

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on September 7, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea and Ray Walker; Administrative Officer Joyce Stille; Fire Chief James Preuss, Bolton Fire Department members Tom Galiota and Cheryl Udin; resident Daniel Roback.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:00 P.M.

**2. Public Comment:**

Chief Preuss shared concerns regarding Engine Tanker 234. The tanker recently had the steering box (not the original) removed by the Highway Department and sent out for service to the manufacturer. The steering box has since been returned and reinstalled. Mr. Galiota is waiting for a letter detailing the work that was completed. Chief Preuss is concerned with liability issues since it is an aftermarket part. Pending the information that is received from the manufacturer, the Board of Selectmen Public Safety Subcommittee will meet to discuss the next steps. The Board, Chief Preuss and Mr. Galiota agreed that if the Tanker were to be inspected by a certified mechanic, familiar with DOT inspections that the truck could go back into service.

The Board agreed to move up Item 10.

**10. Appointments:**

A motion was made by Ms. Shea, seconded by Mr. Walker to appoint Daniel Roback to the Open Space Acquisition and Preservation Committee with a term ending July 1, 2013. Motion unanimously passed.

**3. Approval of Minutes:**

**A. July 6, 2010 Meeting**

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes with the following corrections:

7.A. “...for the establishment of fees per ordinance as presented...”

7.C. “...DOT Highway Safety Program is for Lake Street which was...”

7.C. “...the High School Project the summer work schedule was being finalized. A letter from the state was for change in well site. The abatement of asbestos is planned for the summer with the exception of the science rooms. PCB removal process and contracts are being reviewed.”

**10. Memorandum of Agreement with Vernon for Animal Control Services:**

“A motion was made by Ms. Shea, seconded by Mr. Walker to appoint Mr. Craig Segar as Animal Control Officer and Mr. Jerold Casida as Assistant Animal Control Officer. The motion passed unanimously”

The motion passed with Mr. Neil and Mr. Lessard abstaining.

**4. Correspondence:**

A motion was made by Ms. Shea, seconded by Mr. Walker to accept the resignation of Stephen Pinkowski from the Conservation Commission. Motion passed unanimously. The board expressed their gratitude to Mr. Pinkowski for his years of service.

**5. Unfinished Business:**

**Possible Trail Expansion at Bolton Heritage Farm**

Nothing to report.

**6. New Business:**

**A. Status Report on Connecticut Resource Recovery Authority**

Ms. Stille updated the board on the development of Tier 1 and Tier 2 Municipal Services Agreements with CRRA. Municipalities are expressing concern with the current deadline to sign the agreement. CRRA has agreed to move the date back, but has not committed to an actual date.

**B. Discussion on Bonding**

Mr. Morra reported that the town bonded at a much lower rate (approx. 3.3%) than what was expected.

**C. Discussion on FY10 and FY11 Budgets**

Ms. Stille shared with the board the FY10 Unexpended Town Funds (see attachment 6.C.), totaling \$271,396.05. However, this amount may change as a result of the audit. Ms. Stille did report that Unemployment Compensation for the current year may be over expensed due to unforeseen claims for a board clerk, life guard and full time positions. A transfer will be discussed in 6.D.

Ms. Stille reminded the board that a joint meeting needs to be coordinated for the Board of Selectmen, Board of Finance and Board of Education.

**D. Report on Budget Transfer Requests**

The board received a list of final budget transfers for Fiscal Year ending June 30, 2010 (see attachment 6.D.).

**E. Consider and Act on budget Transfers and/or Appropriation Requests**

A motion was made by Mr. Neil, seconded by Ms. Shea to transfer \$5,000 from the Professional & Technical Services Budget, Legal Services to the Unemployment Compensation Budget, Miscellaneous Department Activities. The motion unanimously passed.

**7. Ongoing Business:**

**A. Subcommittee Reports**

Subcommittees have not met during the past month.

**B. Bolton Lakes Sewer Project**

Mr. Morra updated the board on the sewer project. Phase 1 is nearing completion. There is some work that needs to be completed near Georgina's. On the Bolton side of Hillcrest, regrading and paving should be taking place in the next month. Phase 2 is moving along

very quickly. There is no work this week, because DOT is also working on Route 44. The work on 44 is expected to be completed by the end of this year. Phase 3 should be ready to go out to bid in approximately one month. Mr. Walker reported there is a job meeting regarding blasting on September 8<sup>th</sup> if anyone should have any issues.

**C. Properties and Facilities**

Ms. Stille reported that Bolton Heritage Farm received three bids for the barn roof project; however two of the bids could not be accepted because they did not comply with the specifications in the bid document. Since the project is being funded by a grant, three bids are required. Therefore, the project will be going out to bid again in the winter.

Ms. Stille reported that the abatement work at the High School was completed in time for school to start. Ms. Shea reported that during a walk through, everything looked very clean and ready for school.

**D. Revenue Sources**

Ms. Stille reported the following summer camp and Indian Notch Park revenues:

Summer Camp	\$14,436.49 (net revenue)
Indian Notch Park	\$677.00 (approximately-does not include swim instructors, life guards or buildings and grounds staff)
Beach Passes	\$2,800.00
Gate Sales	\$13,900.00

**8. First Selectman’s Report:**

**A. Report on Fire Truck Issues**

Discussed during Public Comment.

**B. Status of Cider Mill Request to OPM**

Mr. Morra reported the owners have withdrawn their request.

**C. Report on Bolton Lake Issues**

Mr. Morra reported that an open meeting took place for residents along with representatives from DEP available to answer questions. Since the meeting, the Town of Vernon approved funds in the amount of \$6,000 to use towards the issue. Testing is currently taking place to determine the origination of the weed, and to determine the best way to take care of the issue.

**9. Administrative Officer’s Report:**

**A. Central Connecticut Solid Waste Authority**

Ms. Stille reported that the by-laws are being finalized to create a formal organization.

**B. Personnel**

Ms. Stille reported the new second shift custodian has been hired and is working out very well.

Ms. Stille also reported that for the first time Bolton has nominated one of their own teachers, Wendy Pagani for Teacher of the Year.

Interviews are currently taking place for the part time Highway Department position.

**C. Route 6 Regional Economic Development Council**

The report from LADA, P.C. is currently being finalized. The board received information on the Transportation Study.

**D. Audit**

The town has begun the audit process and will be taking place over the next couple of months.

**11. Adjournment:**

A motion was made by Mr. Walker, seconded by Ms. Shea to adjourn the meeting at 8:13 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.