

**BOLTON BOARD OF FINANCE**  
**REGULAR MEETING**  
**NOVEMBER 18, 2010**

**MINUTES**

The Board of Finance held its regular meeting on November 18, 2010, at the Notch Road Municipal Center. Members present were Chairman Robert Munroe, Jim Roscoe, Ed Steele, Kelly Regan and Jim Bruner. Also present was Financial Officer Jerry McCall.

**1. CALL TO ORDER**

The meeting was called to order by Chairman Robert Munroe at 7:20 P.M.

**2. PUBLIC PARTICIPATION**

None

**3. ELECTED OFFICIAL AND TOWN STAFF REPORTS**

**a) Tax Collection Summary**

Jerry McCall circulated an updated Tax Collection Summary revised as of 10/31/10.

**b) Quarterly Report**

Jerry McCall passed out an updated Quarterly Financial Report revised as of 9/30/10 for the FY 10-11.

**c) Town Budget Update**

**1. Unemployment Budget Projection**

Jerry McCall passed out a budget transfer request, which has been approved by the Board of Selectmen, transferring funds from the Insurance budget to the Unemployment Compensation budget.

**4. APPROVAL OF MINUTES OF THE OCTOBER 21, 2010 MEETING**

Motion by Jim Roscoe, seconded by Ed Steele to approve the minutes of the October 21, 2010 regular meeting as presented. Motion passed with one abstention by Kelly Regan.

**5. CORRESPONDENCE**

Nothing at this time.

## **6. OLD BUSINESS**

### **Discussion of Shared Resources Town & BOE**

Chairman Bob Munroe reported that this matter will continue to be on the Agenda every month, as discussions are ongoing.

## **7. NEW BUSINESS**

### **a) Election of Officers**

Motion by Ed Steele, seconded by Jim Bruner to nominate Bob Munroe as Chairman of the Board of Finance, Jim Roscoe as Vice Chairman and Representative to the CAPA committee. Motion passed unanimously.

### **b) Board of Finance & Auditing Budgets for FY 2012**

Jerry McCall passed out a Bolton Budget Worksheet for review by the Board of Finance.

### **c) 2011 Meeting Dates**

Motion by Jim Roscoe, seconded by Ed Steele to approve of the Proposed Meeting Schedule, for the calendar year 2011 with meetings on the third Thursday of the month, with the following amendment: there will be no meeting in August 2011. Motion passed unanimously.

### **d) Special Education Funding**

No one was present from the Board of Education.

Jerry McCall circulated the Board of Education Budget for 2010-2011. Bob Munroe reported that at the Three Board Meeting a subcommittee was formed to discuss Special Education Funding. The subcommittee members are Superintendent Paul Smith, BOE members Karen Bergin and Paula Meyers, First Selectman Bob Morra, Administrative Officer Joyce Stille, Financial Officer Jerry McCall and Board of Finance Chairman Bob Munroe. Mr. Munroe requested that a few members volunteer to be on the committee.

### **e) All other New Business mutually agreed upon**

Nothing at this time.

## **8. ONGOING BUSINESS**

### **a) Status report on School Project**

Chairman Munroe reported that a subcommittee of the Board of Education is working on creating a brochure highlighting the high school renovations for use in advertising the benefits of the Bolton High School.

**9. ADJOURNMENT**

Motion by Ed Steele, seconded by Kelly Regan to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:36 P.M.

Respectfully submitted,

Kathleen Anderson  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.