

The Economic Development Commission "EDC" held their regular meeting on Tuesday, August 27, 2013 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members also present were Cathy Teller, Scott Rich and Bill Anderson.

I. Call to Order:

Mr. Kerr called the meeting to order at 7:00 P.M.

II. Approval/Modification of Minutes of June 23, 2013 Meeting.

A motion was made by Ms. Teller, seconded by Mr. Kerr to accept the minutes as presented. Motion passed unanimously.

III. Public Comment/Introduction of Guests

None

IV. On-Going Business

A. Commission Members' Reports

1. Rt. 6 REDC-Ms. Teller updated the commission that at the last Route 6 Zoning Subcommittee meeting, a draft set of regulations had been compiled. It requires additional review.
2. Rt. 44-Nothing new to report. The group agreed to combine Route 6 REDC and Route 44 and include under Planning and Zoning Activities on future agendas.
3. P&Z Activities-The group discussed the new interim Director of Community Development. They will extend an invitation to her to come to a future meeting to meet commission members.
4. Vibrant Communities Initiative (VCI) Grant-Mr. Rich explained that a draft report has been compiled and sent to stakeholders for review. A meeting has taken place to discuss comments to send back to the consultant.
5. PZC Fire Protection Regulations Subcommittee-Mr. Anderson reported that the BOS Public Safety Subcommittee will be meeting to discuss possible funding by the town for cisterns on Routes 6, 44 & 85 to alleviate the burden from business owners. This could potentially be included in a bonding package. The group discussed inviting someone to an upcoming meeting to educate the commission on public water supply. The group discussed the need for a public water supply to maximize commercial business.
6. Budget-Ms. Teller reported that the EDC Trust Fund currently has \$2,133.76. The group discussed using these funds to put towards "branding" for the town. Branding will be added to the agenda.

B. Agricultural Products Pamphlet

Ms. Teller discussed that her and Ms. Marrion attended the Board of Selectmen meeting to officially present the Agricultural Products Pamphlet. Additional events were suggested by people at that meeting including Fish Farm Day and Heritage Farm Events. The group discussed possibly charging a nominal fee to cover the cost of printing in the future.

C. Bolton Business Yellow Pages

Mr. Anderson reported that he has begun reaching out to businesses. The group discussed how the set up should be and how the businesses should be categorized. Mr. Anderson shared with the group the different questions he is asking in addition to the basic information. The group decided to put together a questionnaire to email out to businesses using the EDC Gmail Account.

The group discussed setting up an online forum for businesses to keep them up to date on town events such as budget, school events, etc. Since the commission members will be outreaching to the businesses, they will look into purchasing business cards.

D. Outreach

1. 1110 Boston Turnpike – Ms. Teller reported that the owner of the property hired a consultant to talk to the town to get an idea of what would be appropriate for that area.
2. New EDC members – Milton Hathaway has expressed interest in joining the commission. He will be invited to the next meeting.

E. East Coast Greenway – There is nothing new to report. The town is waiting to hear back from the Department of Transportation with other options. The group decided to remove the item from the agenda until a future need arises.

V. **New Business**

A. Friends of Bolton Lake – next meeting 9/11/13

Mr. Anderson suggested setting up a booth at town events (Fish Family Farm Day, Heritage Farm Day, etc.) to introduce EDC members to the public.

VI. **Announcements**

A. Next EDC Regular Meeting is on Tuesday, September 24, 2013 at 7:00 P.M. in Room 9 of the Notch Road Municipal Center

B. Subway Opening- The Subway restaurant is now open located at 299 Boston Turnpike.

VII. Adjournment

A motion was made by Mr. Rich, seconded by Ms. Teller to adjourn the meeting at 8:57 P.M. Motion passed unanimously.

Respectfully submitted,

Heidi Bolduk

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