

**BOLTON BOARD OF FINANCE**  
**FEBRUARY 18, 2010**  
**REGULAR MEETING MINUTES**

The Board of Finance held its regular meeting on February 18, 2010 at the Notch Road Municipal Center with Chairman Robert Munroe presiding. Also present were members Joe Fleming, Ed Steele, James Bruner, James Roscoe, John Toomey, Kelly Regan, Financial Officer Jerry McCall, Administrative Officer Joyce Stille and Board of Education members Paula Meyers and Karen Bergin.

**1. CALL TO ORDER**

The meeting was called to order by Chairman Robert Munroe at 7:20 P.M.

**2. PUBLIC PARTICIPATION**

None.

**3. ELECTED OFFICIAL AND TOWN STAFF REPORTS**

**a) BOE Budget Update**

Chairman Robert Munroe stated that he attended the recent Board of Education (BOE) budget session. BOE members Paula Meyers and Karen Bergin distributed copies of the BOE's January budget report and fielded questions from board members. After a lengthy discussion with emphasis on special education/pupil services, Chairman Munroe thanked Paula and Karen for their time and asked that they keep the commission apprised of their progress.

**b) Quarterly Report**

Jerry McCall presented an updated Quarterly Financial Report and an email from auditor Stephen Hopkins in response to a question regarding encumbrances posed at last month's meeting.

Joyce Stille presented an approved request for an appropriation of funds of \$4,500 to the Medical Expenses & Training category.

**4. APPROVAL OF MINUTES: JANUARY 21, 2010 MEETING**

Motion by Jim Roscoe, seconded by Jim Bruner to approve the January 21, 2010 Regular Meeting Minutes as presented. Motion passed with one abstention by Joe Fleming.

**5. CORRESPONDENCE**

None.

## **6. OLD BUSINESS**

### **a) Discussion of Town Boards Entering into Long-term Contracts**

Bob Munroe raised the question of individual boards entering into long term contracts without review by any other authority. Joe Fleming stated that if this issue is not covered in the Charter, then it might be something to consider during the next Charter review process.

## **7. NEW BUSINESS**

### **a) Budget Update**

#### **1. Grand List**

Joyce Stille handed out a copy of the 2009 Grand List Totals outlining a 1.01% increase over the 2008 Grand list.

#### **2. Tax Collection Summary**

A Tax Collection Summary as of January 31, 2010, was also handed out for review and discussion.

#### **3. CCM Report on Governor's Budget**

Jerry McCall presented the 'FY 2010-11 Governor's Proposed Budget Impact on: Bolton Report' outlining areas of no change and areas of reductions.

#### **4. MBR Issue (Communication from the Town of East Hartford)**

Communication from the Town of East Hartford stated that there is a minimum budget requirement for towns to fund their Boards of Education with at least as much as in the 08-09 year.

### **b) Discussion of Shared Resources Town & BOE**

Snow removal and grounds keeping are some of the shared resources that are presently being discussed. The Town would take these over for the Board of Education.

### **c) All other New Business mutually agreed upon**

None.

## **8. ONGOING BUSINESS**

### **a) Status report on school project**

Joyce Stille reported that the town has received a percentage commitment from the state, and now needs legislative commitment.

## **9. ADJOURNMENT**

Motion by Ed Steele, seconded by Joe Fleming to adjourn the meeting. Motion passed unanimously. Meeting was adjourned at 9:25 P.M.

Respectfully submitted,

Kathleen Anderson  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL  
OF THESE MINUTES AND ANY CORRECTIONS HERETO.