

**BOLTON FIRE COMMISSION
MONDAY, JULY 22, 2013
MINUTES**

Chairwomen Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were John Morianos and Chris Moquin. Absent were Rick Metcalf and Derek Green. Also present was Chief Bruce Dixon and Fire Marshal Raymond Walker.

PUBLIC COMMENT - None

APPROVAL OF MINUTES – Motion to approve the draft June 24, 2013 minutes (JM/CM)
V.U.

ELECTION OF OFFICERS – Motion to approve the following officers for the Fire Commission: Cheryl Udin – Chairwoman and Treasurer, Derek Green – Secretary. (CM/JM)
V.U.

PAYMENT OF BILLS – Bills that were paid in June were circulated and discussed.

CORRESPONDENCE – E-mail from Susan DePold, Town Clerk was received regarding the re-appointment of the Fire Marshal and two Deputy Fire Marshals. Motion to re-appoint Raymond Walker – Fire Marshal, Laurie Volkert – Deputy Fire Marshal, James Ruppert – Deputy Fire Marshal. (JM/CM) V.U.

COMMUNICATIONS FROM THE CHIEF

- ❖ **Parade** – The fire department marched in an anniversary parade in Andover, CT.
- ❖ **ET 334** – The refurbishment bid has been sent out. Bids are due on July 26, 2013. So far two companies have shown interest in bidding by attending a pre bid meeting.
- ❖ **UHF Radios** – The antenna which was not working properly has been replaced and seems to have solved the frequency problem.
- ❖ **Calls** – The department had 37 calls during the last month one which was a tractor trailer accident on Bolton Center Road.
- ❖ **IPods** - Have been ordered and installed in three vehicles. They will be very useful containing information such as Knox Box locations in town, Emergency Action Plans and Town Zone Mutual Aid Assignments. The Haz Mat guidelines will be installed soon.
- ❖ **Certification Training** – CERT team training has been going on for 10 weeks in town. The practical exam was held this past Saturday. Chief Dixon taught several of the classes and organized the practical exam. 14 people attending the training and were certified.
- ❖ **Agreement with Town of Bolton** – The “Agreement Between the Bolton Volunteer Fire Department, Inc. and the Town of Bolton, Connecticut was given to town Administrator Joyce Stille after being signed by both Cheryl Udin and Bruce Dixon.

FIRE MARSHAL'S REPORT –

Monthly Significant Activity Included:

- Fire Marshal Walker, Past Chief Preuss and Captain Bonn, continue to attend meetings of the Water Supply Advisory Committee. A final committee report is anticipated for mid-August 2013. After that the study will move on the Board of Selectmen and the Planning and Zoning Commission for possible future action.
- To date inspections were conducted at 60 Villa Louisa Road and 140 West Street and plans were reviewed for renovations at 228 Boston Turnpike.
- Fire Marshal Walker has met with Building Official & Emergency Management Director Jim Rupert regarding advance planning for Heritage Day at the Town's Heritage Farm.
- Fire Marshal Walker attended a DEEP class on dry hydrants suspended off bridges.

Upcoming Activities:

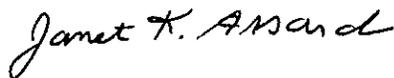
- The Fire Marshal's Office will begin to prepare for fall 2013 fire prevention programs including utilization of the Community Access TV, school and day care visits and participation in the Lutz Farm Day at the Fish Family Farm.

OLD BUSINESS – Cheryl Udin and Bruce Dixon signed the agreement between the Fire Department and the Town of Bolton. Several minor changes were made to the Job Description for the Fire Chief by the Selectmen. Chief Dixon will deliver this to the Selectmen's Office.

NEW BUSINESS – A major drill is being planned with the town of North Windham on August 24, 2013. This will involve 10 or more municipalities and many victims.

ADJOURNMENT – Motion to adjourn at 7:45 P.M. (JM/CM) V.U.

Respectfully submitted,



Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES