

**Bentley Memorial Library Board
Regular Meeting
Tuesday, October 8, 2013
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair, Rebecca Holliman and board members Kelly Goldsnider, Dot Neil, Brook Nowak, Dorothy Rose, and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:20PM.

1. Approve minutes of the Regular Meeting September 10, 2013:

A motion was made by Ms. Rose, seconded by Ms. Holliman to accept the minutes with the following spelling correction: **5. New Business: E. Front Plantings:** Ms. **Karan Bycholski** continues to help with the plantings in the front gardens of the library. Ms. Thornton is appreciative of Ms. **Bycholski's** work. Motion unanimously passed.

2. Correspondence: None

3. Director's Report:

Ms. Thornton distributed the following materials to the group:

- September 2013 Statistical Report and current Library Budget showing year-to-date expenditures as of 10/1/13.

Ms. Thornton reported :

- A number of people applied for Ms. Dana's position. Ms. Dana has not officially started her position as cataloger until someone is hired for her current position.
- Ms. Thornton , Ms. Dana and Ms. Holiman interviewed five people for the page position.
- A few applications were received for the substitute position.
- Library staff sent an edible fruit arrangement to Ms. Rowe.
- The estimate Ms. Thornton received for replacement shelving and end panels was roughly \$15,000.

4. Old Business:

A. Weeding J Fiction: J Fiction weeding is complete, books that did not sell at book sale were donated to Books to Dream.

B. E Videos: E Videos weeded freed up a couple of shelves, preschool books were shifted to these shelves.

C. E Shifting: Easy nonfiction ABC or 1,2,3 books were pulled, relabeled and placed on top of bookcase because shelves were tight.

D. Board Books: Board Books were all relabeled, anything in poor condition was weeded.

E. Upcoming Programs: The library will hold two story times on 10/22/13 to celebrate National Foods Day. Stories about food, book displays on nutrition, and activities will be featured. Healthy treats will be offered. Other upcoming programs are How to Help Pay for College Education, Thursday, October 24, 2013 at 6:30pm and 50th Anniversary of the Assassination of JFK, Thursday, December 5, 2013 6:30-8:30pm.

F. Building Maintenance, Toilet: Library staff is having trouble with the staff toilet not flushing in the morning. This is an ongoing issue that Ms. Thornton reported to John Butrymovich.

G. Expansion: Ms. Thornton had a consultation with Alain Weidie regarding expansion. Ms. Thornton distributed a copy of Mr. Weidie's drawing for a program room to board members. Mr. Weidie does not understand why the library is having trouble with septic and was not comfortable giving an estimate of cost for the expansion. He did not charge Bentley Memorial Library for this service. Ms. Thornton will call for application from State Library and ask for an estimate.

5. New Business:

A. Flu Shots: Town employees were offered free flu shots on 10/1/13.

B. Cat Food: Library is accepting cat food donation for the month of November for a local shelter.

Adjournment: A motion was made by Ms. Rose, seconded by Ms. Ames to adjourn the meeting at 5:00PM.

The next meeting is November 12, 2013 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.