

**Bentley Memorial Library Board  
Regular Meeting  
Tuesday, November 18, 2014  
206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair, Rebecca Holliman and board members Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak, and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:05PM.

**1. Approve minutes of the Regular Meeting October 21, 2014:**

A motion was made by Ms. Nowak, seconded by Ms. Neil to accept the minutes as presented. Motion unanimously passed.

**2. Correspondence:** A donation was received from Sam and Joan Teller to purchase books and/or audiovisual materials for the library's collection.

**3. Director's Report:**

**A. Statistical Report:** Ms. Thornton distributed a copy of Statistical Reports for September and October and a current library budget report to the board.

**B. Annual Report:** Ms. Thornton distributed brief summary of library statistics for fiscal year 2013-2014 to the board.

**4. Old Business:** Ms. Thornton updated the board on the following:

**A. Program Updates:** Mary's Kitty Corner Collection, sponsored by Elizabeth Waters, will run the month of December; this is a collection for all different cat supplies. The following programs are planned: Thanksgiving Story time on November 25, 2014 at 12pm and 6pm, Dog Read-a-thon on December 6, 2014 will run 10am-11am, Wild Turkey Program on December 11, 2014 at 6pm and Marcia Clark Book series continue December 4, 2014, January 8, 2015, February 5, 2015 and March 5, 2015. Ms. Thornton is working with Jennifer Vesci, Library Media Specialist at Bolton Center School and Claire Fazzina, Library Media Specialist at Bolton High School to plan a makerspace event that would include the three facilities. Makerspaces are evolving in libraries, allowing people to create without formal guidance.

**B. Follow up to CIRMA Report:** John emailed Ms. Thornton regarding the CIRMA Report the electric panel will be relabeled over the winter when there is time; the basement door has been made so that it does not lock and a new ladder for roof access has been installed.

**C. Cookbook:** Ms. Nowak shared a cookbook she helped create with her church. The board is considering creating a cookbook as a fundraiser for the library. Further discussions will follow after the holidays.

**5. New Business:**

**A. School to Work Program:** Michael Heffernan is participating in the school to work program on Wednesday, helping out with special library tasks.

**B. Conference Workshop Report:** Ms. Thornton attended a conference at University of Hartford last week. Makerspace and Cozy mysteries were two of the workshops she attended.

**C. Holiday Hours:** Bentley Memorial Library will be closed: Thanksgiving Day- November 27, 2014, Saturday-November 29, 2014, Christmas Day- December 25, 2014 and New Year's Day-1/1/15. The library will be open for a half day (10am-3pm) on Christmas Eve-12/24/14 and New Year's Eve-12/31/14.

**D. Audio Book Shelving:** Building and Grounds crew installed the shelving for the audio books. Material was shelved and Ms. Thornton is very pleased with the area.

**Adjournment:** A motion was made by Ms. Goldsnider, seconded by Ms. Neil to adjourn the meeting at 5:00 PM. Motion unanimously passed.

The next meeting is 4:00PM Tuesday, December 9, 2014 at Bentley Memorial Library.

Respectfully Submitted,

Kelly Goldsnider  
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.