

**Bentley Memorial Library Board**

**Regular Meeting**

**Tuesday, January 24, 2012**

**206 Bolton Center Road, Bolton, CT.**

Present at the regular meeting were Chair Rebecca Holliman and board members Jean Ames, Patricia Busque, Kelly Goldsnider, Dot Neil, Brook Nowak, Dorothy Rose and Library Director Liz Thornton.

Ms. Holliman called the monthly meeting to order at 5:40 PM.

Minutes of the Regular Meeting December 13, 2011: A motion was made by Ms. Rose, seconded by Ms. Busque to approve minutes as presented.

**Director's Report:**

Ms. Thornton distributed current Library Town Budget sheet with year to date expenditures and Statistical Report for December 2011. Ms. Thornton reported the number of downloadable books is at an all time high. Ms. Thornton shared with board information regarding trends in library fundraisers.

**Old Business:**

**Staff Update:** Ms. Thornton informed board that India Reiss, the new page continues her training and is doing a great job.

**Tech Update:** Ms. Thornton reported four computers were ordered, stand up computer tables were ordered and assembled, additional computer wiring and adjustments to computer table were made with Hartford Foundation Grant money. Ms. Thornton intends to purchase additional children's computer books with grant money as well.

**Physical Plant:** Ms. Thornton reported building and ground town's people fixed issues with boiler and removed snow around the corners of the building. Ms. Thornton informed board library received new telephones.

**Policy Review Committee:** Tabled to the next library board meeting.

**Budget:** Ms. Thornton reminded board library budget submitted had 0% increase as requested. All budget lines will remain the same as last year; the only possible fluctuation is payroll pending contract negotiations.

**Adult Book Discussion:** Ms. Thornton informed board book discussions for the spring are all arranged with Linda from Connecticut Humanities Council. There are twenty copies of each book available, emails and flyers with details were distributed.

**Visit Your Library Week:** Ms. Thornton distributed handout to board with details for Library Week 2012 at Bentley Memorial Library. There will be a number of programs planned for the week. Ms. Thornton gave Ms. Goldsnider a poster with details for the young adult program with Amy McCue, Create Your Own Bubble Paper to post at the high school.

**Computer Classes:** Computer classes with Scott McCue will finish up tomorrow night; Scott has agreed to continue classes as needed in the future.

**New Business:**

**Staff Meeting with Trooper Cook:** Ms. Thornton informed board Trooper Cook and Bentley Memorial staff had a two hour meeting regarding safety at the library.

**Nonfiction Books on Tape:** Ms Thornton updated board that all nonfiction books on tape were pulled from collection.

**One Book One Region Read:** Claire Fazzina, Bolton High School Librarian, notified Ms. Thornton of an unveiling of the OBOR on January 31, 2012 at Bolton High School Library at 2:30PM.

**Adjournment:** A motion was made by Ms. Goldsnider, seconded by Ms. Ames to adjourn the meeting at 6:10pm; the motion passed unanimously.

The next meeting date is at 7:00pm on Tuesday February 14, 2012 at Bentley Memorial Library.

Respectfully Submitted,

Kelly Goldsnider

Secretary, Bentley Memorial Library