

**TOWN OF BOLTON
BOARD OF SELECTMEN
TUESDAY, OCTOBER 6, 2009 – 7:00 P.M.
TOWN HALL
REGULAR MEETING MINUTES**

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on October 6, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Robert Lessard and Ray Walker; Administrative Officer Joyce Stille; and residents Robert Munroe, James Bruner, Kelly Regan, James Roscoe and Sandra Pierog.

1. Call to Order:

Mr. Morra called the meeting to order at 7:05 P.M.

2. Public Comment:

Mr. Munroe, Chairman of the Board of Finance, shared with the board concerns that he and certain members of the BOF have regarding the teachers contract. The Board of Finance will be holding a Special Meeting on October 8th to discuss the issue further.

3. Approval of Minutes:

September 8, 2009 Public Hearing

A motion was made by Mr. Neil, seconded by Mr. Walker, to approve the aforementioned minutes. The motion passed with Mr. Lessard abstaining.

September 8, 2009 Regular Meeting

A motion was made by Mr. Neil, seconded by Mr. Walker, to approve the aforementioned minutes. The motion passed with Mr. Lessard abstaining.

September 30, 2009 Special Meeting

A motion was made by Mr. Neil, seconded by Mr. Walker, to approve the aforementioned minutes. The motion passed unanimously.

September 30, 2009 Retreat

A motion was made by Mr. Neil, seconded by Mr. Walker, to approve the aforementioned minutes. The motion passed unanimously.

4. Correspondence:

Ms. Stille shared with the board a thank you card from the Bolton Historical Society thanking the town for the assistance that was provided before and during Bolton Heritage Day.

Ms. Stille shared with the board a letter received from DEP stating that the lowering of the Bolton Lake drawdown was approved and will begin on October 15th.

5. Unfinished Business:

None.

6. New Business:

A. Permit Software Pilot.

Ms. Stille requested from the board authorization for Bolton to be a pilot town for an online permitting software. Mr. Neil motioned, seconded by Mr. Lessard to authorize Joyce M. Stille, Administrative Officer to enter into and sign on behalf of the Town of Bolton any agreements or related documents as may be required to obtain the permit software and participate as a pilot town. The motion unanimously passed.

B. Status Report on American Recovery and Reinvestment Act Grants.

Ms. Stille shared with the board that the application process for the OPM Municipal Energy Efficiency and Conservation Block Grant has been delayed until October 8th, extending the deadline to November 5th.

Ms. Stille shared the invitation to bid for the Town Hall Security System was advertised in the Hartford Courant today. The work is expected to be done by December 31, 2009.

C. Consider and Act upon Solid Waste Authority Resolution.

Mr. Morra discussed the importance of the Town of Bolton to adopt a resolution to be member of the Central Connecticut Solid Waste Authority. Mr. Walker motioned, seconded by Mr. Neil to adopt the Support Resolution for the Central Connecticut Solid Waste Authority (see attachment 6.C.). The motion passed unanimously.

D. Report on FY10 Budget.

The board reviewed the current budget summary by Department.

E. Consider and Act upon Resolutions for the Gap Closure Charter Oak Greenway Grant.

Ms. Stille shared with the board the Town received a \$40,000 grant for the Charter Oak Greenway. The following resolution needs to be adopted to start expensing the funds. Mr. Lessard motioned, seconded by Mr. Neil to adopt the following resolution:

Be it resolved that it is in the best interests of the Town of Bolton to enter into contracts with the Department of Environmental Protection.

In furtherance of this resolution, Joyce M. Stille, the Administrative Officer is duly authorized to enter into and sign said contracts on behalf of the Town of Bolton. The Administrative Officer is further authorized to provide such additional information and execute such other documents as may be required by the state of federal government in connection with said contracts and to execute any amendments, recisions, and revisions thereto.

The motion passed unanimously.

F. Consider and Act upon Revisions to Land Use Fees.

The board reviewed current land use fees and discussed increasing the rates to help offset the administrative costs and state fees required. The new fees will go into effect on November 1, 2009. (See attachment 6.F.) Mr. Lessard motioned, seconded by Mr. Neil to accept the new land use fees. The motion passed unanimously.

G. Discussion on Tankerhoosen Watershed Management Plan.

Ms. Stille distributed to the board information regarding the Tankerhoosen Watershed Management Plan. Action will need to be taken next month for the Stakeholder Agreement.

H. Consider and Act upon Budget Transfers and/or Appropriation Requests.

None.

7. Ongoing Business:

A. Subcommittee Reports.

None.

B. Bolton Lakes Sewer Project.

Mr. Morra shared with the board information regarding the Ground Breaking Ceremony which will take place on October 17, 2009 at 8:30 a.m. next to Liberty Candle.

Ms. Stille shared with the board a Proposed Amendment by the Town of Vernon to the Bolton Lakes Regional Water Pollution Control Authority Ordinance. Ms. Stille also shared a letter addressed to the Bolton BOS and Jason McCoy, Town of Vernon Mayor requesting that no action be taken until all three parties can work out details of a mutually agreeable amendment.

C. Properties and Facilities.

Ms. Pierog, Chairman, Bolton Heritage Farm Commission, asked the board to adopt the following resolution to apply for a \$50,000 grant to help fund repairs to the roof. The deadline for the grant is October 30, 2009. A motion was made by Mr. Lessard, seconded by Mr. Neil to adopt the following resolution:

RESOLVED, that Robert R. Morra, First Selectman, Town of Bolton, is empowered to execute and deliver in the name and on behalf of the Town of Bolton a certain contract with the State of Connecticut, Commission on Culture and Tourism.

The motion passed unanimously.

D. Revenue Sources.

Ms. Stille shared with the board a letter confirming that the Town of Bolton has been awarded a \$200,000 grant through the Small Town Economic Assistance Program for the Bolton Lakes sewer capital project.

8. First Selectman's Reports:

Mr. Morra shared with the board that he attended the playscape dedication and commended all involved for their efforts.

A. Special Town Meeting.

The meeting will take place on October 13th, at 7:00 in the All Purpose Room at the Center School.

B. Joint Three Board Meeting.

The Board of Selectmen, Board of Finance, and Board of Education will hold their joint meeting on October 20th, at 7:00 at Town Hall.

9. Administrative Officer's Report:

A. Route 6 Report.

Ms. Stille shared that the contractor, LADA has finished Phase 1 of the Route 6 Study. Ms. Stille expects to have a report at the November meeting to share with the board.

Ms. Stille shared that twelve firms responded to the CRCOG Safety Improvement RFQ. Interviews are expected to be completed by the end of October.

B. Regional Performance Incentive Grant Projects.

Ms. Stille shared with the board a status report on regional performance incentive grant program projects, and discussed what projects Bolton is part of.

10. Appointments.

A motion was made by Mr. Walker, seconded by Mr. Neil to appoint Justin Preuss as an alternate to the Tolland County Mutual Aid Fire Service. Motion unanimously passed.

A motion was made by Mr. Neil, seconded by Mr. Walker to appoint Robert Binkowski and Howard Holmes as sub registrars for the Town of Bolton. Motion unanimously passed.

11. Adjournment.

A motion was made by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 8:23 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF
THESE MINUTES AND ANY CORRECTIONS HERETO.