

**BOLTON FIRE COMMISSION
MONDAY, OCTOBER 28, 2013
MINUTES**

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos and Derek Green. Absent were Chris Moquin and Rick Metcalf. Also present was Chief Bruce Dixon and Fire Marshal Raymond Walker.

PUBLIC COMMENT - None

APPROVAL OF MINUTES – Motion to approve the draft September 23, 2013 minutes (DG/JM) V.U.

PAYMENT OF BILLS – Bills that were paid in September were circulated and discussed.

CORRESPONDENCE – A letter from Susan DePold, Town Clerk reminding the commission to determine the monthly meeting schedule for 2014. The commission will make the calendar at November meeting.

A letter from Joyce Stille informing the commission to address budget items at the November 18, 2013 Fire Commission Meeting.

COMMUNICATIONS FROM THE CHIEF

- ❖ **Radio System** – The FCC recently announced the low power radio systems for town. A discussion followed whether it is appropriate for emergency use.
- ❖ **Dale Calve Memorial** – There was a memorial with a generator and lighting rededication with the Calve family.
- ❖ **Calls** – The department had 38 calls this month. There was a big call on Main Street in Manchester at the Great Harvest Bakery. Truck 134 with members responded to the scene. ET334 went to the Town of Manchester’s headquarters for station coverage. Andover covered the Bolton Fire Station. Bolton members returned home at 5:00 a.m.
- ❖ **Manchester Parade** – Bolton Fire Department received the “Best Overall Department” trophy for Manchester’s 125 Anniversary Parade.
- ❖ **Steak Dinner** – The fundraiser went well. The tally is to be announced.
- ❖ **Forestry Truck Follow Up** – Based on discussions, no longer will forestry respond. Replacement discussion to follow.
- ❖ **Insurance** – Chief Dixon met with Joyce Stille and Mike Gurgler regarding insurance for the Fire Department. It is good for one year.
- ❖ **Capital Projects** – Are due November 7, 2013. The following items were discussed: Grant strategies, one county grant, two local grants, fire hose (40 lengths, radio system for town and SCBA replacement.

FIRE MARSHAL'S REPORT – Monthly Significant Activity Included:

The major emphasis of October was on fire prevention observances. This year these included:

- Fire Department visits to Bolton Center School, The Y, HCAMS, & Holy Seed Academy.
- Sparky and Fire Marshal Walker met with Joyce Stille on her Community Access TV Show.
- Sparky visited the Bolton Volunteer Fire Department Steak Dinner.
- Public information signs, banners and posters were posted at the Fire House, on the Gazebo and distributed to the schools and government buildings.
- Sparky.org fire prevention stickers were handed out to attendees at the Steak Dinner.
- Deputy Fire Marshal Volkert again brought the poster contest to grades 4 and 5 at Bolton Center School.
- A number of members participated in or assisted with the planning, preparation and delivery of the fire prevention programs including: Pete Morra, Chip White, Jenn Baum, Mayland and Tyler Clark, Chuck Rexroad, John, Dan, Neil Roback, Tom Byrne, Jim Preuss Jr, Tom Galeota, Keith Cote, Derek Green and Dale Bonn.
- Fire Fighter Neil Roback attended, on behalf of the Fire Marshal's Office an advanced photography class. Neil will be working with Fire Marshal Walker and the Bolton Fire Department to improve our guidelines for photo taking as well as our photographic abilities.
- Fire Marshal Walker was a presenter at a National Fire Academy class for the Quincy, Illinois Fire School and a participant in the New England Association of Fire Marshal's annual meeting and conference.
- Fire Marshal worked with the contractors and town staff regarding the removal of an underground oil tank at the Community Access TV Station on Notch Road.

OLD BUSINESS – There are two benches at Bentley Memorial Library in memory of the Giammoni family member who died in 9-11. The plaques are starting to wear down. Derek Green suggested that the commission replace the plaques. This is still in progress.

NEW BUSINESS – There is a new website for the Bolton Volunteer Fire Department. The address is BoltonFD.org.

ADJOURNMENT – Motion to adjourn at 8:01 (JM/DG) V.U.

Respectfully submitted,

Janet K. Assard, Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES