongoing Business:

A. Subcommittee Reports.

Ms. Stille distributed to the board a copy of the minutes from the Finance and Administration Subcommittee meeting on July 27th. They discussed grants, ordinances and the sewer project. They will be meeting in the next month to meet with the refuse company to discuss possibly extending the current contract.

B. Bolton Lakes Sewer Project.

Mr. Morra shared with the board the recent events regarding the sewer project. He has been working with Mayor McCoy from Vernon, in trying to resolve the issue with the USDA Rural Development funding.

C. Properties and Facilities.

Sandra Pierog, Chairman of the Bolton Heritage Farm, requested the board to authorize Joyce Stille to sign the grant application, which will be prepared by the Bolton Heritage Farm Commission. The application will request \$10,000 and ask that the town match requirement be waived.

A motion was made by Ms. Shea, seconded by Mr. Lessard to pass the following resolution:

RESOLVED: That Joyce M. Stille, Administrative Officer is authorized and directed to file an application on farms prescribed by the Connecticut Commission on Culture and Tourism for the financial assistance in accordance with the provisions of public act 03-06 of the Connecticut General Assembly in an amount not to exceed \$10,000 and upon approval send request to enter into and execute a funding agreement with the state for such financial assistance to this municipality for Bolton Heritage Farm.

Motion unanimously passed.

Ms. Stille shared with the board a letter from the Bolton PTA stating that a plaque will list the Town of Bolton for their donation to the playscape.

D. Revenue Sources.

Ms. Stille shared with the board a letter sent to Gwen Marrion in regards to the “**Gap Closure Charter Oak Greenway**”. The letter states that \$40,000 has been approved, which is less than the \$131,250 originally requested. Due to the change in amount, the BOS are required to approve the new amount.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the new amount of \$40,000 grant award. Motion unanimously passed.

8. First Selectman’s Report:

Report on Signage Revisions.

Mr. Morra shared with the board a draft motion establishing a sign regulations subcommittee. The subcommittee will be reviewing the existing signage regulations. The committee will consist of five members-2 from Planning & Zoning, 1 from Economic Development Commission, and 2 from the community that do not conduct a business in the Town of Bolton. The committee will present its findings within six months, unless time is extended by action of the Commission.

9. Administrative Officer’s Report:

A. Route 6 Regional Economic Development Council/CRCOG Transportation Study.

Ms. Stille shared with the board updated information on the Route 6 Corridor Project. On August 18th at the Town Hall, there will be a joint meeting with the Board of Selectmen, Economic Development Commission and Planning and Zoning with the consultant hired for the project, LADA P.C.

B. Salmon River Project.

Ms. Stille shared with the board updates on the Salmon River Project. Shelly Green of the Nature Conservancy asked for comments from the Town in regards to the project by Friday, August 14th.

C. Personnel.

Ms. Stille shared with the board that as required, the position for the Assistant to the Assessor position has been posted.

10. Appointments.

Susan Frampton submitted her resignation as a full member of the Conservation Commission, with the interest in becoming an alternate. Andrew Perham would like to resign as an alternate and become a full member; however a letter has not been received from him.

A motion was made by Ms. Shea, seconded by Mr. Walker to appoint Ms. Frampton as an Alternate with a term ending July 2010, and appoint Mr. Perham to a full member with a term ending July 2011, subject to the resignation from Mr. Perham.

Motion passed unanimously.

11. Adjournment.

Motion made by Ms. Shea, seconded by Mr. Lessard to adjourn the meeting at 8:24 P.M.

Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE
APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.