

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on April 13, 2010 at the Notch Road Municipal Center with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea, and Ray Walker; Administrative Officer Joyce Stille; and residents Sandra Pierog and Scott Olson.

1. Call to Order:

Mr. Morra called the meeting to order at 7:05 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

March 2, 2010 Regular Meeting

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes. Motion unanimously passed.

March 30, 2010 Special Meeting

A motion was made by Mr. Neil, seconded by Ms. Shea to approve the aforementioned minutes. Motion unanimously passed.

4. Correspondence

A. Letter of resignation received March 29, 2010 from Douglas G. Fisher as an alternate to the Economic Development Commission.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the resignation from Douglas Fisher as an alternate from the Economic Development Commission. Motion unanimously passed.

B. Letter of resignation effective May 1, 2010 from Richard A. Metcalf as Fire Marshal.

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the resignation from Richard Metcalf as Fire Marshal. Motion passed unanimously.

By consensus, the board agreed to move up 10. Appointments.

10. Appointments.

A motion was made by Mr. Neil, seconded by Ms. Shea to appoint Scott Olson as an alternate member to the Temporary Public Building Commission with a term ending January 1, 2011. Motion unanimously passed.

5. Unfinished Business:

Possible Trail Expansion at Bolton Heritage Farm

Mr. Morra and Ms. Stille discussed that they will soon be visiting the possible trail area. Richard Treat is interested in reviewing the area as well; however he will be out of town for a few weeks. Therefore the visit will take place once he returns.

6. New Business:

A. Consider and Act on Call for Annual Town Meeting.

A motion was made Mr. Walker, seconded by Ms. Shea to accept the Call for Annual Town Meeting to be held on Tuesday, May 11, 2010 at the Bolton Town Hall, 222 Bolton Center Road, Bolton, CT. Motion unanimously passed.

B. Consider and Act on Ordinance to Create and Become a Member of the Central Connecticut Solid Waste Authority.

A motion was made by Mr. Neil, seconded by Shea to adopt the Ordinance to Create and Become a Member of the Central Connecticut Solid Waste Authority as presented (see attachment 6.B.). The motion passed unanimously.

C. Discussion on Bolton Heritage Day.

A motion was made Mr. Walker, seconded by Ms. Shea to set Bolton Heritage Day for Saturday, October 2, 2010. Motion unanimously passed.

D. Discussion on Run to Read Road Race.

A motion was made by Ms. Shea, seconded by Mr. Walker to set the Run to Read Road Race for 9:00 a.m. on October 2, 2010 contingent upon activities for Bolton Heritage Day. Resident Sandra Pierog requested that police be present during the road race. Ms. Stille explained that Resident State Troopers are required to be present, in addition to contacting the Highway Department, Fire Department and residents, and obtain a certificate of insurance. Motion unanimously passed.

E. Discussion on Purchase of Greater Hartford Transit Vehicle.

Ms. Stille shared with the board that Greater Hartford Transit notified the town that they are required to remove the senior van from their fleet. The town currently leases this vehicle and now has the option of purchasing the vehicle for \$4,500. The board discussed that the purchase of a new van would be much more costly to the town.

A motion was made by Ms. Shea, seconded by Mr. Lessard to authorize Joyce Stille, Administrative Officer to authorize the purchase of the 2006 van procured through the Greater Hartford Transit. Motion unanimously passed.

F. Status Report on American Recovery and Reinvestment Act Grants.

Ms. Stille updated the board on the renovations at Town Hall. The Administration wing is now complete and staff has moved back in. The main hall is now empty, and work has begun. Work is expected to done in May.

G. Discussion of Establishing Fees for Construction Oversight of Public Improvements.

By consensus the board agreed to have the Finance Subcommittee review this and make recommendations to the BOS.

H. Discussion on FY10 and FY11 Budgets.

Ms. Stille shared with the board the recent information regarding the Appropriations Committee's proposed budget impact on Bolton which is the same as the Governor's budget. Also distributed was the budget summary by department.

Ms. Stille reported that the Board of Finance will be meeting to vote on the budget that will be going to the Public Hearing on April 29th. The BOS may need to meet before then to discuss further cuts in the budget.

I. Census Update.

Mr. Morra stressed the importance of filling out Census forms and returning them.

J. Consider and Act upon Budget Transfers and/or Appropriation Requests.

A motion was made by Mr. Neil, seconded by Mr. Walker to approve the following budget transfers:

In the Zoning Board of Appeals Budget, transfer \$75.00 from Office Operations Expenses to Professional and Business Training to pay for fees associated with having an Attorney speak to many new members and new Chairman of ZBA. This will help bring everyone up to date on the scope of their influence and responsibilities.

In the Board of Finance budget, transfer \$380.00 from Office Operation to Other Payroll. This will cover Board Clerk wages and Annual Report work that exceeded the payroll amount in budget.

In the Public Building Commission, transfer \$250.00 from Office Operations Expenses to Other Payroll to cover Board Clerk Expenses. Due to active projects, PBC has met on a regular basis as well as special meetings.

7. Ongoing Business:

A. Subcommittee Reports

None.

B. Bolton Lakes Sewer Project

Mr. Morra reported that construction recently started. Bids for Phase 2 will be opened on Monday, April 26th. Phase 2 is expected to begin in the summer of 2010.

C. Properties and Facilities

Ms. Sandra Pierog, Chairman of the Bolton Heritage Farm Commission, reported that the Bolton Heritage Farm was awarded the matching grant in the amount of \$55,694 for the roof on the main barn and the storage parlor. Formal award letters should be received in the next few weeks.

Ms. Pierog reported that the Bolton Heritage Farm Commission voted to request the BOS to allow them to retain the services of Nelson Edwards for their assistance during the bidding and construction phases.

A motion was made by Mr. Lessard, seconded by Mr. Neil to hire Nelson Edwards to assist during the bidding and construction phases. The total amount is \$9,600 which includes a \$1,000 retainer fee required to begin the work. Motion unanimously passed.

Ms. Pierog reported that the BHF was approached by the Bolton Summer Cross Country Race promoters to use the farm as an alternative location to the High School because of construction that will be taking place this summer. The group has agreed to provide a Certificate of Insurance naming the Town and Board of Education as the insured. By consensus, the board agreed.

Ms. Pierog reported that the BHF now has four signs that state the property is now a State Archaeological Preserve. They will be put on the property in the next month. The signs were obtained at no charge. BHF was also approached by a bee keeper asking to keep bees on the property on the lower hayfield. By consensus, the board agreed.

Ms. Stille reported that the town is continuing to follow through with the requirements under the WHIP grant.

Ms. Stille updated the board on the High School Project. It is expected to go out to bid within the next week.

Ms. Stille reported that at the last PBC meeting, the commission accepted the completion of the Bolton Center School project. Board of Education accepted the project as complete at their meeting. It now needs to be accepted by the BOS.

A motion was made by Ms. Shea, seconded by Mr. Lessard to accept the completion of the Bolton Center School Project.

D. Revenue Sources

Ms. Stille reported the town was approached by a vendor requesting to be the only ice cream vendor at Indian Notch Park for 2010, for a fee of \$500. By consensus, the BOS agreed to enter into this agreement.

8. First Selectman's Report

Mr. Morra shared with the board that May 2-May 8 is Municipal Clerks Week.

Mr. Morra received a request from Rod Parlee to send a letter to the Governor regarding the Greenway. By consensus the board agreed to send a letter on behalf of the BOS.

9. Administrative Officer's Report:

A. Permitting Project.

Ms. Stille shared with the board that staff has attended training for the software, and two more will be attending the following week.

B. Bolton, Lancashire, England.

Ms. Stille shared with the board an e-mail that Susan DePold received from Bolton, Lancashire, England. The e-mail requested Bolton, CT to have a partnership agreement with their city. By consensus the BOS agreed.

C. Route 6 Regional Economic Development Council.

Ms. Stille distributed to the board the Route 6 Hop River Corridor Transportation Study Overview and a copy of the Economic Development Action Agenda. The next set of Community Workshops has been set for May 13th in Andover, and May 25th in Columbia.

D. Eastern Highlands Health District.

Ms. Stille distributed to the board a copy of the Eastern Highlands Health District Annual Report.

Ms. Stille shared with the board that the Town of Bolton has been recognized as a Heart Safe Community.

11. Adjournment

A motion was made by Ms. Shea, seconded by Mr. Neil to adjourn the meeting at 8:27 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.