

**Bentley Memorial Library Board
Regular Meeting
Tuesday, January 13, 2015
206 Bolton Center Road, Bolton, CT.**

Present at the special meeting were Chair, Rebecca Holliman and board members Jean Ames, Kelly Goldsnider, Loni Hryn, Dot Neil, Brook Nowak, Dorothy Rose and Library Director, Liz Thornton.

Ms. Holliman called the regular meeting to order at 4:00PM.

1. Approve minutes of the Regular Meeting November 18, 2014:

A motion was made by Ms. Holliman, seconded by Ms. Goldsnider to accept the minutes as presented. Motion unanimously passed.

2. Correspondence: None

3. Director's Report:

Ms. Thornton distributed November and December 2014 Statistical Reports to board members. Ms. Thornton informed board the library is weeding adult biographies and currently the total collection size is around 50,000. The library was built in 1975 to house a collection of 28,000. Ms. Thornton reported Mary's Kitty Korner collection was a success – collecting food, blankets and a monetary donation of \$80.

4. Old Business:

A. Budget/Capital Plan Review:

Ms. Thornton informed board that budget worksheet was submitted to Ms. Stille. The expenditure increases for 2015/2016 are regular payroll and other payroll. There is a reduction in other contracts due to a decrease in Bibliomation fees. There is a Budget meeting January 27 at 7pm on Notch Road. Ms. Thornton distributed a copy of the Bentley Memorial Library Annual Report for fiscal year 2013/2014 she submitted to town, a basic statistical report with specifications that is no longer than two pages. Ms. Thornton shared customized charts for fiscal year 2013/2014 for Bentley Memorial Library that she requested from Connecticut State Library, comparing statistics submitted from four other libraries in the area.

5. New Business:

A. Remote User Information:

Ms. Thornton reported there were 319 users who accessed Bentley Memorial Library remotely 2485 times.

B. Review and Approve Policy Update:

Ms. Thornton asked board members to review Bentley Memorial Library Policy Book for next meeting.

C. Approve Meeting Dates for 2015:

Bentley Memorial Library Board Meeting 2015 Schedule. A motion was made by Ms. Neil, seconded by Ms. Nowak to approve the meeting dates for 4pm:

February 10, 2015
March 10, 2015
April 14, 2015
May 12, 2015
June 9, 2015
July 14, 2015
August 11, 2015
September 8, 2015
October 13, 2015
November 10, 2015
December 8, 2015

Motion unanimously passed.

Adjournment: A motion was made by Ms. Goldsnider, seconded by Ms. Neil to adjourn the meeting at 4:30PM.

The next meeting is February 10, 2015 at 4:00PM.

Respectfully Submitted,

Kelly Goldsnider
Bentley Memorial Library Board Secretary

Please refer to minutes of subsequent meeting for any addition or correction to these minutes.