

**BOLTON FIRE COMMISSION
MONDAY, FEBRUARY 23, 2015
MINUTES**

Chairwoman Cheryl Udin convened the Bolton Fire Commission meeting at 7:00 p.m. at the firehouse. Commission members present were Derek Green, John Morianos, Chris Moquin and John Roback. Chief Dixon was also present. Fire Marshal Raymond Walker was absent as he was working as an instructor at a conference in Texas.

PUBLIC COMMENT – None

APPROVAL OF MINUTES – Motion to approve the revised November 17, 2014 minutes. (DG/JR) VU. The minutes were revised to include the meeting dates for the 2015 Fire Commission. There was also a change in one date: December 21, 2015 to December 14, 2015.

Motion to approve the December 15, 2014 minutes (DG/JR) VU. These minutes were approved at tonight's meeting because the January 26, 2015 meeting was cancelled.

PAYMENT OF BILLS – Bills that were paid in December 2014, January 2015 and February 2015 were circulated and discussed.

CORRESPONDENCE – None

COMMUNICATIONS FROM THE CHIEF –

- Fire Department Budget – has been presented to the Board of Selectmen.
- Cleaning of Files – Chief and fire department members have been cleaning many years' worth of files in the chief's office.
- ET 234 – Chief presented the Board of Selectmen with a list of maintenance issue and cost for the next two years, which totals \$29,000. This is for DOT testing, pump testing and hose testing. This is an estimate and this is if the vehicle does not have any other maintenance problems. The question of safety of this vehicle was expressed and discussed. John Roback questioned the safety regarding this vehicle.
- Bonding Project – There is a meeting scheduled for this Thursday, February 26, 2015 at 7:00 p.m. at the town hall to discuss this project. Everyone is encouraged to attend.
- Water Supply – Has been discussed with the BOS Safety Committee. The chief would like to have the Board of Selectmen have an understanding of what bodies of water we have in town that could be used presently if needed and prioritize them.
- Forestry Vehicle – Approximate cost of \$7,000 was established for tires, brakes and steering. Chris Moquin questioned the age of the vehicle and other areas of concern regarding safety.
- S.O.G. (Standard Operating Guidelines) – They have been reviewed, updated and are now up to standard.

- Snow Storms – The fire department had many calls during the many recent snow storms, including one at the United Methodist Church on Route 44. This call involved many different departments, including the Bolton Highway Department.
- Mrs. Preuss – Passed away in January. The fire department received many donations. The donations will be used to purchase new manikins for C.P.R. training. This purchase will benefit everyone in town.
- Calls – There was a call at the Villa Louisa today. Call came in as a garage fire. Turned out to be a minor garage fire with lots of smoke and minimal damage. In 2014 the fire department has 475 calls.
- Steak Dinner – Annual fundraiser will be held at the fire house on Saturday, March 21, 2015.
- Life Star – landing sites have been reviewed.
- Cameras at the fire house – Due to some vandalism at the fire house the possibility of installing cameras was discussed. Chief Dixon will get some pricing and information for the next meeting.

FIRE MARSHAL'S REPORT

Current Activities:

- The Fire Marshal's Office participated in preparations for the Blizzard of January 26 and 27, 2015. Activities included pre-storm checks of group homes, attendance at pre-storm and mid-storm meetings at the Emergency Operation Center and post storm inspections to check on Fire Department site access and for occupant safe exit capacity at various commercial, residential and assembly occupancies.
- During the blizzard the Fire Marshal's Office responded to a potential haz. mat incident when an oil truck slid off the road on South Road while making a fuel oil delivery and responded to a structure fire at 1041 Boston Turnpike. Both incidents were successfully resolved.
- Several non-storm related inspections were also made including 124 Boston Turnpike, 180 West Street, 26 West Street, and 104 Notch Road
- Fire Marshal Walker also assisted the Bolton Fire Department at several other fire calls and with administrative matters and drills.
- Fire Marshal Walker also attended the County annual meeting as Bolton's municipal representative.

Upcoming Activities:

- Deputy Fire Marshal Volkert is awaiting the next step in the poster contest; this will be the selection of county level winners.

- In late February Fire Marshal Walker will be an instructor at the Building Professionals Institute (BPI) in Houston, Texas.
- The Fire Marshal's Office budget is now scheduled to be reviewed with the Selectmen on February 10, 2015.

OLD BUSINESS – Chairwoman Udin announced that the poster contest county winner was from a 5th grader from Bolton Center School.

Derek Green asked about the fiber optics cables that were installed at the firehouse. Chief Dixon informed him that we are not using them. There is a charge to use them and the job was not completely finished. The cables run from Manchester to Bolton to Coventry.

NEW BUSINESS – Derrick Green informed the commission that tonight would be his last meeting as he and his family are moving to Avon. Everyone on the commission wished him well and thanked him for his time and dedication to the commission.

ADJOURNMENT – Meeting adjourned at 8:25 p.m. (CM/JM) VU.

Respectfully submitted,

Janet K. Assard
Board Clerk

PLEASE SEE MINUTES OF SUBSEQUENT MEETING FOR APPROVAL/CORRECTIONS TO THESE MINUTES