

**Heritage Farm Commission**  
**Special Meeting**  
**November 14, 2016**

The Bolton Heritage Farm Commission held a special meeting on November 14, 2016 at the Notch Road Municipal building. Members in attendance were Chairman Sandra Pierog, Arlene Fiano, Ann Maulucci, Kathy Aspinall and Beth Harney. Building and grounds supervisor John Butrymovich was also present. Alternate Bonnie Massey was present. Bolton residents Richard Treat and Ruth Hoffman were also present.

**1. Call to order**

Arlene Fiano called the meeting to order at 7:04 P.M.

**2. Approval of the Minutes of October 3, 2016**

Kathy Apinall made a motion to accept the minutes as written, the motion was seconded by Ann Maulucci. Beth Harney abstained because she was not present at the October meeting.

**3. Unfinished Business**

**A. Farm maintenance and repair projects**

John Butrymovich stated they finished up WHIP grant work. He also stated they are continuing clearing the wall and are about 40% done.

**B. Update on barn repairs (post fire)**

John Butrymovich stated last week he received a copy of the next round of repairs, which include gutting the milk room, adding trusses and building a door. John stated if the prices are within the budget the work should be completed.

**C. Financial Feasibility Proposal and Grant Information**

Sandra stated the Selectmen will be postponing all updates and renovations in town because of the financial situation in the state at this time. The Commission read over the revised document that is going to be sent to the possible donor that will pay for the feasibility study. All the Commission members agreed the letter looked good and was ready to be sent. Kathy Aspinall made a motion to send the letter to the donor; the motion was seconded by Ann Maulucci. The motion passed.

**D. Update on Fund Raising**

Sandra stated at Heritage Farm weekend Pete Bradley approached her and wanted to buy a copy of an old photo of the farm that was on display. Sandra is looking into making a poster of the photo so the Commission can sell to the public.

**E. Winter Faire Participation**

Kathy Stated the winter faire is from 9-3 and the Commission has a booth. Sandra stated she has ordered more mugs and Kathy will pick up cocoa and candy canes to sell at the faire. Arlene asked if everyone could take different shifts throughout the day.

**F. Discussion of location of type of memorial recognitions**

Ruth Hoffman stated she liked the idea of the bench being placed near the peach tree and she was fine with one bench. Ruth stated that the Commission should use the other donations for other things the Commission needed. Sandra asked John to place the order for the bench and the plaque which will read " In Memory of Joel E. Hoffman 2016"

**G. Bolton Center Subcommittee (formerly Vibrant Communities grant) status report**

Nothing at this time

**H. Student/School Participation**

Nothing at this time

**I. Policy for Use of the Farm by Organized Groups**

Arlene asked Richard Treat to invite Tony Gorman to the January meeting so the Commission could ask him about different options for insurance and allow the Commission to become more informed.

**J. Future Use of Farm House**

Arlene stated that the Trails Day event is the first Saturday in June. The Town of Andover, the Bolton Women's club, Bolton Heritage Farm and the Bolton bike group is going to start at the farm. Arlene stated the Bolton Women's Club would like to present a bench down at Steele's Crossing. John stated that property is state property and the Women's club will have to contact the state. Arlene also suggested purchasing and making more signage over the winter for next year. Sandra also asked John to put a porta potty for the farm in the budget for next year.

**4. New Business**

**A. Set Regular Meeting Dates for 2017**

- January 9<sup>th</sup>
- February 6<sup>th</sup>
- March 6<sup>th</sup>
- April 3<sup>rd</sup>
- May 1<sup>st</sup>
- June 5<sup>th</sup> at the farm
- July 3<sup>rd</sup>
- August 7<sup>th</sup>
- September 11<sup>th</sup>
- October 2<sup>nd</sup>
- November 6<sup>th</sup>
- December 4<sup>th</sup>

**B. Discussion of Future Grants, Repair opportunities**

Nothing at this time

**5. Adjournment**

Kathy Aspinall made a motion to adjourn the meeting, Ann Maulucci seconded the motion. The meeting was adjourned at 8:42 P.M.

Respectfully Submitted,

Corrine O'Brien  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.

