

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on July 6, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Leslie Shea and Ray Walker; Administrative Officer Joyce Stille; and approximately four residents.

**1. Call to Order:**

Mr. Morra called the meeting to order at 7:01 P.M.

**2. Public Comment:**

Fire Chief Preuss, accompanied by Chief Engineer Galiotta, spoke about mechanical problems with fire apparatus ET234. A motion was made by Mr. Walker, seconded by Ms. Shea to support the decision of the Fire Chief’s decision to limit ET234 to calls in town at the posted speed limit until a replacement was secured. The motion passed unanimously.

**3. Approval of Minutes:**

**June 1, 2010 Meeting**

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the aforementioned minutes. The motion passed unanimously.

**4. Correspondence:**

**A. Letter dated June 22, 2101 from the Bolton Lake Shore Association, Inc. regarding Laurel Road.**

Ms. Stille related that her conversations with Lance Chernack regarding the Association’s desire for the Town to take over the private right of way eliminating their tax obligation differed from the letter sent by the Association. The letter has been forwarded to the Assessor as there is a process for appealing assessments. After reviewing the Assessor’s card and map showing that Laurel Road does not meet current standards for a road and would continue to be used as a private road, the Board affirmed its position to not accept (or take over) any private roads that do not meet current standards.

**B. Letter received June 28, 2010 from Tyler J. Kleykamp, OPM, regarding the Cider Mill property.**

The Town of Bolton through its staff, administration and Board of Selectmen has supported this request. After discussion, a motion was made by Ms. Shea, seconded by Mr. Walker to waive the public hearing regarding the Cider Mill property and send a current letter of support. The motion passed unanimously.

**5. Unfinished Business:**

**Possible Trail Expansion at Bolton Heritage Farm**

Mr. Morra reported that he has not had the opportunity to meet with Richard Treat to visit the location.

**6. New Business:**

**A. Consider and Act on Historic Documents Preservation Grant**

Ms. Stille explained that this was an annual grant to the Town that required a resolution. A motion was made by Ms. Shea, seconded by Mr. Walker to adopt the following resolution:

RESOLVED: That Joyce M. Stille, Administrative Officer of the Town of Bolton is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic hat That Joyce M. Stille, Administrative

Officer of the Town of Bolton is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Preservation Grant.

The motion passed unanimously.

**B. Discussion on Bonding:**

Mr. Morra and Ms. Stille reported on the June 30<sup>th</sup> meeting on bonding for the high school project. Mr. Morra and Mr. Munroe from The Board of Finance met with Webster Bank to discuss various options. Ms. Stille reported that the town is expected to go forward with a 20 year bond, which had a lower interest rate, in late July. The Board was given copies of the debt schedules. A second will be coming in 2011. The Town had also recently received an upgraded rating by Moody's.

**C. Consider and Act on FFY2009 Homeland Security Grant:**

Ms. Stille explained that as in previous years this State Homeland Security Grant Program's funds go to the regions instead of individual towns. Each town must adopt a resolution authorizing the First Selectman to execute the agreement. A motion was made by Mr. Walker, seconded by Ms. Shea to adopt the following resolution:

RESOLVED, that the Town of Bolton may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert R. Morra, as First Selectman of the Town of Bolton, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Bolton and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The motion passed unanimously.

**D. Discussion on FY10 and FY11 Budgets:**

A status report on both fiscal years was provided to the Board, including a copy of the new adopted budget. The last transactions for the fiscal year were being completed. There was discussion about excess costs, special education and Board of Education funding.

**E. Report on Budget Transfer Requests:**

The Board received a list of budget transfers for the fiscal year. A supplemental list with the latest transfers for the end of the year was also provided to the Board.

**F. Review of Fiscal Year Activities.**

A list of items addressed by the Board of Selectmen was presented for review. It has been an active year. Ms. Stille will review the list with Mr. Morra on July 20, 2010. This list will be the basis for the annual report.

**7. Ongoing Business:**

**A. Subcommittee Reports**

The Finance and Administration Subcommittee met on June 22 and recommended adoption of the establishment of fees for construction oversight of public improvements. Other towns

regularly charge fees. This proposal for the Town would protect the interests of the Town and the developers. A motion was made by Mr. Walker, seconded by Ms. Shea to adopt the proposed Ordinance amendment as presented in the attached memo from John D. Pagini, AICP, Director of Community Development. The motion passed unanimously.

### **B. Bolton Lakes Sewer Project**

Mr. Morra reported that Phase 1 construction is underway and will be completed by the end of July and operational by September. Committee members have met with all of the businesses in the Phase 1 area to discuss hookup, policies etc. Construction on Phase 2 will begin at the end of July. Phase 3 is expected to go out to bid next month with construction beginning in the fall. Mr. Morra reported that the project was moving quickly and within budget.

### **C. Properties and Facilities**

Mr. Hans DePold, Bolton Town Historian, presented a letter to the Board discussing a Washington Rochambeau Revolutionary Route National Historic Trail visitor center. The Board discussed the need for short and long term objectives, land rights and the necessity for a coordinated effort with the Bolton Heritage Farm Commission.

Ms. Stille reported that there was a list of bidders for the Bolton Heritage Farm and there had been walk throughs of the barn.

Ms. Stille explained that there is a project under the DOT Highway Safety Program which was 90% federally and 10% state funded. This project would straighten the curves on the road. The project did not have a specific time frame but could possibly go out to bid in March 2011.

Ms. Stille reported that the High School project was being finalized. A letter from the State discussed a change in well sites abatement in Science rooms. Contracts needed to be reviewed.

### **D. Revenue Sources**

Ms. Stille provided a summary of revenues from recreational facilities. Indian Notch Park has seen an increase in attendance and usage.

The Board discussed the future sale of a fire truck and the expected revenue.

## **8. First Selectman's Report**

### **A. Signs on Town Green for Community Events**

Mr. Morra reported on the Signage Committee's development of regulations concerning signs on the Town Green. The Board agreed that the Town Green was exempt from zoning and under the Board's jurisdiction. The Board will deal with signage issues as they occur.

### **B. Emergency Notification System**

The Board discussed the new CT Alert system which would allow residents who registered to receive emergency notifications via multiple communication sources.

A motion was made by Mr. Walker, seconded by Ms. Shea to send a letter of appreciation to the former Resident State Trooper Ron Turner who was moving on with his career. The motion passed unanimously.

## **9. Administrative Officer's Report:**

### **A. Central Connecticut Solid Waste Authority**

Ms. Stille reported on the first Solid Waste Authority Commission meeting she attended. She further explained that a chief elected official or designee was required to be on the Committee. A motion was made by Mr. Walker, seconded by Ms. Shea to appoint Ms. Stille as the designee to the Central Connecticut Solid Waste Authority. The motion passed unanimously.

### **B. Personnel:**

Ms. Stille reported on the Animal Control Officer. A motion was made by Mr. Walker, seconded by Ms. Shea to send a letter of appreciation to Donald Assard thanking him for his years of service. The motion passed unanimously.

Ms. Stille also reported that the new second shift custodian was starting July 12, 2010.

### **C. Route 6 Regional Economic Development Council:**

Ms. Stille reported on the June 29<sup>th</sup> meeting that the transportation study was continuing.

## **10. Appointments:**

A June 22, 2010 letter received from resident Krista Edwards expressed her interest in becoming an alternate member on the Inland Wetland Commission. Ms. Edwards was present and spoke to the Board regarding her background and qualifications. A motion was made by Ms. Shea, seconded by Mr. Walker to appoint Krista Edwards as an alternate member of the Inland Wetlands Commission. The motion passed unanimously.

A list of 2010 appointments was presented by Ms. Stille. Motions were made as follows:

### **Bolton Heritage Farm Commission**

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint Beth Harney, Ann Maulucci, and Sandra Pierog, as members of the Bolton Heritage Farm Commission. The motion passed unanimously.

### **Conservation Commission**

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint Brett Capshaw and Raymond Hardy as members of the Conservation Commission. The motion passed unanimously.

### **Inland Wetlands Commission**

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint Maryanne Edwards as a regular member of the Inland Wetlands Commission. The motion passed unanimously.

### **Open Space Commission**

A motion was made by Ms. Shea, seconded by Mr. Walker to reappoint Richard Barger and Gwen Marrion as members of the Open Space Commission. The motion passed unanimously.

### **Fire Marshall**

The Fire Commission had not actually appointed Ray Walker as the Fire Marshal until its meeting on June 28, 2010. As a result, the Board needed to confirm the appointment. A

motion was made by Ms. Shea, seconded by Mr. Morra, to reappoint Ray Walker as Fire Marshall. The motion passed unanimously.

**Connecticut Conference on Municipalities (CCM):**

A motion made by Ms. Shea, seconded by Mr. Walker to appoint Robert Morra as a member and Joyce Stille as alternate member of the CCM Legislative Committee; Joyce Stille as a member of the CCM Education Committee, CCM Labor Relations Committee, and CCM Municipal Law, Liability and Insurance Committee; Cheryl Schardt as a member of the CCM Public Health and Human Services Committee; and Lori Bushnell as a member of CCM Taxes and Finance Committee. The motion passed unanimously.

**Memorandum of Agreement with Vernon for Animal Control Services:**

A motion was made by Ms. Shea, seconded by Mr. Walker to approve the Memorandum of Agreement for Town of Vernon Animal Control Officers to provide animal control services to the Town of Bolton. The motion passed unanimously.

Ms. Stille discussed the suggestion for foregoing the August Board of Selectman meeting. A motion was made by Ms. Shea, seconded by Mr. Walker to cancel the regular Board of Selectman meeting for August with the possibility of scheduling a special meeting if needed. The motion passed unanimously.

**11. Adjournment:**

A motion was made by Ms. Shea, seconded by Mr. Walker to adjourn the meeting at 8:22 P.M. The motion passed unanimously.

Respectfully Submitted,

Hanna Prytko  
Substitute Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.