

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on December 7, 2010 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectmen Robert Neil, Leslie Shea and Robert Lessard; and Administrative Officer Joyce Stille.

1. Call to Order:

Mr. Morra called the meeting to order at 7:02 P.M.

2. Public Comment:

None.

3. Approval of Minutes:

A. November 3, 2010 Meeting

A motion was made by Mr. Neil, seconded by Mr. Lessard to approve the aforementioned minutes with the following corrections:

4. (1st paragraph) “...a letter from Brett Capshaw...”

7.C. (addition to 1st paragraph) “They are erecting the structural steel and have finished the geothermal wells.”

The motion passed unanimously.

4. Correspondence:

None.

5. Unfinished Business:

Possible Trail Expansion at Bolton Heritage Farm

Nothing new to report.

6. New Business:

A. 2011 Meeting Schedule

A motion was made by Mr. Neil, seconded by Ms. Shea to adopt the following days for the BOS 2011 Meeting Schedule: January 4th, January 18th (budget workshop), January 25th (budget workshop), February 1st, February 8th (budget workshop), February 15th (budget workshop if necessary), March 1st, April 12th, May 3rd, June 7th, July 5th, August 2nd, September 6th, October 4th, November 1st, and December 6th. All meetings will be held at Town Hall at 7:00 P.M. Subcommittee meetings shall be held the third Tuesday of each month. Motion unanimously passed.

B. Discussion on Modification to Subdivision Regulations

The group reviewed a memo from John Pagini regarding modifications to the Subdivision Regulations. The modifications made by the Planning & Zoning Commission take into account the BOS concerns.

C. Discussion on FY11 and FY12

The board reviewed the summary by department for month ending November 30th.

The board discussed which departments should be invited to attend the budget workshops. Highway, Buildings & Grounds, Fire Commission, Library and Seniors were asked last year, and will be asked again this year.

Ms. Stille reported that after speaking with a representative from the Manchester Probate Court, an additional \$1500 may need to be added to the current Probate Court Budget.

Ms. Stille reported that a meeting is currently being scheduled for the CAPA Committee. The BOS are required to submit a 5 year capital plan to the CAPA Committee prior to their meeting. By consensus, the board agreed to have the Finance and Administration Subcommittee meet to review what will be submitted.

D. Discussion on Proposed Wireless Telecommunications Tower Facility

Mr. Morra reviewed a letter received regarding a proposed tower facility on 25 West Street. Mr. Morra suggested meeting with AT&T and working with them to have a better understanding of what type of tower would be installed.

E. Consider and Act on Budget Transfers and/or Appropriation Requests

None.

7. Ongoing Business:

A. Subcommittee Reports

Ms. Stille reported that the informational meeting that took place to discuss the proposed ordinance that would provide a tax exemption for buildings used in farming went very well. The BOS would move forward with the ordinance, but it would not go into effect until July 1, 2010 tax bills. The ordinance would be reviewed at the Selectmen's January meeting. It will also be reviewed by Attorney Barger and then set a date for a Public Hearing.

The board reviewed the minutes from the Human Resources Subcommittee when discussion on shared services took place with BOE members. They will meet again in February to discuss possible savings in other areas.

B. Bolton Lakes Sewer Project

Mr. Morra updated the board on the sewer project. Rural Development Closing on Phase 1 is scheduled for December 15th. The work on Phase 1 is shut down for the winter. Phase 2 will continue as far into the winter as possible.

C. Properties and Facilities

Ms. Stille updated the board on the status of the town taking over the cemeteries. The ordinance has been sent to the attorney for the Cemetery Association for review.

Ms. Stille reported that the Route 44 Study with the Home Connecticut Grant has selected the chosen vendor. The grant is in the amount of \$20,000, with the town contributing \$10,000.

The High School project is continuing with the steel work and interior walls. Approval is still pending from the state on the FFE specifications. The tech budget is currently being finalized.

D. Revenue Sources

Ms. Stille shared with the board a letter from SBM Charitable Foundation, Inc. awarding a \$5,000 grant for closing the gap in the East Coast Greenway. Ms. Stille commended Gwen Marrion on her diligent work in obtaining the grant.

8. First Selectman's Report:

Mr. Morra reported that a resident is looking to donate a piece of property (100' x 230'), behind the old fire house. In order to move forward, testing would need to take place to confirm that a reserve septic system could be put in. The town would provide the service for this.

Mr. Morra wished members of the community Happy Holidays.

9. Administrative Officer's Report:

Ms. Stille reported that Bolton Public Schools is working with CT1 Media to distribute informational material on the high school to all Bolton and Columbia households, and select households in other towns.

Route 6 Regional Economic Development Council

Ms. Stille shared with the board a letter that was sent out to all Planning and Zoning Commissions from Bolton, Columbia, Coventry and Andover. A meeting will take place on January 31, 2011 for commissions from all towns involved. The main goal is to establish uniform zoning for the Route 6 Corridor.

Ms. Stille shared with the board a letter from the Metro Hartford Alliance discussing the Economic Development Districts that will be created within Connecticut. With these districts being established, it will help the Route 6 EDC apply for federal funds. However, it is not clear on the requirements of the towns that are part of these districts.

Ms. Stille shared with the board that the Route 6 EDC received the Connecticut Chapter of American Planning Association 2010 Community Development Award for the Route 6 Hop River Corridor Plan. In addition, Director of Community Development, John Pagini was recognized as Outstanding Planner.

10. Appointments

Ms. Stille shared with the board that she was appointed as a member of the Connecticut Advisory Commission on Intergovernmental Relations with a term ending June 30, 2012. In her position, Ms. Stille will represent towns with populations under 20,000.

The members and alternates of the Temporary Building Commission serve a term of 18 months or the duration of the project, whichever is shorter. As of December 31st, their terms will end.

A motion was made by Mr. Neil, seconded by Mr. Lessard to reappoint the regular members of the Temporary Building Commission with a term of 18 months or for the duration of the project, whichever is shorter. Members include: Scott Bosco, Leslie Shea, Jason Norris, Robert Rose and John Dean. Motion unanimously passed.

11. Adjournment:

A motion was made by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 7:40 P.M. Motion unanimously passed.

Respectfully Submitted,

Heidi Bolduk
Board Clerk

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.