

The Economic Development Commission (EDC) held their regular meeting on Tuesday, July 28, 2015 at the Notch Road Municipal Center, Room 9 with Chair Neal Kerr presiding. Commission members present were Cathy Teller, Bill Anderson and Scott Rich.

**1. Call to Order**

Neal Kerr called the meeting to order at 7:06 p.m.

**2. Approval/Modification of Minutes to the June 23, 2015 Meeting**

A motion was made by Mr. Rich, seconded by Mr. Anderson to approve the regular meeting minutes of the June 23, 2015 meeting. Motion unanimously passed.

**3. Public Comment/Introduction of Guests**

None.

**4. On-going Business**

**A. Commission Members' Reports**

**1. P&Z Activities:**

Mr. Kerr

- a. Letter to PZC: Ms. Teller provided a copy of the draft letter to the commission. By general consensus, the group agreed to send it to Planning & Zoning Commission for their August 6<sup>th</sup> meeting. The group briefly reviewed the draft Plan of Conservation and Development.
- b. The expansion for Simoniz was approved by Planning & Zoning.

**2. Vibrant Communities Initiative (VCI) Grant**

There are no new updates since the May meeting.

**3. Regular Meetings with Land Use Boards**

No upcoming meetings are scheduled. Ms. Teller will follow up on when the next meeting will be held. Mr. Anderson suggested including the Sanitarian, Holly Hood in on the meetings.

**4. Outreach**

- a. Input to BOS & other town boards/commissions: Mr. Kerr reported that a new Barber Shop has opened in the England's Hardware Plaza. Additionally, the owners Energy Unlimited are having a barn constructed on their property located 1 Tolland Road.

Mr. Anderson had asked for any updates on the Route 6 Hop River Corridor joint regulations. Ms. Teller explained that to her knowledge, there have not been any recent meetings.

- b. TCCC EDC subcommittee

Mr. Hathaway was not present to provide any updates. Mr. Anderson reported he may be joining the Tolland County Chamber of Commerce as a business owner.

**B. Bolton Business Yellow Pages**

Mr. Anderson will provide a write up for the Bolton Bulletin to solicit more business owners for the Bolton Business Yellow Pages.

**C. Update EDC Website/Mission**

The group reviewed a draft of verbiage for the EDC website, and suggestions from other towns. Ms. Teller shared with the group the language describing EDC in the Charter, and suggested the language mirror that language. Mr. Anderson suggested looking at what EDC has accomplished since it was established. The group also discussed making suggestions to the Community Development Coordinator for regulation changes. The group discussed leaving residential

development out of the responsibilities of economic development. A potential goal would be to meet with local businesses. The group will continue to work on the wording for the website. The group will look into what incentive programs are available for existing and new businesses.

**D. Branding Project**

1. BWC Long Term Project

Mr. Kerr will provide an example of new signs used in Vernon. He believes they are similar to the look that would like to be used for Bolton.

Ms. Teller provided a summary of the good and bad perceptions of Bolton. The group will continue to modify the list into specific activities.

**E. Budget Balance**

Ms. Teller has not received the most recent budget.

**5. New Business**

A. Election of New Officers

A motion was made by Mr. Kerr, seconded by Ms. Teller to elect Mr. Anderson as Chair, Scott Rich as Vice-Chair, and Cathy Teller as Secretary of the Economic Development Commission. Motion unanimously passed.

Other Item: The group briefly discussed the regulation changes for poultry.

**6. Announcements**

A. Next EDC Regular Meeting is scheduled for Tuesday, August 25, 2015 at 7:00 p.m. in Room 9 of the Notch Road Municipal Center.

**7. Adjournment**

A motion was made by Mr. Rich, seconded by Ms. Teller to adjourn the meeting at 8:39 p.m.

Respectfully submitted,

Heidi Bolduk  
Board Clerk

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CHANGES TO THEM.