

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on December 1, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea, and Ray Walker; Administrative Officer Joyce Stille; Judge of Probate Elaine Camposeo; and residents Beth Harney, Paula Meyers, Tom Marrion, Sandy Hastings, and Richard Treat.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:02 P.M.

**2. Public Comment:**

Elaine Camposeo, Andover, Bolton and Columbia Judge of Probate shared with the Board that effective January 2, 2011 Andover, Bolton and Columbia will merge with the Manchester Probate Court, located on Center Street in Manchester. This is a result of a statewide Probate Court redistricting. Judge Camposeo asked the board for comments on her recommendation on naming the new probate court to Manchester Probate Court. In addition, Judge Camposeo informed the Board that she will be submitting the Probate Court Budget for the exact amount as the previous year.

Beth Harney, Chair of Bolton Community Education Foundation addressed the board to discuss use of the Senior Center for public events. First Selectman Morra discussed that currently the Senior Center is not available to any group outside of the Senior Center to use, therefore it would not be appropriate to allow one group and not another. He did suggest meeting with the Board of Education to discuss not only use of the Senior Center, but all town facilities. The current policy on use of the Senior Center is not a written policy, however this will be addressed in the near future and a written policy will be put into place. In addition Paula Meyers, Tom Marrion, Richard Treat and Sandy Hastings spoke in favor of opening up the Senior Center for more public events.

**3. Approval of Minutes:**

**November 3, 2009 Meeting**

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes. Motion unanimously passed.

**4. Correspondence**

Ms. Stille shared with the board a correspondence detailing the Probate Court Consolidation.

**5. Unfinished Business.**

Ms. Stille and Mr. Morra shared that due to unforeseen circumstances, they were unable to follow up on the issue of opening a trail from Maple Valley. However it was discussed that a survey should be sent to the residents of Maple Valley to get opinions on the possible trail.

**6. New Business:**

**A. Discussion on Ordinance Creating the Bolton Lakes Regional Water Pollution Control Authority.**

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the Ordinance Creating the Bolton Lakes Regional Water Pollution Control Authority as amended. The motion unanimously passed.

**B. Status Report on American Recovery and Reinvestment Act Grants**

Ms. Stille shared with the board that the Security System is close to completion.

Ms. Stille also shared with the board that the application for the Energy Efficiency grant has been submitted. Town Hall work will include replacing windows in the Land Use Department, adding insulation and sheetrock, and replace back door and ceiling tiles. The boiler in the Resident State Troopers' Building will also be replaced.

### **C. Consider and Act upon Annual Town Meeting and Budget Referendum Dates**

A motion was made by Mr. Lessard, seconded by Ms. Shea to set the Annual Town Meeting date for May 11, 2010 and the Budget Referendum for May 18, 2010. The motion unanimously passed.

### **D. Discussion on FY10 and FY 11 Budgets**

Ms. Stille shared with the board the current summary by Department. Ms. Stille did mention the one budget that may require a transfer of addition funds is the Unemployment Compensation. This particular budget has always been controlled by the Board of Finance. At the last BOF meeting authority was transferred to Ms. Stille as Administrative Officer. This budget covers the town and BOE.

Ms. Stille shared that the audit should be complete within another month, and tax collections are continuing to come in.

### **E. Discussion on Tankerhoosen Watershed Management Plan**

Mr. Morra reviewed the revised Stakeholder Agreement, and suggested adding "to implement no measure which would diminish the market value of private property within the proposed management area". The board discussed additional areas that were of concern. Mr. Morra offered to meet with John Pagini to discuss the plan. By consensus the board agreed to discuss this at the January meeting.

### **F. Consider and Act upon Budget Transfers and/or Appropriation Requests**

A motion was made by Ms. Shea, seconded by Mr. Lessard to transfer in the Highway Budget \$6,200 from Sand and Salt to Road Repairs to fence in the sand and salt area. The motion unanimously passed.

## **7. Ongoing Business:**

### **A. Subcommittee Reports**

The board reviewed the recommendations from the Human Resources Subcommittee for part time wages. Mr. Walker requested consideration for the Fire Department positions. It was discussed that in recent years, additional positions were added to the Volunteer Fire Department. In addition they currently have a Retention Plan and Proficiency.

A motion was made by Mr. Neil, seconded by Ms. Shea to accept the recommendations of the subcommittee Fiscal Year 2011 part time wages as presented. The motion unanimously passed.

Ms. Shea did comment that she would have liked to have seen the increases higher for the employees. However due to economic constraints, it is not possible at this time.

### **B. Bolton Lakes Sewer Project**

Mr. Morra shared with the board updates on the sewer project. Construction is currently taking place on Hillcrest. Construction will end in a couple of weeks for the year at Bolton Motors, and construction will begin again on April 15, 2010.

### **C. Properties and Facilities**

Ms. Stille updated the board on recent updates for the High School Project. Public Building Commission recently approved Van Zelm Engineering for the Commissioning Agent on the project. Four bids were received for Hazmat services. A decision has not been made as of yet.

### **D. Revenue Sources**

Ms. Stille shared with the board a letter received from Gwen Marrion stating that SBM Charitable Foundation granted \$1,000 to the Town of Bolton to help with closing the gap in the East Coast Greenway between Bolton Notch Pond and the Charter Oak Greenway.

## **8. First Selectman's Report**

### **Capital Acquisition Planning and Allocation Committee**

A motion was made by Ms. Shea, seconded by Mr. Neil to confirm Carl Preuss as the at larger member to serve on the CAPA Committee until June 30, 2011. The motion unanimously passed.

Mr. Morra shared that at the CAPA December 17<sup>th</sup> meeting, Town and school capital reserve proposed lists will be discussed.

Mr. Morra shared with the board discussions that have taken place with what may happen in the upcoming year. Statewide aid to communities could be reduced by 5% up to 10%. He asked that the board consider this during upcoming budget discussions.

Mr. Morra shared with the board that a program that is taking place at Bolton Motors to collect items for the troops. Collections will be received until December 12<sup>th</sup>.

## **9. Administrative Officer's Report:**

### **A. Route 6 Report**

Ms. Stille updated the board on the Route 6 project. Ms. Stille also reminded the board of the upcoming Community Workshops that are taking place on December 8<sup>th</sup> at BCS at 7:00 p.m. and on December 17<sup>th</sup> at the Andover Community Room at 7:00 p.m.

### **B. Playscape**

Ms. Stille shared with the board that the Bolton Women's Club is currently raising funds to replace the existing playscape at Herrick Park.

### **C. Signature Schedule**

Ms. Stille distributed a copy of the FY10 Signature Schedule.

## **10. Appointments**

A motion was made by Ms. Shea, seconded by Mr. Neil to reappoint Robert Morra to the BLRWPCA Board of Directors and Joyce Stille as an Alternate. Both terms will end on December 31, 2012. The motion passed with Mr. Morra abstaining.

A motion was made by Ms. Shea, seconded by Mr. Neil to appoint Noreen Reilly as the Bolton Representative for the State of Connecticut Tourism District. The motion passed unanimously.

A motion was made by Mr. Lessard, seconded by Mr. Neil to appoint Lyn Lawrence as a representative for the North Central Regional Mental Health Board (NCRMHB) on the local Catchment Area Council (CAC). The motion unanimously passed.

**11. Executive Session**

A motion was made by Mr. Neil, seconded by Ms. Shea to go into executive session to discuss union negotiations and litigation and to include Ms. Stille in the discussion. Motion unanimously approved.

Executive session ended at 8:41 P.M.

**12. Adjournment**

A motion was made by Mr. Neil, seconded by Ms. Shea to adjourn the meeting at 8:42 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk  
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.