

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on June 1, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard, Leslie Shea and Ray Walker; Administrative Officer Joyce Stille; Cathy Teller, John Toomey and approximately fifteen residents.

1. Call to Order:

Mr. Morra called the meeting to order at 7:03 P.M.

2. Public Comment:

Several residents spoke in regards to the Bolton High School Project. Residents are concerned that the bill may not be signed by the Governor, therefore delaying the High School Project. First Selectman Morra shared that he has been in touch with the Governor’s office, and discussed the three possible scenarios. Ms. Stille explained that if the Governor does sign the bill, the town needs to receive a written letter from the State Department of Education to move forward with construction.

Mr. John Toomey asked that camera man, Burt Flynn be recognized for his hard work. He also wanted to make sure the Selectmen were aware that Bolton Historical Day will be on Saturday, October 8th, 2010.

3. Approval of Minutes:

A. May 4, 2010 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes. Motion passed with Ms. Shea abstaining.

B. May 18, 2010 Special Meeting

A motion was made by Ms. Shea, seconded by Mr. Neil to approve the aforementioned minutes. Motion passed with Mr. Lessard abstaining.

C. May 25, 2010 Special Meeting

A motion was made by Mr. Neil, seconded by Mr. Walker to approve the aforementioned minutes. Motion unanimously passed.

4. Correspondence

Ms. Stille shared she had received an e-mail from Cynthia Marshall expressing her concern for the High School Project.

5. Unfinished Business:

Possible Trail Expansion at Bolton Heritage Farm

Mr. Morra reported that he has not had the opportunity to meet with Richard Treat to visit the location.

6. New Business:

A. Discussion with Economic Development Commission.

Cathy Teller, Chair of the Economic Development Commission (EDC), requested that the BOS work on streamlining the process for businesses to obtain permits. First Selectman Morra explained the most effective way to handle this would be to have a subcommittee review the process, and meet during hours that town staff is available. In addition, attend the meetings of boards and commissions that are pertinent to the process. Ms. Stille did explain that an online permitting program will begin this summer, which will aid in the process.

B. Discussion on Bonding.

Ms. Stille reported that the town is expected to bond this July and again in 12-18 months. The board discussed the replacement of the Fire Department rescue vehicle, and if it should be bonded the first time. Ms. Stille also explained that the ET vehicle for the Fire Department will need to be replaced in the next year or two. The board agreed by consensus not to include it in the first bonding package. However it will be considered for the second.

C. Status Report on American Recovery and Reinvestment Act Grants.

First Selectmen Morra reported that the work is completed, and paperwork is the only item to be completed.

D. Discussion on FY10 and FY11 Budgets.

First Selectmen Morra reviewed the \$62,000 in budget cuts:

Capital Improvement

\$13,000 Copier

Insurance

\$4,000 Property & Liability

\$4,000 Worker’s Compensation

Employee Fringe Benefits

\$14,000 Health

Town Building Operations

\$6,000 Heating Fuel

\$4,000 Electricity

Professional & Technical Services

\$1,000 Legal Services

Refuse

\$1,000 Tipping

Highway Department

\$5,000 Diesel Fuel & Gasoline

\$5,000 Road Repairs

Police Protection

\$5,000 Other Contracts

A motion was made by Mr. Walker, seconded by Mr. Neil to approve the budget reductions as presented. Motion unanimously passed.

The board received a copy of the summary by department

E. Report on Budget Transfer Requests.

The board received a list of budget transfers to date. There will be more for the end of the fiscal year.

7. Ongoing Business:

A. Subcommittee Reports

Subcommittees have not met during the past month.

B. Bolton Lakes Sewer Project

Mr. Morra reported that construction will be beginning on Route 44, for approximately three weeks. Phase 2 is currently being reviewed by the state. Phase 3 is expected to go out to bid late summer. Mr. Morra explained the residents in Phase 2 will have to have grinder pump and easement agreements notarized.

A motion was made by Ms. Shea, seconded by Mr. Walker to waive the notary fees for the residents in Phase 2. Motion unanimously passed.

C. Properties and Facilities

Ms. Stille updated the board on the High School Project. She reported that the bids have come in favorably. It appears that alternates will be awarded as well. Ms. Stille discussed that issues will be coming up, and requested authorization to sign any necessary paperwork to keep the project moving forward.

A motion was made by Ms. Shea, seconded by Mr. Neil to authorize Joyce M. Stille to sign any necessary paperwork related to the High School project. Motion unanimously passed.

Ms. Stille discussed that the bid will be going out for the Bolton Heritage Farm, and is expecting to have documents to sign. She asked for authorization to sign paperwork related to the Bolton Heritage Farm project.

A motion was made by Ms. Shea, seconded by Mr. Neil to authorize Joyce M. Stille to sign paperwork related to Bolton Heritage Farm. Motion unanimously passed.

D. Revenue Sources

Ms. Stille reported that the library has applied for a grant through the Hartford Foundation for Public Giving available only to libraries. The grant covers technology items typically not covered in the budget.

8. First Selectman's Report

Mr. Morra reported that there will be a heavy enforcement for traffic violations during the month of June. In addition he reported that the Memorial Day activities were very well attended. He also thanked residents for passing the budget on the first referendum.

9. Administrative Officer's Report:

A. Permitting Project.

Discussed in 6.A.

B. Personnel.

Ms. Stille reported that the second round of interviews will be taking place for the vacancy on the Buildings and Grounds crew.

Ms. Stille also reported that staff has met with Don Fish and staff from the Lutz Museum to discuss the upcoming event. They are expecting as many as 1700 people.

Ms. Stille shared that discussions will be taking place in regards to the Fire Marshall position, and how it will be handled.

C. Route 6 Regional Economic Development Council.

Ms. Stille reported that the May 25th workshop was canceled and rescheduled for June 29th.

10. Appointments.

None.

11. Adjournment

A motion was made by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 8:19 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.