

**BOLTON BOARD OF FINANCE**  
**APRIL 15, 2010**  
**REGULAR MEETING - MINUTES**

The Board of Finance held its regular meeting on April 15, 2010 at the Notch Road Municipal Center with Chairman Robert Munroe presiding. Also present were members Joe Fleming, Ed Steele, James Roscoe, John Toomey, Kelly Regan, Financial Officer Jerry McCall and Administrative Officer Joyce Stille. Also in attendance were members of the Board of Selectmen Robert Morra and Bob Lessard.

**1. CALL TO ORDER**

The meeting was called to order by Chairman Robert Munroe at 7:27 P.M.

**2. PUBLIC PARTICIPATION**

John Toomey noted that someone from the Board of Education would be attending. (Karen Bergin entered the meeting at 7:45 P.M.)

**3. ELECTED OFFICIAL AND TOWN STAFF REPORTS**

**a) Tax Collection Summary**

Jerry McCall passed out an updated Collection Summary Revised as of 3/31/10.

**b) Quarterly Report**

Jerry McCall distributed an updated BOF Quarterly Financial Report FY 09-10, revised as of 3/31/10. The Board discussed line items with particular attention to insurance figures. Joyce Stille stated that there was a 0 increase in Worker's Compensation across the board and a 3% increase in property & liability insurance. She also noted that there was a \$20,000 savings in Town health insurance.

**4. APPROVAL OF MINUTES:**

**a) March 18, 2010 Meeting**

Motion by Ed Steele, seconded by Jim Roscoe to accept the March 18, 2010 Minutes with the following change:

Item 7a, last sentence, first word should be 'unemployment' instead of 'employment'.

Motion passed unanimously with one abstention by Kelly Regan.

**b) March 25, 2010 Meeting**

Motion by Ed Steele, seconded by John Toomey to accept the March 25, 2010 minutes as presented. Motion passed with Kelly Regan abstaining, and Jim Roscoe opposing.

**c) April 8, 2010 Special Meeting**

Motion by Ed Steele, seconded by Joe Fleming to accept the April 8, 2010 minutes with the following change:

Item 3, line 3, first sentence should read:

‘Paula Meyers from the BOE said that the current deficit for the BOE is \$130,000’.

Motion passed with one abstention by Jim Roscoe.

**5. CORRESPONDENCE**

Correspondence received from Administrative Officer Joyce Stille to Board of Finance Chairman Robert Munroe dated 4/15/10 stated that three budget transfers were approved by the Board of Selectmen to the following commissions: Board of Finance, Public Building Commission and Zoning Board of Appeals.

**6. OLD BUSINESS**

**Discussion of Shared Resources Town & BOE**

Joyce Stille reported that the town is still planning on taking over snow plowing of the schools and negotiations are ongoing.

**7. NEW BUSINESS**

**a) Act on Budget for Public Hearing on April 29, 2010**

Chairman Bob Munroe stated that he followed up on some of Jim Roscoe’s observations with respect to excess costs figures on pages 6 and 57 of the Proposed Board of Education Budget for 2010-2011. After a lengthy discussion about projected savings to the Town and Board of Education budgets, and proposed cuts which would reduce the tax increase to 2.97%, a motion was made by Ed Steele, seconded by John Toomey to:

Cut \$35,000 from the Board of Finance Contingency Fund,  
Cut \$168,000 from the Board of Education budget and,  
Cut \$62,000 from the Board of Selectmen’s budget.

Motion passed with one abstention by Chairman Bob Munroe.

Motion by Jim Roscoe, seconded by Ed Steele to include in the FY 2010-11 Budget, a line item for Revised Approved Budget FY 2009-10 as follows: “Expected

expenditure deficiency by the Board of Education not covered by Contingency Account - \$110,000”.

Motion passed unanimously.

Motion by Jim Roscoe, seconded by Ed Steele to approve of the revenue estimates for FY 2010-11 as presented by the Town Finance Director.

Motion passed unanimously.

**b) All other New Business mutually agreed upon**

Chairman Bob Munroe reminded members of the Board of the upcoming Public Hearing on the Budget scheduled for April 29, 2010 at 7:00 P.M. in the All Purpose Room at Bolton Center School.

**8. ONGOING BUSINESS**

**Status report on school project**

Nothing to report at this time.

**9. ADJOURNMENT**

Motion by Ed Steele, seconded by John Toomey to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:15 P.M.

Respectfully submitted,

Kathleen Anderson  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.