

**The Town of Bolton
Public Building Commission
Regular Meeting Minutes
Monday
November 26, 2012
7:00 pm
Bolton High School Conference Room**

Present at the meeting were Chair Scott Bosco, Vice Chair Jason Norris and Leslie Shea. Also in attendance were Joe Maselli and Ray Boyd.

Agenda:

- 1. Call to order Mr. Bosco called the meeting to order at 7:00 pm.**
- 2. Approval of minutes Ms. Shea moved, seconded by Mr. Norris, to approve the meeting minutes from 10/15/12. Motion passed 3-0-0.**
- 3. Public comment None**
- 4. High School Project**
 - a. Update on:**
 - 1) Construction manager**
 - b) Outstanding Items – Discussion about outstanding items, lights in gym breaking. Mr. Boyd noted there are 2 trees in front of school and 1 to the side that need to be replaced. He also noted multiple lighting issues. HVAC controls aren't on the generator backup-only the commons and library are so pumps are running at full RPM or not running. Mr. Bosco to look into this.**
 - c) Final inspections**
 - 2) Architectural**
 - a) FFE**
 - b) LEED documentation**
- 5. Review and act on construction changes**
- 6. Correspondence Ms. Shea moved seconded by Mr. Norris to set meeting dates for 2013 on the 4th Monday of each month. Motion passed 3-0-0.**
- 7. Adjournment Ms. Shea moved to adjourn the meeting at 8:00, seconded by Mr. Norris. Motion passed 3-0-0.**

Respectfully Submitted,

Brett B Martin, Board Clerk

Please see minutes of subsequent meetings for any additions or corrections hereto.