

**Bentley Memorial Library Board
Regular Meeting
Tuesday, September 10, 2013
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair, Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Dorothy Rose, Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:00PM.

1. Approve minutes of the Regular Meeting August 14, 2013:

A motion was made by Ms. Goldsnider, seconded by Ms. Ames to approve the minutes as presented.

2. Correspondence:

A thank you card was received from Vann Rowe for the retirement party and gift.

3. Director's Report:

Ms. Thornton distributed the following materials to the group:

- August 2013 Statistical Report and current Library Budget showing year-to-date expenditures as of 6/25/13. Noting book count has not increased due to the amount of books withdrawn from collection.
- Updated registry of Connecticut State Library Division of Library Development contacts.
- List of Bibliomation staff/responsibilities revised August 2013.

Ms. Thornton informed the board:

- A new library discount pass purchased for Old Sturbridge Village, this allows 50% off regular daytime admission for up to four visitors.
- State of Connecticut has money available to assist with small project, such as a program room. Ms. Thornton will contact Alan Weidie to request an estimate of cost for a community/program room.

4. Old Business:

A. End Panels: End Panels were not built according to specifications and Ms. Thornton is waiting for panels to be replaced. Ms. Thornton requested a quote for replacement shelving and additional end units.

B. Page Position: A page was hired but did not accept the position. Ms. Thornton is anxious to fill page positions and currently working on job description to post at Bolton High School.

C. Cataloguing Position: Ms. Diane Dana is interested in Ms. Rowe's cataloguing position and has submitted an application.

D. Books to Dream: Books continue to be withdrawn from the junior fiction collection. Anything that does not sell at the book sale is donated to Books to Dream, 80 books were given in August.

E. Vann's Retirement: Retirement luncheon was a great success.

5. New Business:

A. Nutrition Month/Program: The library will hold two story times on 10/22/13 to celebrate National Foods Day. Stories about food, book displays on nutrition, and activities will be featured. Healthy treats will be offered. Other upcoming programs are How to Help Pay for College Education, Thursday, October 24, 2013 at 6:30pm and 50th Anniversary of the Assassination of JFK, Thursday, December 5, 2013 6:30-8:30pm.

B. Building Maintenance: Ms. Thornton reported bricks were removed and woodpecker holes filled. Ms. Thornton reminded John electric panel needs relabeling, she was told it is on their list.

C. Affordable Care Act Workshops: A number of workshops available to educate library workers to help clarify questions of the public. Ms. Thornton attended her first Obamacare workshop this morning. Ms. Thornton informed board part of this program includes a speaker coming to Bentley Memorial Library and informational DVD.

D. Special Needs Students/Job Coaching: Ms. Thornton reported Bolton High School special needs students are helping out at the library one hour a week with a coach.

E. Front Plantings: Ms. Karen Bychowski continues to help with the plantings in the front gardens of the library. Ms. Thornton is appreciative of Ms. Bychowski's work.

F. Resignation: Ms. Pat Busque has resigned from Library Board. Board members will review bylaws to verify number of board members.

Adjournment: A motion was made by Ms. Rose, seconded by Ms. Ames to adjourn the meeting at 5:00PM.

The next meeting is October 8, 2013 at 4:15PM.

Respectfully Submitted,

Kelly Goldsnider

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.