

Bentley Memorial Library Board  
Regular Meeting  
Tuesday, May 8, 2012  
206 Bolton Center Road, Bolton, CT.

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Patricia Busque, Kelly Goldsnider, Brook Nowak and Library Director Liz Thornton.

Ms. Holliman called the meeting to order at 4:05PM.

**1. Minutes of the Regular Meeting April 10, 2012:**

Minutes of the Regular Meeting April 10, 2012. A motion was made by Ms. Nowak, seconded by Ms. Busque to approve the minutes as presented with the following changes:

Old Business: Wiring for Stand-Up Computers: Ms. Thornton informed the Board that Building and Grounds Supervisor is seeing to the installation of wiring for the stand up computers.

New Business: OverDrive Advantage: Ms. Thornton reported that Bentley Memorial Library purchased OverDrive Advantage, a service to purchase e-books specifically for Bentley Memorial Library, Bolton High School (including students from Columbia) and Bolton Center School cardholders.

**2. Director's Report:**

Ms. Thornton distributed Statistical Report for April 2012 and current Library Budget showing year-to-date expenditures.

**3. Correspondence: None**

**4. Old Business:**

**Books to Dreams:**

Ms. Thornton reported that sixty-four children's books were donated to Bolton Food Pantry.

**Overdrive Advantage:**

Ms. Thornton informed the Board that she went to Bolton High School LMC for an Overdrive training workshop with Bolton High School students, Ms. Armstrong and Ms. Fazzina. Ms. Thornton distributed Bentley Memorial Library informational brochures and bookmarks to students.

**Electrical Service Evaluation:**

At a recent budget meeting, the Selectmen requested a review of the electrical system at Bentley Memorial Library. Ms. Thornton distributed a copy of an email from Patnode Electric stating the current electrical service is adequate for the current needs of the library.

**Wiring for Stand-Up Computers:**

Ms. Thornton reported the that wiring for the stand- up computer stations was funded by Connecticut Grant funds, costing \$2700. She is considering purchasing shelving and end panels with slat walls.

**Page Training:**

Ms. Thornton reported that India has completed her page training; occasionally there will be a spot check on her work.

**Program Update:**

Ms. Thornton informed the Board that Ray Hardy's Moose Program on 4/19 was well attended. The next program is scheduled for June 19, 2012 from 6:30 – 8:00 p.m. on the New England Cottontail. Lisa Wahle of the Wildlife Management Institute, currently under contract with the CT DEEP as their New England Cottontail Project Wildlife Specialist, will be speaking on Connecticut's Role in the New England Cottontail Initiative. Ms. Thornton is planning special summer programs and a kick-off for summer reading in June.

**5. New Business:****Blood Borne Pathogens Information:**

At a recent Safety Committee meeting Ms. Thornton received Bloodborn Pathogen supplies and an informational booklet regarding how to handle certain situations. The supply kit is located with Bentley Memorial Library first aid supplies.

**CTCMA Conference with Governor Malloy:**

Selectman Joyce Stille asked for suggestions from department heads for CTCMA Conference. Ms. Thornton proposed integrated library system, which would allow real time efficiency.

**Pay Fines by Credit Card:**

Ms. Thornton is looking into the possibilities of paying library fines with a credit card; she will talk to Jerry at the Finance Department and report back to Library Board.

**Leadership Competencies Workshop:**

Ms. Thornton attended a Leadership Competencies workshop at Gateway Community College, looking at the most useful competencies for library managers.

**Adjournment:** A motion was made by Ms. Ames, seconded by Ms. Nowak to adjourn the meeting at 4:40PM.

The next meeting is June 12, 2012 at 6:30PM.

Respectfully Submitted,

Kelly Goldsnider,  
Secretary, Bentley Memorial Library Board