

DRAFT
ENERGY COMMITTEE

1. Policy and Purpose

The Energy Committee is an advisory committee to the Board of Selectmen. The Purpose to the Committee is to promote clean power options, encourage the development of renewable energy in Bolton, and make recommendations for energy conservation.

2. Establishment

There is hereby established a committee to be known as the “Energy Committee.”

3. Composition and Meetings

A. The Committee shall consist of seven members who shall be appointed by the Board of Selectmen for terms of four years. The terms shall be to June 30th and staggered on the odd numbered years. At least four of the members appointed by the Board of Selectmen shall be experienced in the fields of energy management, clean, renewable energy, public outreach, architecture, building construction, building management or building trades. All members must be residents of the Town of Bolton.

B. The Energy Committee shall elect a Chairperson, Vice Chairperson and Secretary at its first meeting following the start of the fiscal year.

C. The Committee shall establish a schedule of regular meetings at least on a quarterly basis. Special meetings may be called at any time by the Chairperson. Four (4) members shall constitute a quorum.

4. Duties

The Energy Committee shall have the following duties and responsibilities:

A. Investigate appropriate and cost-effective opportunities for implementing energy efficiency measures in all aspects of Bolton’s public buildings, including operational changes and changes in maintenance or capital improvements. These recommendations shall be forwarded to the Board of Selectmen or appropriate municipal agency or official as designated by the Board of Selectmen.

B. Research and facilitate the use of clean, renewable energy within the Town of Bolton.

- C. Educate Bolton residents about clean energy options, energy efficiency, and energy conservation.
 - D. Identify appropriate federal and state incentive and grant programs that provide opportunities for clean, renewable energy, energy efficiency, or energy conservation.
 - E. Take advantage of unique opportunities and resources within Bolton for providing clean, renewable energy to help fulfill local energy needs.
5. Records and Reports

All meetings and records of the Committee shall be in compliance with applicable state statutes. A status report shall be provided by the Committee to the Board of Selectmen no later than December 30 of each year or as may be directed by the Board of Selectmen.