

**The Town of Bolton  
Public Building Commission  
Regular Meeting Minutes  
Monday  
August 27, 2012  
7:00 pm**

**Bolton High School Media Center**

Present at the meeting were Vice Chair Jason Norris, John Dean, Leslie Shea, Administrative Officer Joyce Stille, HS Principal Joe Masseli and Richard Hayes. Mr. Bosco joined via conference call at 7:15 pm. Also in attendance was Angela Cahill.

**Agenda:**

1. **Call to order** Mr. Norris called the meeting to order at 7:13 pm.
2. **Approval of minutes** Ms. Shea moved, seconded by Mr. Dean. Motion passed 2-0-1 with Mr. Dean abstaining.
3. **Public comment** Mr. Hayes asked if there would be discussion about when the project would close out- Mr. Bosco noted that the commission is waiting on documentation from the state before the project can be closed out.
4. **High School Project**

**a. Update on:**

**1) Construction manager**

**a) Gymnasium floor and equipment** No date yet- Ray Boyd reported that it should be soon, the company is going to be doing it when they do Coventry's floor

**b) Project closeout**

**c) Final inspections** Bike rack by athletic entrance is installed. Simscroft came and removed silt fence and will be replacing some dead trees (waiting a month for better planting conditions). Dalene is due to come back to fix the floors in the corridor. H. Carr is done. The BOE windows are fixed, and per Mr. Boyd, sills are not replaced. Ms. Stille suggested compiling a list of issues pertaining to Trane.

Mr. Boyd noted that there was a leak again in the corridor during the most recent heavy rain over by the gym entrance. He will get this onto Gilbane's priority list.

Walk through should happen in September, tentative date of September 27<sup>th</sup> at 2:30 PM. Ms. Cahill recommended to do this in September because of warranty timing.

**2) Architectural**

**a) FFE Furniture-** per Joe Masseli- Friday 8/31 all HS furniture should be at the school. He's hoping that the BOE furniture can be done at the same time. The BOE conference table is still en route. Student desks are still projected to arrive/deliver September 19<sup>th</sup> per Ms. Cahill. Welding supplies were due today, per Ms. Stille. No updates received from Ray Boyd or Mr. Masseli indicating these did arrive. There was discussion

about replacement of the art cabinet which arrived damaged- emails were sent to Paul Smith, Mr. Masseli and Mr. Boyd were not included on those emails.

**b) LEED documentation** Ms. Cahill said that the project is comfortably in silver, waiting on 3 items- curriculum (Mr. Masseli will get to her for 9/20), environmental letter from Eagle and joint use of facilities.

Mr. Bosco arrived in person at 7:50.

- 5. Review and act on construction changes** No construction changes.  
There was discussion about what was on the back up generator and what is on the back up generator. Gas in culinary is not on the back up, discussion about cellanoids. Mr. Masseli noted concerns about rain issues, 2 swipe card readers are down and it is because of the rain water, 10 LED light fixtures are out.
- 6. Correspondence Requisition #23 Gilbane** : Mr. Bosco moved, seconded by Ms. Shea, to approve requisition #23 for \$3484.00. Motion passed 4-0-0.  
*Fletcher Thompson Invoice #0019382* Ms. Shea moved, seconded by Mr. Bosco, to approve invoice 0019382 for \$1524.23. Motion passed 4-0-0  
Ms. Shea moved, seconded by Mr. Dean, to approve \$25000.00, which is half of retainage, to be paid to Gilbane. Motion passed 4-0-0.
- 7. Adjournment**  
Mr. Bosco moved, seconded by Mr. Dean, to adjourn the meeting at 8:30pm .  
Motion passed 4-0-0.

Respectfully Submitted,

Brett B Martin,  
Board Clerk

*Please see minutes of subsequent meetings for any additions or corrections hereto.*