

**Bentley Memorial Library Board
Special Meeting
Tuesday, September 9, 2015
206 Bolton Center Road, Bolton, CT.**

Present at the special meeting were Chair Rebecca Holliman and board members Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak and Library Director, Liz Thornton.

Ms. Holliman opened the special meeting at 4:00PM.

1. Approve minutes of the Regular Meeting August 18, 2015:

Approval tabled until next meeting, October 13, 2015.

2. Correspondence:

None

3. Director's Report:

Ms. Thornton distributed summary of library budget, July and August 2015 Statistical Reports to board members. Ms. Thornton attended a very interesting workshop in Wallingford, "Protecting Patron Privacy" presented by ACLU. Bentley Memorial Library will start a Newsletter in October. Bentley Memorial Library is collecting cell phone chargers to have a variety available to patrons in case of emergency/loss of power. Extenders and thumb drives were purchased for library patron computers.

4. Old Business:

A. Programs Update:

Ms. Thornton informed board an All Bolton Email Blast was sent regarding upcoming events. These upcoming events include: Long Term Care Insurance, Read to the Therapy Dogs, Howlarious Halloween, Coloring Get Together, Black Bear Presentation, Mystical Creature Preschool Storytime and Justice & Community Book Discussion Series. Bentley Memorial Library is working hard to promote programs that attract patrons.

B. New Board Member:

Bentley Memorial Library Board has a new board member, Polly Silva

5. New Business:

A. Cupcakes and Cards:

Ms. Stanley will visit Bolton High School on September 17, 2015 to assist BHS Librarian Magee Klopfer in promoting Cupcakes & Library Card Sign up Day.

B. Library Page&Substitute:

Ms. Thornton is waiting to hear from Ms. Stille as to the status of advertising for Library page and substitute open positions. Ms. Thornton reported there was a change in Library Page Max Nowak's work schedule due to his class schedule. Max is working Monday thru Thursday.

C. Building Maintenance:

Ms. Thornton informed the board the building maintenance department removed three trees from library property and sprayed for ants by the front entrance. Beth planted mums in flower pots by library entrance.

D. Library Card:

Bentley Memorial Library created an information package for new library patrons, as well as a follow up thank you postcard.

The meeting ended at 4:55pm.

The next meeting is November 10, 2015 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.