

The Economic Development Commission (EDC) held their regular meeting on Tuesday, March 25, 2014 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Cathy Teller, Scott Rich, and Milton Hathaway. Member William Anderson was excused.

I. Call to Order

N. Kerr called the meeting to order at 7:00 P.M.

II. Approval/Modification of Minutes of February 25, 2014 Meeting

C. Teller MOVED to APPROVE the regular meeting minutes of February 25, 2014 as presented.

S. Rich SECONDED. MOTION CARRIED UNANIMOUSLY.

III. Public Comment/Introduction of Guests:

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities: N. Kerr reported that Planimetrics was hired to do the initial work on the Plan of Conservation and Development (POCD) update. S. Rich reported that there may be funding for the Route 6 and Route 44 project. M. Hathaway said that Bolton does not give residents a tax break on open space, like the 490 property tax break on forest and farmlands. Discussion followed.
2. Vibrant Communities Initiative (VCI) Grant: S. Rich reported on progress regarding implementation of and bonding for the Bolton Center Study plan. Discussion followed.
3. PZC Fire Protection Regulations Subcommittee: N. Kerr said there are two meetings left and the final draft of the Executive Summary is not yet available. He reported on the regulations recommended by the committee. April 2, 2014 is the public meeting and April 16, 2014 is the joint meeting with the Planning and Zoning Commission (PZC) and Board of Selectmen (BOS) to present the Executive Summary report. N. Kerr will, with approval of the EDC, send emails to business persons including the Executive Summary and notification of the public meeting in April. M. Hathaway said he will sign the final draft of the Executive Summary tomorrow morning. Discussion followed on ways to get the word out about the report and the upcoming meetings. Consensus of the EDC is to send a letter of support for the proposed fire protection regulations to the PZC.
4. Budget: C. Teller reported on the budget for March 2014.
5. Outreach
 - a. Bolton Business Spring Gathering: C. Teller reserved Georgina's for May 29, 2014 for the business gathering. Discussion followed on speakers for the event. Names mentioned were Gregory Lewis and Donna Collins. The menu will be decided upon at the next meeting. The agenda will be finalized at this meeting as well.

B. Bolton Business Yellow Pages

1. Business questionnaires: N. Kerr reported that W. Anderson needs help with this project.

C. Branding Project: C. Teller is following through contacting possible resources for information on branding. Discussion followed on other sources for branding information.

V. New Business: S. Rich suggested updating the EDC site on the town website. The Board concurred.

VI. Announcements

A. The next EDC Regular Meeting is on **Tuesday, April 22, 2014** at 7:00 p.m. in Room 9 of the Notch Road Municipal Center

Discussion followed on how important communication is among Boards, Commissions, the business community and the town.

IV. Adjournment: S. Rich MOVED to ADJOURN the meeting at 8:20 p.m. M. Hathaway SECONDED. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Linda H. McDonald, Recording Secretary

Please see minutes of subsequent meetings for the approval of these minutes and any changes to them.