

The Capital Acquisition, Planning and Allocation (CAPA) Committee met on December 17, 2009 at the Notch Road Municipal Center. Present were: members Robert Morra, James Roscoe, Joe Muro and John Hambrook; and Administrative Officer Joyce Stille. Member Robert Lessard joined the meeting at 6:20 P.M.

1. CALL TO ORDER

The meeting began at 6:08 P.M.

2. DISCUSSION ON CAPITAL PLAN

For the Town Government and Board of Education (BOE) the group discussed the plans submitted. At one mill, at least \$470,000 in projects will be in the Capital Reserve Budget. It was noted that with the high school project, many school needs will be met. For the BOE's plan, some of the members did not believe the Smartboards meet the criteria. The BCS office update was considered routine maintenance. The cafeteria equipment meets the criteria. The group discussed not including the ballfield conditioner, high lift equipment, cinder walk or outdoor athletic equipment. On the Town Government plan, road resurfacing was proposed to increase and plow truck, building official vehicle, NRMC boiler, ADA (RST office) and Herrick Park lot were proposed to be partially funded. The Board of Selectmen had already eliminated items and deferred several others. The group also discussed including part of debt service in the Capital Reserve Budget due to tax impact of the increase from ½ mill to 1 mill based on the new charter. It was proposed to include all debt service and to eliminate the debt budget. The group agreed to meet on January 20<sup>th</sup> to finalize its proposed plan.

3. ADJOURNMENT

The meeting ended at 7:00 P.M.

Respectfully Submitted,

Joyce M. Stille  
Administrative Officer