

The Capital Acquisition, Planning and Allocation (CAPA) Committee held a meeting on January 20, 2010 at the notch Road Municipal Center with First Selectman Robert Morra presiding. Also in attendance were: CAPA Committee members James Roscoe, Joe Muro, John Hambrook, Robert Lessard and Carl Preuss; and Administrative Officer Joyce Stille.

**1. CALL TO ORDER**

Mr. Morra called the meeting to order at 6:03 P.M. A motion was made by Mr. Muro, seconded by Mr. Hambrook to approve the minutes of the December 17, 2009 as presented. Motion passed with Mr. Morra, Mr. Lessard, Mr. Hambrook, Mr. Muro and Mr. Roscoe voting in favor, and Mr. Preuss abstaining.

**2. CONSIDER AND ACT UPON FY11 CAPITAL PLAN**

Mr. Hambrook shared information on the use and life span of Smartboards in support of them being a capital item. Bolton Center School currently has some boards but goal is to have one in each room. Recently more boards were purchased from other funds outside the budget. Mr. Hambrook will find out how many boards have been purchased and are in rooms and how many rooms still need them.

The committee discussed the placement of a portion of debt service and additional road resurfacing for next year due to the budget constraints and need to meet one mill minimum. Mr. Roscoe recommended putting all the principle debt payments in capital. Mr. Preuss discussed the concept of the CAPA Commission by the Charter Revision Commission. Mr. Morra acknowledged that given the economy, the funding of one mill versus the current ½ mill will need to be phased in. The group discussed potentially funding categories in the future. An example would be vehicle replacement. The committee discussed items to be included in the proposed plan at length.

A motion was made by Mr. Hambrook, seconded by Mr. Lessard to approve the following FY11 Capital Plan and forward it to the Board of Selectmen:

1.	Road Resurfacing	\$200,000
2.	Debt Service	\$100,000
3.	Plow Truck	\$ 80,000
4.	Bolton Center School Smartboards	\$ 28,000
5.	Bolton Center School Cafeteria Equipment	\$ 25,500
6.	Building Official Vehicle	\$ 17,000
7.	NRMC Improvements (Boiler)	\$ 20,500

Vehicles will be combined under vehicle replacement. The NRMC Improvements, partial funding for boiler replacement, will be adjusted to meet the one mill requirement. Motion passed with Mr. Morra, Mr. Preuss, Mr. Muro, Mr. Hambrook and Mr. Lessard voting in favor and Mr. Roscoe voting against the motion.

**3. ADJOURNMENT**

A motion was made by Mr. Muro, seconded by Mr. Hambrook, to adjourn the meeting at 7:18 P.M. Motion unanimously passed.

Respectfully Submitted,

Joyce M. Stille  
Administrative Officer

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.