

**BOLTON FIRE COMMISSION
MONDAY, JULY 27, 2015
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos and John Roback. Deputy Chief Pete Morra was also present as Chief Dixon was on vacation. Chris Moquin was absent.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the May 18, 2015 minutes (JR/JM) VU.
(No meeting in June – No quorum).

PAYMENT OF BILLS – Bills that were paid in June and July were circulated and discussed.

RE-APPOINTMENT OF TWO DEPUTY FIRE MARSHALS – Motion to recommend the continuous service of Laurie Volkert and James Ruppert as deputy fire marshals (JM/JR) VU.

CORRESPONDENCE – Memo from Elizabeth Waters, Town Clerk, requesting the officers for the fire commission are voted on and included in the minutes. Motion to approve the following: Chairwoman – Cheryl Udin, Treasurer – John Roback. The Fire Commission does not have an assistant Chair or a secretary. (JM/JR) VU.

COMMUNICATIONS FROM THE CHIEF

- The fire department responded to 73 calls in the month of June and July. There were many EMS calls and several motor vehicle accidents.
- Training continued with two members completing and being certified in the State of CT Firefighter 1 class. Training and drills in the last two months included pumping and drafting, advancing hand lines and working with master streams, a joint SCBA/search and rescue drill with the Vernon Fire Department at the Bolton Center School, boat operations on Bolton Lake and classroom training for driver training. The Chief held a class on Hazardous Materials Awareness for certification for our Fire Police.
- The 2014 – 2015 budget fiscal year was closed out with the refurbishing for Forestry 134, fire hose and equipment purchases.
- Chief Dixon attended the July Tolland County Chief's meeting in Columbia with Deputy Chief Pete Morra and Fire Marshal Ray Walker.
- Chief Dixon had meetings with the First Selectman Robert Morra, Town Administrator Joyce Stille and Finance Department concerning equipment maintenance, the new Tanker purchase and finalizing the 2014 – 2015 budget year.

- Fire Marshal Walker and Chief Dixon met with the Town Planner and Building official to review plans for a building expansion at Simonize. They attended the Planning & Zoning meeting to answer any questions on this expansion project.
- Fire Marshal Walker and Chief Dixon met with the High School Principal and Emergency Management Director to review the School Security Plan that has been returned to the school by the State of CT for some minor modifications.
- The 1981 Engine Tank 234 primer pump froze up during a training exercise at the High School. This breakdown takes the truck off line as far as drafting water, a major function that this truck performed at the Heritage Barn fire. The truck can still pump and transport water. The Chief is working with Gowans Knight to try to get it repaired in a timely manner.
- Forestry 134 is down at the Highway garage and Lance Dimock, Bruce Amundson and Chip White have been working on resealing every motor and gasket, installed new master brake cylinder and power booster, resurfacing all brake drums, installed power steering, will be installing seat belts, four new rims and tires have been ordered, the fire pump will be reinstalled. We remove the pump in the fall so that it would not freeze up when the truck was outside. The truck has been road tested several times and all functions seem to be working well. When all is completed, Chief Dixon will report back to the Selectmen on the progress and final results with this apparatus. With the progress so far, Chief Dixon hopes to put this truck back in service in September after some driver training.
- Chief Dixon discussed with the Selectmen the possibility of selling the old Poseidon SCBA air compressor and my request to have the proceeds of this unit go towards paying for installation of the security camera system in the fire house. After some discussion, they agreed with the idea, providing that any surplus monies be returned to the General Fund. At this date, the air compressor has been sold and the cameras are scheduled to be installed in the next two weeks. At that time, Chief Dixon will compile the invoices for installation and return to the Selectmen with a report on the final installation and financial outcome.

FIRE MARSHAL'S REPORT

June 2015 - Current Activities:

- Regular inspections were made including: 108 Notch Rd concerning fire lanes, special events and use as an emergency relocation center for Bolton High School students and staff, 270 West Street for annual Fire Marshal inspection, 72 Brandy Street regarding possible summer building projects and a test run of a building evacuation and relocation, and 168 Boston Turnpike for open burning .
- Deputy Fire Marshals Volkert and Rupert investigated the Heritage Farm fire and were assisted by the CSP's FMO and Major Crimes, the Major Crimes unit is handling any possible follow up actions.

- Fire Marshal Walker also investigated a fire at 50 Steeles Crossing Rd, assisted Deputy Fire Marshals Volkert and Rupert with follow-up matters concerning the Farm fire, and assisted the Bolton Fire Department with administrative matters.
- Fire Marshal Walker and Building Official Officer Rupert have begun meeting with Simoniz regarding their proposed expansion. It should be noted that the expansion will include upgrades to the existing fire pump, expansion of complete automatic sprinkler protection, and an increase in the amount of water stored on site and dedicated to firefighting.
- Fire Marshal Walker is also working with Simoniz to schedule a Bolton Fire Department fire officers tour of the facility.
- Fire Marshal Walker is currently attending the NFPA's Conference and Expo in Chicago.

Upcoming Activities:

- On July 23, 2015 Fire Marshal Walker will be a guest speaker at the senior center.
- It is anticipated that also during July advance planning for Farm Day 2015 and for fire prevention week will begin.

July 2015 - Current Activities:

- Regular inspections were made including: meeting with the contractor and property owner for an underground tank removal at 8 Green Hills Rd, observed the removal of 2 underground tanks at 20 Tinker Pond Road and at Bolton High School inspected regarding minor interior use and occupancy changes and observed annual fire pump testing including Bolton Fire Department drafting test from the Bolton High School cistern.
- Fire Marshal Walker also investigated a false fire alarm at BCS and assisted the BFD with administrative matters.
- Fire Marshal Walker and Building Official Rupert continued meeting with Simoniz regarding their proposed expansion and Fire Marshal Walker and Chief Dixon attended the Planning & Zoning Commission hearing re the Simoniz application.
- Fire Marshal Walker has been appointed to represent fire marshals (thru the International Fire Marshals Association) on an NFPA Fire Research Foundation Project on constructing tall buildings of wood. It is anticipated that this project will run into 2017.

- Fire Marshal Walker, Chief Dixon and EMD Rupert participated in a meeting with the School District concerning the District's emergency plan recently submitted to the State.
 - Fire Marshal Walker, as Bolton's municipal representative attended the July meeting of the Tolland County Mutual Aid Fire Service in Columbia.
 - On July 22, 2015 Fire Marshal Walker was a guest speaker at the senior center speaking on fire and life safety.
 - Members of the Bolton Fire Department supported with public educational materials from the Fire Marshal's Office took part in the recent Hometown Heroes program at Herrick Park for summer camp children.
- **Upcoming Activities:**
 - During August advance planning for Farm Day 2015 and for fire prevention week will continue.
 - Also during August the Fire Marshal's Office will be reviewing plans for renovations at 174 Hop River Rd (Munson's Candy Kitchen) and a Planning & Zoning Commission application concerning a subdivision at 61 French Rd.

OLD BUSINESS – None.

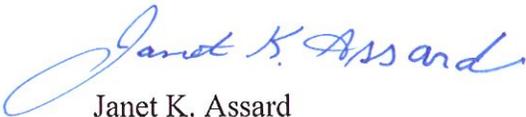
NEW BUSINESS – None.

ADJOURNMENT – Meeting adjourned at 8:30 p.m. (JR/JM) VU.

No meeting scheduled in August 2015.

Next Meeting scheduled for Monday, September 28, 2015.

Respectfully submitted,



Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES