

The Economic Development Commission "EDC" held their regular meeting on Tuesday, September 24, 2013 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Scott Rich, Bill Anderson and Cathy Teller (arrived at 7:58 P.M.); also in attendance was resident Milton Hathaway.

I. Call to Order:

Mr. Kerr called the meeting to order at 7:06 P.M.

II. Approval/Modification of Minutes of August 27, 2013 Meeting.

A motion was made by Mr. Rich, seconded by Mr. Anderson to accept the minutes as presented. Motion passed unanimously.

III. Public Comment/Introduction of Guests

Mr. Kerr introduced Milton Hathaway. He has expressed interest in becoming a member of the EDC.

IV. On-Going Business

A. Commission Members' Reports

1. P&Z Activities-Mr. Kerr reported that Ms. Teller is not currently at the meeting to provide an update.
2. Vibrant Communities Initiative (VCI Grant)-Mr. Rich reported that there have been no updates since the meeting that was held to review the draft report.
3. PZC Fire Protection Regulations Subcommittee-By consensus, the commission decided to send a letter to the subcommittee in support of modifying the current regulations. Mr. Kerr will draft a letter for the commission to review. Mr. Anderson will also send an email to Representative Steve Cassano regarding the issue.
4. Budget-Mr. Kerr reviewed the month end budget report. There are no new expenditures from last month. Upcoming expenditures will include the spring gathering, and potentially use funds towards a "branding" project.
5. Outreach-Mr. Kerr reported that Patrice Carson, Interim Director of Community Development may attend the October meeting. Additionally, the commission reviewed the draft questionnaire to be sent out to Bolton business owners. Mr. Kerr drafted a fillable PDF to be submitted online and to summarize information received. The group reviewed what type of information they would like to collect. The group also reviewed what is considered a Bolton business. By consensus, the group agreed that if the business is located in Bolton, or if a business is owned by Bolton resident that would qualify.

Mr. Anderson reported that he has spoken with Alex Ansaldi. He will be moving to town, and would like to become active within the town.

The group also discussed potentially meeting with surrounding town EDC Commissions to exchange information. Mr. Kerr suggested that Capitol Region Council of Governments (CRCOG) may already something similar to this. Ms. Teller may have more information on this.

B. Agricultural Products pamphlet

The commission reviewed an email from Open Space Chair, Gwen Teller. EDC members discussed potentially creating another one in the future, possibly based off of the Bolton Yellow Pages. This item will be removed from the agenda.

C. Bolton Business Yellow Pages

Discussed in Outreach.

D. Branding Project

Ms. Teller shared with the group information regarding videos that could be purchased that would provide important information regarding branding. She is checking with Metro Hartford Alliance to see if they have a subscription to the library that provides the videos. The group also discussed working with surrounding towns to possibly purchase them as a group.

V. New Business

A. Tolland County Chamber of Commerce membership

A motion was made by Mr. Anderson, seconded by Mr. Kerr to pay \$320.00 for the membership. Motion unanimously passed.

The group agreed to monitor over the next year to determine if it is worth continuing the membership.

B. Bolton Women's Club Meeting - November 7th @ 7:30/8:00 P.M.

Ms. Teller shared with the group that she received a call from Trace Maulucci looking for someone to come to an upcoming meeting and discuss updates from the commission. Updates would include the Agricultural Pamphlet, Bolton Yellow Pages and Branding Project. Mr. Anderson offered to attend the meeting. Details about what will be discussed will be reviewed at the October meeting.

Other Items not on agenda:

Mr. Anderson asked for the status on ordering business cards for each member. Currently EDC members do not have business cards; the item will remain on the agenda.

Mr. Anderson shared that he had spoken with Pete Henry. He shared currently water supply is being discussed; however there is no current information to share.

The group briefly discussed what role they should play with potential businesses that would like to come to Bolton. The group discussed that their role should be able to send them to the appropriate departments or commissions. They also discussed the importance of getting information out regarding upcoming Public Hearings regarding changes to regulations.

The group discussed holding multi board and commission meeting. Topics of discussion could include but not be limited to be branding and or regulations.

VI. Announcements

Next EDC Regular Meeting is on Tuesday, October 22, 2013 at 7:00 P.M. in Room 9 of the Notch Road Municipal Center

VII. Adjournment

A motion was made by Mr. Rich, seconded by Mr. Anderson to adjourn the meeting at 9:00 P.M. Motion passed unanimously.

Respectfully submitted,

Heidi Bolduk

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