

The Economic Development Commission (EDC) held their regular meeting on Tuesday, February 25, 2014 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Cathy Teller, Scott Rich, William Anderson and Milton Hathaway. Also in attendance was Bob Madore.

I. Call to Order

Mr. Kerr called the meeting to order at 7:04 P.M.

II. Approval/Modification of Minutes of December 3, 2013 Meeting

A motion was made by Mr. Rich, seconded by Ms. Telle to approve the regular meeting minutes of December 3, 2013 with the following correction: (previous correction to minutes)...meeting minutes of October 22 as modified...

Motion unanimously passed.

III. Public Comment/Introduction of Guests:

Bob Madore briefly introduced himself. He is a business owner in Bolton, and would like to attend some of the EDC meetings. He may be interested in requesting appointment as an alternate in the near future.

IV. On-going Business

A. Commission Members' Reports

1. P&Z Activities

Mr. Kerr reported that the main item Planning and Zoning is working on is the Plan of Conservation and Development. There is currently a plan; however it is required to be updated every ten years. He urges EDC to provide input.

Mr. Hathaway has researched other towns Plans of Conservation and Development (Ellington & Coventry). Regarding cistern regulations, he shared examples of equipment owned by other Fire Departments, and what if any cistern regulations were in place. Additionally, he is looking at why other towns are developing and Bolton is not. Mr. Hathaway offered to look into more towns.

a. Changes to regulations-B. Anderson

Mr. Anderson discussed certain regulations that he would like to see EDC suggest revisions. Mr. Kerr informed the commission that since the Plan of Conservation and Development is currently being revised; this would be the opportune time to suggest revisions that would make the town more development friendly.

2. Vibrant Communities Initiative (VCI) Grant

Mr. Rich gave a brief summary of the Bolton Center Study. The committee will be meeting to discuss how to propose the plan to the town. It was discussed that it should be implemented into the Plan of Conservation and Development.

3. PZC Fire Protection Regulations Subcommittee

Mr. Anderson shared with the commission that he has been working with someone on the Fire Department to research alternate plans (including using 5 inch hoses) to the cistern regulations. He also suggested having business owners grant easements to the Fire Department if the cistern regulation is triggered.

The next step for the subcommittee will be to prepare an Executive Summary.

4. Budget

Ms. Teller shared the budgets from the last two months. The commission reviewed the expenses for the remainder of the fiscal year.

5. Outreach

a. Business questionnaires

Mr. Anderson requested help from commission members to work on the questionnaires. He has been continuing to work on collecting emails.

b. Bolton Business Spring Gathering

Ms. Teller has contacted Georgina's for availability. The group discussed possible dates in May and June. The group also reviewed topics for discussion which would include Plan of Conservation and Development,

B. Bolton Business Yellow Pages

C. Branding Project

Ms. Teller will follow up with the Tolland County Chamber of Commerce.

V. New Business

Mr. Anderson is requesting EDC Business cards.

Ms. Teller shared a copy of the information that was submitted for the Annual Report.

VI. Announcements

A. Next EDC Regular Meeting is on Tuesday, March 25, 2014 at 7:00 P.M. in Room 9 of the Notch Road Municipal Center.

VII. Adjournment

A motion was made by Mr. Rich, seconded by Ms. Teller to adjourn the meeting at 8:31 P.M. Motion unanimously passed.

Respectfully submitted,

Heidi Bolduk

Please see minutes of subsequent meetings for the approval of these minutes and any changes to them.