

The Economic Development Commission (EDC) held their regular meeting on Thursday, May 29, 2014 at Georgina's Restaurant & Banquets, with Chair Neal Kerr presiding. Commission members also present were Cathy Teller, William Anderson and Milton Hathaway.

- I. Call to Order: Mr. Kerr called the meeting to order at 9:07 P.M.
- II. Approval/Modification of Minutes of April 22, 2014 Meeting:  
A motion was made by M. Hathaway, seconded by W. Anderson to approve the minutes of the April 22, 2014 meeting as written.  
Motion passed unanimously.
- III. Public Comment/Introduction of Guests: None.
- IV. On-going Business:
  - A. Commission Members' Reports
    1. P&Z Activities: N. Kerr reported that P&Z continues to focus on revising the POCD. A summary was provided of the public meeting held on May 28. The need for more economic development was a topic mentioned several times during the meeting. Mr. Kerr also reported the new restaurant located on Route 85 has been approved and will open possibly before the fall.
    2. Vibrant Communities Initiative (VCI) Grant: Ms. Stille addressed this topic briefly in her remarks during the business gathering. No other new updates.
    3. PZC Fire Protection Regulations Subcommittee: Mr. Anderson reported the Planning and Zoning Commission officially acknowledged receipt of the report but there has not been time to act on the report.
    4. Budget: The current budget for May, 2014 was reviewed.
    5. Outreach
      - a. Bolton Business Spring Gathering- The group reviewed the event and discussed its value. While the participants are always appreciative of the gathering, the EDC members agreed to consider other activities for next year in order to increase participation and attract a wider cross-section of businesses.
      - b. Ribbon Cutting Ceremonies – The group reviewed an email correspondence to Dean Cabinetry explaining the support the EDC and the Tolland County Chamber of Commerce could provide.
      - c. Update to EDC webpage – S.Rich agreed to coordinate changes to the webpage.
  - B. Bolton Business Yellow Pages: Mr. Anderson reported the addresses are all updated. Next steps should focus on obtaining correct email addresses for 1) inclusion in the yellow pages and; 2) for private communications, announcements and alerts.
  - C. Branding Project: No new updates.
- V. New Business  
None
- VI. Announcements
  - A. Next EDC Regular Meeting is on Tuesday, June 24, 2014 in Room 9 of the Notch Road Municipal Center.

VII. Adjournment: A motion was made by Mr. Anderson, seconded by Mr. Hathaway to adjourn the meeting at 9:35 P.M.

Respectfully submitted,

*Catherine E. Teller*

Cathy Teller  
Secretary, Bolton EDC

Please see the minutes of subsequent meetings for the approval of these minutes and any changes to them.