

**TOWN OF BOLTON
BOARD OF SELECTMEN
TUESDAY, JULY 7, 2009 – 7:00 P.M.
TOWN HALL
REGULAR MEETING MINUTES**

The Town of Bolton Board of Selectmen, hereinafter the “BOS” held its regular meeting on July 7, 2009 at the Town Hall with First Selectman Robert Morra presiding. Also in attendance were: Selectwoman Leslie Shea, Selectmen Robert Neil, Robert Lessard and Ray Walker; Administrative Officer Joyce Stille and residents Maryanne Edwards and Ross Lally.

1. Call to Order:

Mr. Morra called the meeting to order at 7:05 P.M., and welcomed Ray Walker to the Board.

2. Public Comment:

None.

3. Approval of Minutes:

A. June 2, 2009 Regular Meeting.

A motion was made by Mr. Neil, seconded by Mr. Lessard, to approve the aforementioned minutes. The motion passed with Mr. Morra and Mr. Walker abstaining.

B. June 16, 2009 Public Hearing.

A motion was made by Ms. Shea, seconded by Mr. Neil, to approve the aforementioned minutes. The motion passed with Mr. Morra and Mr. Walker abstaining.

C. June 16, 2009 Special Meeting.

A motion was made by Mr. Lessard, seconded by Mr. Neil, to approve the aforementioned minutes. The motion passed with Mr. Morra and Mr. Walker abstaining.

4. Correspondence: A letter of resignation, from Mr. Lou Cloutier as a member of the Inland Wetlands Commission, was received on 6/29/09.

After some discussion, a motion was made by Ms. Shea, seconded by Mr. Neil, to accept the resignation of Lou Cloutier. The motion unanimously passed. Ms. Stille added that Mr. Cloutier would be recognized for his many years of service on the Inland Wetland Commission.

In addition, a letter of resignation, from Robert Morra as a member of the Board of Tax Review, was received. Mr. Morra stated that he was resigning from the Board of Tax Review because it would be a conflict of interest, now that he is on the Board of Selectmen. A motion was made by Ms. Shea, seconded by Mr. Neil to accept the letter of resignation of Mr. Morra. The motion passed unanimously.

5. Unfinished Business.

None

6. New Business:

A. Consider and Act upon Deputy First Selectman Appointment.

A motion was made by Mr. Walker, seconded by Mr. Morra to appoint Bob Neil as Deputy First Selectman. The motion passed unanimously.

B. Discussion on Ordinances.

Ms. Stille distributed the new Charter to members of the Board and stated that with the new Charter, they will need to consider two Ordinances: Power of Initiative and The Reserve Fund Ordinances. Ms. Stille recommended sending these to the Finance and Administration Subcommittee for review and they can bring suggestions to the Board.

C. Report on FY09 Budget.

Ms. Stille presented a list of budget transfers for the fiscal year 2009. Based on the final payroll, additional transfers will be done. The Town will be returning additional funds to the Town above what was stated in early May. A list of the transfers will be sent to the Board of Finance for review.

D. Report on FY10 Budget.

Without a state budget, this report was tabled until the next meeting.

E. Appointments.

Resident Ross Lally was in the audience and expressed his interest in becoming a full member of the Inland Wetland Commission in light of Lou Cloutier's resignation. Presently he is an alternate on the commission. A motion was made by Ms. Shea, seconded by Mr. Neil to appoint Ross Lally to fill the vacancy as a full member of the Inland Wetland Commission until 7/1/11 contingent upon his resignation as an alternate. The motion passed unanimously.

A 6/9/09 letter received from resident Maryanne Edwards expressed her interest in becoming an alternate member of the Inland Wetland Commission. After discussion with Maryanne, a motion was made by Mr. Neil, seconded by Ms. Shea to appoint Maryanne Edwards as an alternate member of the Inland Wetland Commission, her term running until 7/1/2010. The motion passed unanimously.

Ms. Stille stated that based on the new Charter, the Public Building Commission will now be a Temporary Public Building Commission and the members need to be reappointed. A motion was made by Mr. Neil, seconded by Mr. Walker to appoint the following members per the Town of Bolton Charter to the Temporary Public Building Commission for the Bolton High School Project: Scott Bosco, Leslie Shea, John Dean, Robert Rose and Jason Norris. Motion passed unanimously.

Ms. Stille stated that the Town of Vernon has been providing the Building Official for the DePold project (solely) on Hop River Road. The current Vernon Building Official, Peter Hobbs, needs to be appointed by the Board for solely this project to finalize the inspections. Mr. Walker stated that he was not in favor of this appointment, as he is a new official and will still be new to the project and have to 'pick up the pieces'. Motion was made by Mr. Lessard, seconded by Mr. Neil to appoint Peter Hobbs as the new Building Official for the DePold project. Motion carried, with one nay by Mr. Walker.

A list of 2009 Appointments was presented by Ms. Stille. Motions were made as follows:

Bentley Memorial Library Board

Motion by Ms. Shea, seconded by Mr. Walker to reappoint Linda Armstrong, Clara Ames, Dot Neil, Kelly Goldsnider, Rebecca Holliman and Brook Nowak as members of the Bentley Memorial Library Board. Term to July 1, 2013. Motion passed unanimously.

Board of Fire Commissioners

Motion by Ms. Shea, seconded by Mr. Neil to reappoint Derek Green as a member of the Board of Fire Commissioners. Term to July 1, 2014. Motion passed unanimously.

Bolton Heritage Farm Commission

Motion by Mr. Neil, seconded by Ms. Shea to reappoint Larry Pesce to the Bolton Heritage Farm Commission. Term to July 1, 2012. Motion passed unanimously.

Conservation Commission

Motion by Ms. Shea, seconded by Mr. Lessard to reappoint Rod Parlee and James Toner to the Conservation Commission. Term to July 1, 2014. Motion passed unanimously.

Economic Development Commission

Motion made by Ms. Shea, seconded by Mr. Walker to reappoint Cathy Teller and to appoint Neil Kerr as a regular member and Douglas Fisher as alternate member of the Commission. Term to July 1, 2013. Motion passed unanimously. Francis Rokicki was not reappointed at this time due to conflicts with attending meetings.

Inland Wetland Commission

Motion made by Ms. Shea, seconded by Mr. Walker to reappoint James Loersch to the Inland Wetland Commission. Term to July 1, 2012. Motion passed unanimously.

Open Space

Motion by Mr. Neil, seconded by Mr. Lessard to reappoint Edward Steele to the Open Space Commission. Term to July 1, 2012. Motion passed unanimously.

Senior Citizens Committee

Motion by Ms. Shea, seconded by Mr. Neil to reappoint Paula Friez to the Senior Citizens Commission. Term to July 1, 2013. Motion passed unanimously.

Commission members not requesting reappointment are the following:

Donna Munroe (Bolton Heritage Farm)

Robert Hewey (Economic Development Commission)

With respect to the 2009 Appointed Officers, a motion was made by Ms. Shea, seconded by Mr. Neil to reappoint per the Appointed Officers Ordinance, the Assessor Michael D'Amicol, Building Official & Zoning Enforcement Officer James Rupert, Municipal Agent for Elderly Cheryl Schardt, Tax Collector Lori Bushnell, Town Clerk Susan DePold and Treasurer Catherine Peterson. Terms are per the ordinance. Motion passed unanimously.

There was discussion about creating some new positions. A motion was made by Mr. Lessard, seconded by Ms. Shea to adopt a resolution per the Appointed Officers Ordinance creating the following new positions: Animal Control Officer; Assistant Animal Control Officer; Deputy Treasurer; Emergency Management Director; Municipal Historian; Recreation Director; and Town Counsel. Motion passed unanimously.

Motion by Mr. Lessard, seconded by Ms. Shea, to appoint all of the following:

Animal Control Officer – Donald Assard

Assistant Animal Control Officer – Jay Linddy

Deputy Treasurer – Jerry McCall

Emergency Management Director – James Rupert

Municipal Historian – Hans DePold

Recreation Director – Tracy Verrastro

Town Counsel - Richard Barger of Michelson, Kane, Royster & Barger

Record Checkers –Eleanor Preuss and Nancy Silverstein

Assistant Town Clerk- Nancy Soma (as appointed by Town Clerk)

Assistants to the Town Clerk – Diane McManus and Barri Fries (as appointed by Town Clerk)

Motion passed unanimously.

F. Review of FY09 Activities

Ms. Stille presented a list of all activities and projects completed in 2009 and stated that the town had accomplished much throughout the year.

G. Discussion on Future Agenda Issues

Ms. Stille stated that having representatives from various Boards come in and give periodic updates on their activities has been a good thing and she would like to continue this.

H. Discussion on American Recovery and Reinvestment Act Grants

Ms. Stille reported that the town received monies from two grants (the JAG grant and the Energy Efficiency Conservation Grant). She recommended that the Board's Finance and Administration Subcommittee take charge and oversee them. Motion made by Ms. Shea, seconded by Mr. Neil to turn over the handling of the two grants to the subcommittee and authorize Ms. Stille to submit and sign all documents necessary related to the grants. Motion passed unanimously.

I. Consider and Act upon Budget Transfers and/or Appropriation Requests.

Ms. Stille reported that there is no need to transfer monies at this time. She also stated that due to the new Charter, there is no need to go through the Board of Finance when transferring monies anymore. The Board just needs to report its activities to the Finance Board.

J. Addition to the Agenda – Homeland Security Grant Program

Ms. Stille provided a copy of a Memorandum of Agreement for the FFY 2008 Homeland Security Grant Program and stated that the Board needed to act upon a Resolution. After some discussion, Motion made by Mr. Neil, seconded by Ms. Shea to adopt the following resolution:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert R. Morra, as First Selectman of the Town of Bolton, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements contemplated by such documents.

Motion passed unanimously.

7. Ongoing Business

A. Subcommittee Reports.

With respect to the Board of Selectmen Subcommittees, the following members agreed to serve:

Facilities & Public Safety – Mr. Neil and Mr. Walker.

Human Resources – Ms. Shea and Mr. Lessard.

Finance & Administration – Mr. Walker and Mr. Lessard.

The First Selectman and Administrative Officer serve on all.

B. Bolton Lakes Wastewater Management Project

Mr. Morra stated that this project is moving along nicely. The First Phase construction is about to begin and the plans on Phase II are almost complete. He mentioned that for every phase, there could be a different contractor, so the project must be put out to bid with each new phase.

C. Senior Housing

No report at this time.

D. Facilities/Bolton Heritage Farm/Pistritto Property

Ms. Stille stated that the barn on the property needs stabilizing.

E. Revenue Sources

Nothing to report at this time.

8. First Selectman's Report

Nothing to report at this time.

9. Administrative Officer's Report:

A. Route 6 Regional Economic Development Council/CRCOG Transportation Study.

Ms. Stille reported that the consultant wants to come out and talk to the Board of Selectmen, Economic Development Commission and other boards about this 10 month study. They would like to get the public involved. The town received a grant from CRCOG for Rt. 6 safety improvements. Mr. Morra mentioned that problem at the end of Notch Road has never been addressed. Ms. Stille stated that she would keep the board informed.

B. Heritage Day – October 3, 2009

Ms. Stille announced that October 3, 2009 was picked to be Heritage Day. All members agreed to the date.

C. Disaster Debris Management

The State has issued an update concerning the Disaster Debris Management Preparedness Memorandum.

Ms. Stille thanked Board Clerk Kathy Anderson for filling in for the regular clerk.

10. Executive Session

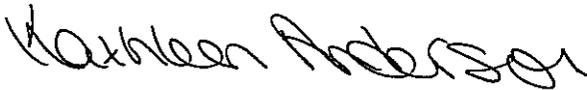
A motion was made by Ms. Shea, seconded by Mr. Neil, to go into executive session to discuss personnel and litigation and to include Ms. Stille in the discussion. Motion unanimously approved.

Executive session ended at 8:30 P.M.

11. Adjournment

Motion by Mr. Neil, seconded by Mr. Walker to adjourn the meeting at 8:31 P.M. Motion unanimously passed.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathleen Anderson". The signature is written in a cursive, flowing style.

Kathleen Anderson
Substitute Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.