

The Town of Bolton Board of Selectmen, hereinafter the "BOS" held its regular meeting on November 3, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea, and Ray Walker; Administrative Officer Joyce Stille; and residents Sandra Pierog, Richard Treat and Robert Munroe.

1. Call to Order:

Mr. Morra called the meeting to order at 7:05 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

A. October 6, 2009 Meeting

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes with the following correction:

Replace the resolution stated under Properties and Facilities with the following resolution:

RESOLVED: That the First Selectman, Robert R. Morra, is authorized and directed to file an application on forms prescribed by the Connecticut Commission on Culture and Tourism for financial assistance in accordance with the provisions of provisions of C.G.S. Sec. 10-392 and C.G.S. Sec 10-411 of the Connecticut General Assembly, in an amount not to exceed \$55,694.00 and upon approval said request to enter into and execute a Grant Contract and Preservation Restriction with the state for such financial assistance to this municipality or non-profit organization for Restoration of roof and cupola of Historic Barn at Bolton Heritage Farm.

The motion passed with Ms. Shea abstaining.

B. October 20, 2009 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. The motion passed unanimously.

4. Correspondence

None.

5. Unfinished Business.

None.

6. New Business:

A. Discussion on Ordinance Creating the Bolton Lakes Regional Water Pollution Control Authority.

Recently the Town of Vernon did not adopt a change to the ordinance, therefore requiring the Town of Bolton to adopt the original language. A Public Hearing must be held.

A motion was made by Mr. Walker, seconded by Mr. Neil to hold a Public Hearing on December 1, 2009 at the Bolton Town Hall, 222 Bolton Center Road, Bolton, CT at 7:00 P.M. to adopt the original language of the Ordinance Creating the Bolton Lakes Regional Water Pollution Control Authority. The motion passed unanimously.

B. Status Report on American Recovery and Reinvestment Act Grants

Ms. Stille shared with the board that the deadline for this grant has been extended to November 19th. Approval is required from the State Historical Office because the Town Hall and Resident State Troopers Building are both listed on the National Historic Registry. Town Hall work will include replacing windows in the Land Use Department, adding insulation and sheetrock, and replace back door and ceiling tiles. The boiler in the Resident State Troopers' Building will be replaced.

Ms. Stille also updated the board on the JAG grant. Three bids were received for the Security System. The town is waiting to hear back from the contractor regarding additional information required.

C. Consider and Act upon Acceptance of Cocconi Drive as a Town Road

The board received a letter from Planning and Zoning recommending approval of Cocconi Drive.

A motion was made by Ms. Shea, seconded by Mr. Neil to adopt the following resolution:

MOVED, that the Bolton Board of Selectmen does hereby accept Cocconi Drive and associated public improvements as recommended by the Bolton Planning & Zoning Commission, subject to the following conditions:

1. Receipt of a Maintenance Bond in a form acceptable to the Town Attorney in the amount of \$32,400.
2. Receipt of an Insurance Certificate in the amount of \$50,000 in a form acceptable to the town Attorney.
3. Receipt of a Warrantee Deed for Cocconi Drive in a form acceptable to the town Attorney, and the subsequent filing of such deed in the Bolton Land Records.
4. Filing of the as-built plan on mylar in the office of the Bolton Town Clerk.

The Administrative Officer and Town Attorney shall determine when these conditions have been met.

The motion unanimously passed.

D. Discussion on FY10 and FY 11 Budgets

Ms. Stille shared with the board the current summary by Department. Ms. Stille also shared with the board a report from the Advisory Commission on Intergovernmental Relations regarding Connecticut Municipal Budget Adoption Experiences, FY 2009-2010.

Ms. Stille shared with the board a copy of the memorandum that was sent out last year to boards, commissions and departments regarding the budget. Mr. Lessard suggested underlining the following section: will not consider any increases for new initiatives or positions from any board, commission or department.

A motion was made by Mr. Neil, seconded by Mr. Lessard to send out the memorandum to all boards, commissions and departments regarding the FY 2010-2011 budget. The motion unanimously passed.

E. Discussion on Salmon River Watershed Partnership Land Use Summit

The board reviewed a correspondence regarding the summit that is taking place on Saturday, December 5th. The correspondence requested that a representative from the BOS be nominated to attend. No one from the Board of Selectmen is able to attend, and because it takes place on the weekend, the town does not have funds to pay a town employee to attend. Mr. Morra discussed with the board that he strongly feels that the list of people that should attend should also include property owners.

F. Discussion on Tankerhoosen Watershed Management Plan

The board discussed that they are not willing to pass the resolution as stated. Mr. Morra stated there should be recognition of the land owners that are affected by the Watershed. The board also discussed that they previously agreed that there would be no funding from the Town of Bolton. Mr. Lessard shared that his concerns are not knowing who this will be a cost to and how much.

G. Consider and Act upon 2010 Meeting Dates

The board discussed the calendar as presented for 2010. The board agreed to change the February meeting to February 3rd, and change the November meeting to November 3rd.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the meeting dates as amended. The motion passed unanimously.

H. Consider and Act upon Budget Transfers and/or Appropriation Requests

None

7. Ongoing Business:

A. Subcommittee Reports

The Personnel Subcommittee met to discuss a vacancy in the Highway Department. The group decided to change the Crewman I position from a 40 hour to a 30 hour position with full benefits. Overtime for this position would begin after forty hours. The subcommittee would like to have the position filled sometime in January.

A motion was made by Mr. Lessard, seconded by Mr. Neil to accept the recommendations for the position as stated. The motion unanimously passed.

B. Bolton Lakes Sewer Project

Mr. Morra shared with the board a letter from Joe Courtney stating the original \$2.5 million funding for Phase 4 & 5 has now been made available again.

Mr. Morra discussed that while drilling, the contractor did hit ledge by Shady Glen. They will not be blasting the ledge; they will be fracturing the rock. This will not increase the cost of the project. These expenses fall within the confines of the contract.

Mr. Morra also discussed that an extension had been filed with the Town of Manchester to continue working past their November 15th rule. Currently all road work should be completed by this date, however the extension has been granted as long as the road can be properly sealed once the work is complete.

Ms. Stille shared that Phase 2 is now with the Inlands and Wetlands Committee. They will be performing a site walk on November 13.

C. Properties and Facilities

Ms. Stille shared that the High School Project went to Inlands and Wetlands Committee last week, and it will be part of the Site Walk taking place on November 13. PBC is continuing to work on the project, and is moving forward.

Ms. Stille shared with the board that an ERT will be taken place at the Farm in November. She also discussed that the application for the barns grant was submitted last week.

Ms. Pierog thanked Ms. Stille, Mr. Morra, Ms. Bolduk and Mr. Barger for their assistance with completing the application for the Barns Grant.

Ms. Pierog discussed that the Bolton Heritage Farm Commission was approached by Richard Treat, Friends of the Rose Farm, requesting a town made trail be put in connecting Maple Valley with the trail. Mr. Treat explained to the board in more detail about the proposed trail. Mr. Morra explained he would like to actually look at the area before making a decision, and contact the two abutters to the proposed area.

Mr. Treat commended the Bolton Heritage Farm Commission on the work that has been done.

D. Revenue Sources

Ms. Stille shared with the board a letter received from OPM in regards to Housing for Economic Growth Program-Technical Assistance. The letter states that they received the request from the Town of Bolton for \$50,000; however they are able to fund \$20,000. The town will need to resubmit an application requesting \$20,000.

8. First Selectman's Reports

Notch Road Municipal Center

Mr. Morra discussed he has been working with contractors to get options to make the building more energy efficient in the future.

Mr. Morra shared that will be taking a trip to Washington D.C. and will be meeting with Joe Courtney. He would like to thank him for his assistance with the WPCA funding issue.

9. Administrative Officer's Report:

A. Route 6 Report

Ms. Stille shared with the board that the Route 6 Safety Project that CRCOG had put out to bid has selected a company and is in current negotiations with them.

Ms. Stille distributed to the board a copy of the Phase 1 Report and the first Route 6 Hop River Corridor Newsletter. Two community workshops will be taking place. One will be in Bolton on December 8th and the second on December 17th in Andover.

B. Permit Software Pilot.

Ms. Stille shared with the board that Bolton has been selected as a pilot town. The original cost was expected to be \$20,000 over two years. The actual cost to Bolton is \$3,000 and the maintenance/support will cost \$4,884 per year.

10. Appointments

A motion was made by Ms. Shea, seconded by Mr. Neil to confirm the appointment of Ray Walker as the Deputy Fire Marshall. The motion passed with Mr. Walker abstaining.

A motion was made by Mr. Neil, seconded by Mr. Morra to appoint Michael Gardner as Building Official to the property at 861 Hop River Road Project. The motion passed unanimously.

Ms. Stille shared with the board that Tracy Verrastro and Wendy Hawk have completed the CERT training course. A graduation will take place Tuesday evening.

11. Adjournment

A motion was made by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 8:21 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.