

**BOLTON FIRE COMMISSION  
MONDAY, SEPTEMBER 23, 2013  
MINUTES**

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin, Rick Metcalf and Derek Green. Also present was Chief Bruce Dixon and Fire Marshal Raymond Walker.

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES** – Motion to approve the draft July 22, 2013 minutes (CM/JM) V.U.

**PAYMENT OF BILLS** – Bills that were paid in July and August were circulated and discussed.

**CORRESPONDENCE** – A letter from Joyce Stille indicating that the Board of Selectmen re-appointed Assistant Fire Marshal's James Rupert and Laurie Volkert was received. Both terms end July 1, 2015.

A letter from Chief Dixon regarding the 134 Forestry vehicle was received and read. The letter addressed concerns about replacements on the vehicle and next steps. Since the vehicle is a 1953 four wheel drive vehicle it is hard to purchase replacement parts. After a discussion, the letter was tabled until the October meeting.

**COMMUNICATIONS FROM THE CHIEF**

- ❖ **Parade** – The fire department participate in a parade in Ellington and South Windsor.
- ❖ **ET 334** – The refurbishment bid has been received by one company. The paperwork has been signed off by Chief Dixon and Joyce Stille. The vehicle will be out of service for approximately three and one half months.  
  
Pump testing was performed in June. The exhaust system has been replaced by Gowans Knight.
- ❖ **UHF Radios** – The antenna has not been working well at the Hathaway tower. Discussions have been held with Joyce Stille and the principal at Bolton High School to have a tower installed at the High School. This will improve the operability between the school and the fire department.
- ❖ **Calls** – The department has been averaging 38-40 calls per month.
- ❖ **911 Ceremony** – A very short ceremony was held with approximately 14 town residents in attendance. Chief Dixon read the history of the bell.
- ❖ **Committee for Tanker** – A new committee has been formed. The 41 pages of preliminary specifications were discussed and passed around for the commission members to look at it.
- ❖ **Safety Committee** – A walk through was done with Fire Marshal Raymond Walker. The committee will be meeting the first Monday of each month.

- ❖ **Farm Day** – A meeting was held prior to the Farm Day event with Joyce Stille, Police, Traffic, Windsor Police and members of the Lutz Museum. On the day of the event, some safety issues were addressed and changes were made to plans. The event was well attended by approximately 6,500 people.
- ❖ **Retirement of TN Dispatcher** – Brian Elton the Tolland County Dispatcher is retiring after 32 years. Chief Dixon recommended that the Fire Commission write a letter to Mr. Elton and thank him for his many years of service and his dedication to the fire Department. Fire Commission Secretary Derek Green will write the letter.
- ❖ **Public Safety Data Network** – These are fiberoptics that run through the state and go between the police and Fire Departments. They are connected underground. Our lines connect Manchester, Bolton and Coventry fire departments. They will be hooked into the internet. This wiring will be done in the fire house shortly.
- ❖ **Steak Dinner** – Will be held at the fire house on Saturday, October 19, 2013 which will be from 5:00 to 7:00 P.M.
- ❖ **Andover Steak Dinner** – will be conducted this Saturday, September 28, 2013.
- ❖ **Big Drill** – A drill with 13 towns was conducted in Windham. It involved 18 victims. Channel 14 a local station video taped the drill. Dale Bonn and Jennifer Baum and many other fire department members participated. The event was a great success. Pam Sawyer also participated as a victim with an injured leg.

## **FIRE MARSHAL'S REPORT –**

### **Monthly Significant Activity Included:**

August:

- The Fire Protection Water Safety Committee (FPWCA) continues to meet and has produced a draft final report.
- Inspections were done at the Lake House, Thai Rest, Fish Farm, Y Day Care and at 122 Hebron Road.
- The Bolton Fire Department and the Fire Marshal's Office distributed fire safety information at the Lutz Farm Day event attended by an estimated 6,500 people.

September:

- The FPWSC has not yet met.
- Plans have been reviewed for 890 Boston Turnpike and 665 Boston Turnpike.
- The School Safety Committee has resumed meeting. A walk through of Bolton High School was done. This began the fall school inspection program.
- Final public fire safety education preparations are underway.

**Upcoming Activities:**

- Later this week fire alarm inspections and testing will be done at the Lake House.
- The Bolton Fire Department and the Fire Marshal's Office will be working with the Lake House owner and the Town to facilitate the installation of a dry hydrant.
- The Bolton Fire Department and the Fire Marshal's Office will deliver various fire safety programs during October.

**OLD BUSINESS** – There are two benches at Bentley Memorial Library in memory of the Giammoni family member who died in 9-11. The plaques are starting to wear down. Derek Green suggested that the commission replace the plaques.

**NEW BUSINESS** – None

**ADJOURNMENT** – Motion to adjourn at 7:59 P.M. (RM/DG) V.U.

Respectfully submitted,

Janet K. Assard  
Board Clerk

**PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES**