

**BOLTON FIRE COMMISSION
MONDAY, NOVEMBER 16, 2015
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Chris Moquin and John Roback. Robert Langton was absent. Chief Dixon and Fire Marshal Raymond Walker were also present.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the September 28, 2015 minutes. (JR/JM) VU. Fire Commission did not meeting in October (meeting was cancelled).

PAYMENT OF BILLS – Bills that were paid in October and November were circulated and discussed.

CORRESPONDENCE – Memo from Joyce Stille regarding the upcoming budget.

COMMUNICATIONS FROM THE CHIEF –

- 64 emergency calls since October 1, 2015.
- Many vehicle accidents and several mutual aid structure fires.
- Water supply: The Fire Marshal and Fire Chief are working with the Town Administrator and Highway Foreman to begin installing water supplies at Johnson pond and Zeppa's pond on School Road. There are several maintenance issues with current cisterns that the Highway Department and we are looking into.
- The security camera system has been installed at the fire house. This project came in under budget and Chief Dixon returned a check to the Selectmen for excess funds with that project.
- Hose and ladder testing was done with very good results in October. Chief Dixon was able to sell some of the out of date hose and gave a check to the Selectmen.
- Chief Dixon continued to work with several members of the truck committee to perfect the specifications for a new tanker. Conducted several presentations with question and answer sessions for the community. The proposed new tanker has won approval of the Selectmen, Board of Finance and the citizens at a special town meeting on November 5, 2015. Chief Dixon met with Joyce Stille and the bid request notice is being sent out this week.
- Attended a live burn drill with Coventry Fire Departments at the Glastonbury Fire Training Facility on November 15, 2015. Twenty members from Bolton Fire Department participated. This included live fires, ladder and search and rescue scenarios.
- We have secured several new radio frequencies with the FCC and have them up and working for the fire department as fire ground auxiliary frequencies.
- Chief Dixon is working on preparing the 2016-2017 fire department budgets for the town.
- Chief Dixon will be serving on an interview panel for reviewing applicants for the position of Fire Chief in the Town of Somers.

- The bid proposals are in and being reviewed by a committee that the chief is on at the Eastern CT Fire School to build a completely new campus in Willimantic. Construction is to begin this summer.
- Holiday Party – scheduled for Saturday, December 12, 2015 at 5:00 p.m. at the fire house.

FIRE MARSHAL'S REPORT

Current Activities:

- Remaining October activities not previously reported included a site survey and evaluation of possible water supplies with Highway Foreman Lance Dimock and a fire department training class on structural concerns of chimney fires for members of the BFD.
- Regular inspections continued. Also continuing site inspections and plan reviews for the Simoniz expansion.
- Fire Marshal Walker and the Bolton Fire Department responded to a large outdoor fire at 102 Cider Mill Road; a follow-up investigation and resolution is ongoing.
- Fire Marshal Walker was a presenter at a recent seminar of the CT Chapter of the IAAI. The presentation was a report on the tall buildings of wood construction project.
- Later this month Fire Marshal Walker, as the municipal representative, will attend the TN County Meeting in Somers.

Upcoming Activities:

- In December regular scheduled inspections will continue.
- The Fire Marshal's budget for FY 2016-2017 will be prepared.
- Fire Marshal Walker will be attending the winter meeting of the Executive Board of IFMA in early December.

OLD BUSINESS – None

NEW BUSINESS – Both the Fire Commission and the Fire Marshal's budgets were discussed in detail.

Next meeting scheduled for Monday, December 14, 2015.

ADJOURNMENT – Meeting adjourned at 8:02 p.m. (JR/CM) VU.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES