

**BOLTON FIRE COMMISSION
MONDAY, NOVEMBER 18, 2013
DRAFT MINUTES**

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Derek Green and Chris Moquin. Absent was Rick Metcalf. Also present was Chief Bruce Dixon and Fire Marshal Raymond Walker.

PUBLIC COMMENT – None

2014 FIRE COMMISSION MEETING SCHEDULE – See Attached. Motion to approve the 2014 meeting schedule as discussed (DG/JM) V.U.

APPROVAL OF MINUTES – Motion to approve the draft October 28, 2013 minutes (CU/JM) V.U.

PAYMENT OF BILLS – Bills that were paid in October were circulated and discussed.

CORRESPONDENCE – A letter from Joyce Stille informing the commission to address budget items at this evening' Fire Commission Meeting.

COMMUNICATIONS FROM THE CHIEF

- ❖ **Calls** – The Bolton Volunteer Fire Department had 45 calls last month and 33 calls so far this month. The total for 2013 is 411 calls; including a serious two vehicle accident and a medical assist call in Hebron.
- ❖ **Brush Fire** – Bolton was sent to Manchester as Mutual Aid.
- ❖ **Tanker Drill** – conducted in Hebron with eight towns.
- ❖ **Forestry 134** – Continues to be out of service.
- ❖ **Radio Project** – This project is still on-going and we are testing additional frequencies.
- ❖ **Meeting with Lutz Museum** – There is a meeting schedule for Tuesday, November 19, 2013.
- ❖ **Cisterns** – Fire Marshal Walker, Captain Bonn and past Chief Preuss continue to do a superb job with the cisterns in town and serving on committees.

FIRE MARSHAL'S REPORT

Monthly Significant Activity Included:

The Fire Protection Water Supply Committee (FPWSC) resumed meeting. As of the meeting of November 14, 2013 the FPWSC has reached the following points of discussion:

- increasing the distance between the water and comm. sites from 1,000' to 2,000'
- to include a plan for public funding for comm. water supply development
- to include a request that the Bolton Fire Department develop a 5 year organizational plan that Captain Dale Bonn present the FPWSC findings to the Planning and Zoning Commission and the Board of Selectmen

Fire Marshal Walker attended the Board of Education Safety Committee meeting. Topics such as school evacuations, landing zones for Life Star, etc were discussed.

Fire Marshal Walker worked with Bolton High School staff regarding the installation of display cases in the halls near the gym. Following an onsite meeting and a review of the building plans and evacuation routes it does appear that this will be possible.

Fire Marshal Walker attended the Northeastern Regional Fire Code Development Committee meeting in Albany, NY.

Of special interest may be the beginnings of discussion among the code development organizations to allow high rise wood* frame buildings including residential structures. It is also important to know that this is being allowed in other countries already.

*allows the use of laminates and other built up materials but is being compared to heavy timber construction.

The Fire Marshal's budget was discussed in detail.

OLD BUSINESS – A brief discussion took place regarding the Tanker.

NEW BUSINESS – Budgets and the 5-Year Capital Plan were discussed in detail.

ADJOURNMENT – Motion to adjourn at 8:15 p.m.(DG/CM) V.U.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES

BOLTON FIRE COMMISSION

2014 MEETING DATES

7:00 P.M. THIRD MONDAY OF EACH MONTH

(UNLESS OTHERWISE NOTED)

BOLTON FIRE HOUSE

January 27, 2014

February 24, 2014

March 24, 2014

April 28, 2014

May 19, 2014 (3rd Monday)

June 23, 2014

July 28, 2014

August – No Meeting

September 22, 2014

October 27, 2014

November 17, 2014 (3rd Monday)

December 15, 2014 (3rd Monday)

