

**Bentley Memorial Library Board**

**Regular Meeting**

**Tuesday, February 14, 2012**

**206 Bolton Center Road, Bolton CT.**

Present at the regular meeting were Chair Rebecca Holliman and board members Kelly Goldsnider, Dot Neil, Brook Nowak, Dorothy Rose and Library Director Liz Thornton.

Ms. Holliman called the monthly meeting to order at 6:35PM.

Minutes of the Regular Meeting January 24, 2012: A motion was made by Ms. Rose seconded by Ms. Neil to approve minutes with the following addition under Old Business: Visit Your Library Week: "Bentley Memorial Library extended Connecticut Libraries Bring Your Child to Library Day, 2/4/12, to a week of activities for all ages."

**Director's Report:** Ms. Thornton distributed current Library Town Budget sheet with year to date expenditures and Statistical Report for January 2012.

**Old Business:**

**Tech Update:** Ms. Thornton reported updated software, label maker, receipt printer all purchased through the technology grant are all ready to put in place.

**Budget Update:** Ms. Thornton reminded board library budget submitted had 0% increase as requested. Ms Thornton reported to board there is book money available to spend. ??Several unions agreed on contracts/supervisions ???????

**Staff Meeting with Trooper Cook:** Ms. Thornton shared with the board a handout from the meeting January 19, 2012 with Trooper Cook and Bentley Memorial regarding safety at the library.

**Visit Your Library Week:** Ms. Thornton reported Library week was very busy; roughly seventy-three participants attended the programs. Library Week 2012 at Bentley Memorial Library included scavenger hunts, wildlife talk, sweets for seniors, computer classes, story times and young adult bubble paper project. Librarian advertised programs extensively with posters, newsletters, newspapers and email.

**One Book One Region Read:** Ms. Thornton reported she would purchase multiple copies of the One Book One Region Read as well as sponsor a book discussion.

**Bibliomania Update:** Ms. Thornton distributed to board a handout with information regarding Penguin Group terminating its contract with Overdrive, the primary source of e-books. Bentley Memorial Library will keep what we have but will no longer be a voice.

**New Business:**

**Shelving:** Ms. Thornton extended her appreciation to Mr. Ray Boyd with his help to structurally reinforce bookshelves to get ready to install panels.

**E-Kits Reorganization:** Ms Thornton updated board that all cassettes are gone from the E Kits, kits are available with book and toy.

**New Books:** Ms. Thornton informed board thirty new books with CD were processed.

**Computer Policies:** Board voted to add the following to the existing computer use policies:

There is a thirty minute use limit if other patrons are waiting.

Library research and reference business on the public access computers have priority. All other use such as emailing or gaming may be requested to be discontinued if patrons are waiting to use the computers and the thirty minutes has been met.

Ms Rose made a motion to accept the addendum, seconded by Ms. Nowak.

**Adjournment:** A motion was made by Ms. Rose, seconded by Ms. Nowak to adjourn the meeting at 7:30pm; the motion passed unanimously.

The next meeting date is at 4:00pm on Tuesday March 6, 2012 at Bentley Memorial Library.

Respectfully Submitted,

Kelly Goldsnider

Secretary, Bentley Memorial Library