

The Board of Selectmen (BOS) held a budget workshop on January 31, 2012 at the Town Hall. In attendance were: First Selectman Robert Morra; Selectmen Robert Lessard, Leslie Shea, Raymond Walker, and Robert Neil; and Administrative Officer Joyce Stille. Assessor Mike D'Amicol was present for the discussion on revaluation.

**1. CALL TO ORDER**

The workshop began at 6:33 P.M.

**2. DISCUSSION ON FY13 BUDGET:  
ASSESSOR**

Mr. D'Amicol explained the timing and process for the statistical revaluation that will be completed over the next 2 fiscal years. It will actually be a hybrid of a full revaluation and statistical revaluation. The bid documents will be ready the end of February. It is anticipated that our software will change as part of the process. Data conversion will occur by fall 2012.

**OTHER BUDGETS**

Mr. Morra reported on the CAPA meeting. The board will need to adopt the five year capital plan as well. The board went through all of budgets not previously discussed with the following changes discussed:

- #6 Finance - increase due to anticipated retirement and audit
- #24 Public Health - increase due to VNA contract originally not being included
- #26 Police - reduce by \$12,000 based on state estimate
- #30 Building & Land Use - increase based on agreement for contracted services
- #39 Conservation Commission - reduced due to new fund
- #42 Probate - reduced based on estimate received

**3. ADJOURNMENT**

The workshop ended at 8:33 P.M.

Respectfully submitted,

Joyce M. Stille  
Administrative Officer

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.