

**Bentley Memorial Library Board
Regular Meeting
Tuesday, October 21, 2014
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair, Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak, Dorothy Rose and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:00PM.

1. Approve minutes of the Regular Meeting September 9, 2014:

A motion was made by Ms. Ames, seconded by Ms. Holliman to accept the minutes as presented. Motion unanimously passed.

2. Correspondence: A thank you card was received from Roni Sherman, Fox Elementary School in Hartford for the book donation from Bentley Memorial Library.

3. Director's Report: The cat that is regularly outside of the library has not been seen since 10/4/14.

4. Old Business: Ms. Thornton updated the board on the following:

A. Staff: Ms. Linda Murphy returned to work, she will be back full time on Monday.

B. Program Update: Marcia Clark Book Series began, nine people attended. On December 6, 2014 there will be a Dog Therapy Program from 11am to 12pm.

C. Odyssey Visit: Two members of Bibliomation visited the library to meet with library staff and discuss ways they could improve their services and the new services available. Notes from the meeting were distributed to the board. All staff participates in their regional meetings and attends appropriate meetings to stay current.

D. CL&P CL&P replaced the light very promptly.

E. Flu Shots: Several staff members got their flu shot, thank you to Ms. Neil for working at the library so staff could attend the flu shot clinic.

5. New Business:

A. Donated Books: Bentley Memorial Library consistently receives donations.

B. Suggestions for Additional Hours: A patron suggested the library open on Friday or open an hour earlier on Saturday. Ms. Thornton advised the board to keep this in mind for budget purposes.

C. CIRMA Report: A copy of the CIRMA report received was distributed to the board, as a result of the assessment there were a few issues to address.

D. Media Display: Ms. Nowak's church, Emanuel Lutheran Church in Hartford, donated a media display unit. Ms. Thornton ordered 74 playaway books from state libraries for display.

E. Desk for Reference: A replacement desk is needed for Ms. Murphy; the library is looking for something appropriate.

F. Armed Forces Collection: Currently the library has a Christmas collection box for the Veterans Home.

G. Birch Tree: The birch tree in the back of the library was removed.

H. Visitors from England: Ms. Thornton was invited to attend a breakfast with the visitors from Bolton, England.

I. Acquisitions: A program was purchased through Baker & Taylor that will allow patrons to see what library material is ordered and will be available.

J. Pages: Pages are doing very well, Ms. Thornton is very happy to have them.

K. Cookbook: Ms. Nowak will bring a copy of the cookbook project she completed for her church for board members to view.

L. CCM Annual Convention: Ms. Thornton attended the Connecticut Conference of Municipalities, attending sessions and listening to Connecticut State Commissioners Panel discuss different topics.

Adjournment: A motion was made by Ms. Goldsnider, seconded by Ms. Ames to adjourn the meeting at 4:50 PM. Motion unanimously passed.

The next meeting is 4:00PM Tuesday, December 9, 2014 at Bentley Memorial Library.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.