

**BOLTON FIRE COMMISSION
MONDAY, JANUARY 27, 2014
DRAFT MINUTES**

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos, Derek Green and Chris Moquin. Also present were Fire Marshal Raymond Walker and Fire Chief Bruce Dixon.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the draft December 9, 2013 minutes with the following corrections – Derek Green was not present and Motion was adjourned by (JM instead of DG) (JM/CM) V.U.

PAYMENT OF BILLS – Bills that were paid in December were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF

The fire department responded to 445 call in 2013. Two separate reports were distributed.

The TN alarm contract will be submitted.

E.M.S. forms were completed.

The Fire Department and Fire Marshal's Office budget will be presented to the Board of Selectmen at the town hall tomorrow evening, January 28, 2014. The fire department budget was discussed.

FIRE MARSHAL'S REPORT - Monthly significant activity include:

The Fire Protection Water Supply Committee (FPWSC) has not met since early November 2013. There has been some electronic communications and polling of the members on possible motions to move forward.

There were several preliminary plan reviews this month for proposed work including building conversions and bulk storage. These were attended jointly by the Building Official and Fire Marshal.

The poster contest at the local and county level has been completed. Deputy Fire Marshal Volkert will be updating the Commission soon as one of the local winners became a county winner and has moved forward to the State competition.

Upcoming Significant Activities to Include:

The schools and day care facilities will receive follow-up inspections to monitor ongoing compliance measures.

The Fire Marshal's Office will continue to work with the Board of Education's school safety committee on matters of school safety and security.

It is anticipated that there will be several budget review and discussion sessions as the FY 2015 budget proceeds through the approval process.

Fire Marshal Walker and Deputy Fire Marshal Volkert have been asked, by the State Fire Marshal's Office to produce and deliver several 3 hour in-service programs to local fire and building officials on the inspection of existing apartments. These will be delivered in May of 2014. This was undertaken in part to help develop a guide or checklist for landlords and tenants on fire and life safety requirements for multifamily dwellings.

OLD BUSINESS – Derek Green asked Chief Dixon about the status of the plaque at the benches at the Bentley Memorial Library. Chief Dixon said that he would follow up with the Giammoni family.

NEW BUSINESS – None.

ADJOURNMENT – Motion to adjourn at 8:31 p.m. (DG/CM) V.U.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES