

**BOLTON FIRE COMMISSION
MONDAY, SEPTEMBER 28, 2015
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos and John Roback. Chief Bruce Dixon and Fire Marshal Ray Walker. Chris Moquin was absent.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the July 27, 2015 minutes (JR/JM) VU. (No meeting was scheduled for August).

Meeting was adjourned at 7:10 p.m. to go into the Bay and see a Tanker Truck from Columbia. Meeting was re-convened at 7:25 p.m.

PAYMENT OF BILLS – Bills that were paid in August and September were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF

- Chief Dixon is recommending Robert Langton as a new member of the Bolton Fire Commission. A written recommendation will be send to the Board of Selectmen.
- Tanker 234 – Will be part of the special town meeting in October with various town items.
- Farmers Market – was held in the center of town. The Fire Department participated. Received two applications as a result.
- Farm Day – Fire Department participated with a booth, and Smoky the Bear walking around. Again received two applications as a result.
- Recruiting new members – we are in the process of recruiting two new members.
- Jump Suits – in the process of purchasing suits for a test so when EMS only members go out on medical calls they have the proper protection.
- Forestry 134 had many repairs which were done by the members of the Highway department. Lance Dimock, Bruce Amundson and Chip White have been working on resealing every motor and gasket, installed new master brake cylinder and power booster, replaced all brakes, installed power steering, installing seat belts, four new rims and tires and the fire pump have been reinstalled.
- Chief Dixon has sold the old Poseidon SCBA air compressor. The proceeds will go towards paying for installation of the security camera system in the fire house.

- County Chief Meeting – attended with Deputy Chief Morra, Fire Marshal Ray Walker and Jim Preuss Sr.
- CREC Meeting – Attended meeting at St. Joseph University.
- TN – Evaluation Committing – Attended a meeting last month.

FIRE MARSHAL'S REPORT

Current Activities:

- Regular inspections continued including: the annual inspection of A Villa Louisa, pre-job, in progress, and final inspections of renovations at Munson's Chocolates, and plan reviews continued for the Simoniz expansion.
- Fire Marshal Walker continued to work to resolve nuisance fire alarms at the Lake House Apartments and at Bolton Center School. Both situations appear to have been successfully resolved with replacement of the FACU at the Lake House and HVAC repairs at Bolton Center School.
- Fire Marshal Walker responded to a fire at 84 Cider Mill Road. Members of the Bolton Fire Department resolved the matter (food on the stove) under the direction of Lt N. Roback.

Upcoming Activities:

- During September the Bolton Fire Department and Fire Marshal's Office will participate in the Lutz Farm Day at the Fish Farm
- Also during September the Fire Marshal's Office will be reviewing plans for several proposed Planning & Zoning Commission applications.
- Final preparations will be completed for the 2015 Fire Prevention Week programs to be delivered in October.

Current Activities:

- Regular inspections continued including: a propane tank installation at 162 Hebron Road, the annual inspection of the Montessori School, and plan reviews continued for the Simoniz expansion. Note that as part of this expansion Simoniz will include a larger fire pump, additional stored water for fire protection, and continue installing automatic sprinklers in their buildings.
- Fire Marshal Walker continued work on the tall buildings of wood construction committee with the NFPA and on International Fire Marshals Association Executive Board matters.
- Fire Marshal Walker and members of the Bolton Fire Department participated in the Lutz Farm Day including conducting safety inspections, providing fire & EMS services, maintaining a recruitment and public education table, and with the cooperation of the Eastern District HQ of the DEEP escorted Smokey the Bear at the event. The Lutz Director, in a Reminder press release, estimated an attendance of approximately 6,000 people.

- Fire Marshal Walker, as the municipal representative and Jim Preuss Sr, as the alternate municipal member attended the TN meeting in West Stafford.
- Fire Marshal Walker, on behalf of Building Official Rupert, worked with Town Hall staff and the contractor to resolve a propane emergency installation at 61 Loomis Road. The emergency solution allowed the occupants to remain in their home.

Upcoming Activities:

- During October the Bolton Fire Department and Fire Marshal's Office will deliver the annual fire prevention programs. These will include school and day care visits, a community TV show, and the poster contest. Fire Prevention Week will be October 4 – 10, 2015.
- Also in October Fire Marshal Walker will be a presenter at the Fall NEAFM annual conference.
- Early in 2016 Fire Marshal Walker will be a state wide instructor for the State's continuing ed, program for Code Officials (building and fire).

OLD BUSINESS – After a brief discussion, it was decided to cancel the October 26, 2015 meeting.

NEW BUSINESS – None.

ADJOURNMENT – Meeting adjourned at 8:30 p.m. (JR/JM) VU.

Next Meeting scheduled for Monday, November 16, 2015.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES